

**KEY PENINSULA METROPOLITAN PARK DISTRICT
PARKING LOT REPAIR AND MAINTENANCE PROJECT**

Invitation to Bid

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6 1. NOTICE TO BIDDERS

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8 Key Peninsula Metropolitan Park District (Key Pen Parks) will receive sealed bids from qualified
9 bidders selected from the Key Peninsula Metropolitan Parks District's MSRC Small Works
10 Roster, for the above project at the offices the Key Peninsula Metropolitan Parks District, 5514
11 Key Peninsula Highway North, Lakebay, WA 98349 until February 28, 2019 at 12:00 pm PST.
12 Bids received after the appointed time set for receipt will be rejected.
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14 2. BIDDING DOCUMENTS

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16 A. The bidding documents shall consist of all required bid forms and documents provided in the
17 Project Manual, including, but not limited to:

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19 a. This Invitation to Bid,
20 b. Instructions to Bidders,
21 c. Bid Proposal
22 d. Non-Collusion Affidavit
23 e. Non-Discrimination Clause
24 f. Bid Bond Form
25 g. Performance and Payment Bond Form
26 h. Certification of Non-Segregated Facilities
27 i. Project Manual – Volume 1
28 j. Bid Drawings and Specifications
29 k. Addenda and Clarifications during the Bid Period
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31 B. Key Pen Parks shall provide bid documents free of charge to the selected bidders.
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33 3. BID SECURITY

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35 Each bid must be accompanied by a certified check for 5% of the total maximum amount of the
36 bid, made payable to the Key Peninsula Metropolitan Parks District, or a bid bond in the form
37 furnished by the Owner for 5% of the total maximum amount of the bid, as a guarantee that the
38 bidder will promptly execute a valid contract with the Owner in accordance with the bidding
39 documents. If a bid bond is used, the 5% may be shown in dollars and cents or the form may be
40 filled in by inserting therein, in lieu of dollars of cents, "5% of the amount of the accompanying
41 proposal." Bonds must be satisfactory to the Owner. Check or bid bond of the successful bidder
42 will be returned immediately upon execution of contract in acceptance of performance and
43 payment bond. All other checks will be returned immediately upon award of contract. The
44 Bidder acknowledges that the Owner will suffer substantial damages if Bidder refuses to enter
45 the Contract or furnish the required bonds but that such damages are difficult to determine with
46 precision. If the Bidder refuses to enter into such Contract or fails to furnish such bonds if
47 required (all within the required time), then the Owner may elect to retain and forfeit the good
48 security or Bid Bond as liquidated damages or collect actual damages from the Bidder.
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1 4. PRE-BID CONFERENCE
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3 There will be no Pre-Bid Conference. Bidders are welcome to submit questions via email only
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6 5. REJECTION OF BIDS
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8 The Owner shall have the right to reject any or all bids or any items of the bid and in particular to
9 reject a bid not accompanied by any required bid security or data required by the bidding
10 documents or bid in any way incomplete or irregular. Any or all bids may be rejected for good
11 cause.
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13 6. CONTRACT AWARD
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15 A. The contract shall be awarded to the lowest responsible bidder using a combination of the Base
16 Bid and any, all, or none of the Additive Bid Items. The Owner reserves the right to waive
17 informalities or technical defects as the interest of the Owner may require.
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19 B. No bidder may withdraw his/her bid after the hour set for the opening of bids or before the award
20 of the contract.
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22 C. Proposals must be made on the Bidder's Proposal Form.
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25 END SECTION
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