

**Key Pen Parks**

PO Box 70  
Lakebay, WA 98349

ph: 253-884-9240  
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*The key to your next adventure!*

Please Read the Key Pen Parks Home Park and Volunteer Park Picnic Shelter Reservation Policy.

**PARK RULES**

**ALL CARS MUST USE PARKING LOTS; LOADING AND UNLOADING FROM PAVED ROAD ONLY IS ACCEPTABLE.**

**NO ALCOHOLIC BEVERAGES ARE ALLOWED ON PARK PROPERTY.**

**AREAS SHOULD BE CLEANED AFTER YOUR EVENT USING AVAILABLE TRASH CANS.**

**EXCESSIVE NOISE OR OTHER DISTURBANCES MAY RESULT IN YOUR GROUP BEING ASKED TO LEAVE THE PARK.**

**PLEASE RESPECT OTHER PARK USERS.**

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**RESERVATION FORM**

Park:  Home Picnic Shelter

Volunteer Picnic Shelter

Volunteer Picnic Shelter with field usage

Electricity at this park only

Reservation Date: \_\_\_\_\_

Time Requested: From \_\_\_\_\_ to \_\_\_\_\_

Today's Date: \_\_\_\_\_

You're Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

City: \_\_\_\_\_

Your Phone Number: \_\_\_\_\_

Type of Activity: \_\_\_\_\_

**RESERVATION FEE SCHEDULE**

Shelter only: **\$50.00 per reserved individual picnic area; four (4) hour time limit.**

Shelter and field usage: (Please call staff for pricing).

I/we will be bringing sports equipment, tables, chairs, toys, grills/barbeque and/or other play equipment during our reserved date and time. **I/we do not hold Key Pen Parks liable** for any accidents and/or injuries that may occur while using these items. I have read the attached Picnic Shelter Reservation Policy and Park Rules and signed it with full understanding of its terms.

\_\_\_\_\_  
Signature

RETURN THIS FORM WITH YOUR CHECK TO:  
**KEY PEN PARKS  
P.O. BOX 70  
LAKEBAY, WA. 98349**

[www.keypenparks.com](http://www.keypenparks.com)  
[answers@keypenparks.com](mailto:answers@keypenparks.com)

