

FIELD SUPERVISOR OPPORTUNITY



- POSITION:** Field Supervisor
- DATE OPEN:** July 2010
- SALARY:** \$15 per hour
- DATE CLOSED:** Open until filled
- HOURS:** Saturday: 8:00 am-2:00 pm (depending upon game schedule)
- The Youth Football Program is six (6) weeks and runs from October 15th –November 20th. (Fridays and Saturdays)
- STATUS:** This is a contracted service position. This position works under the supervision of the Recreation Coordinator.
- LOCATION:** Volunteer Park
- DUTIES:** The Field Supervisor will perform a variety of duties related to field supervision. Duties may include but are not limited to the following:
- Be on the field one to one-half hour before game times
 - Prepare fields for games
 - Set up supervisor table between fields.
 - Greet coaches, officials, parents and kids.
 - Make sure games start and end on time
 - Evaluate coaches after each game at start of the season and periodically thereafter.
 - Thank participants as they leave.
 - Pick up litter and put all equipment away
 - Check/pick up bathrooms.
 - In case of incidents, fill out Incident Form and submit to Recreation Coordinator the following Monday.
 - Report to Parks and Recreation Coordinator any problems with coaches, parents, participants, accidents, injuries, etc.
 - Make sure you and the coaches have filled out their time cards by the end of each game.
 - Make sure to make contact with your Coordinator at least 3-4 times per week.
- QUALIFICATIONS:** Must successfully pass a Washington State Patrol background check. Experience working with adult sports is preferred. First Aid and CPR certified preferred.
- TO APPLY:** Complete an application to contract from Key Pen Parks. Applications will be accepted until position is filled.

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