

# Key Pen Parks Regular Meeting Agenda

(Meetings may be videotaped or recorded)

## **Monday December 11, 2017 Volunteer Park Annex**

### **Study Session – 6:30 PM Study Session**

- Staff Report
- Key Central Forest Parking Design

### **1. Call to Order – 7:30 PM**

### **2. Roll Call**

**Present      Excused      Comment**

**Ed Robison  
Mark Michel  
Kip Clinton  
John Kelly  
Shawn Jensen**

### **3. Pledge of Allegiance**

### **4. Approval of Agenda**

### **5. Special Presentations**

- Farm Tour

### **6. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

### **7. Approval of the Minutes**

- November 13, 2017 (Regular Meeting)

## 8. Financial Report

- October Financial Report
  - Total expenditures      \$112,263.23
    - BIAS                              \$34,292.55    # 532 to 560
    - BIAS Payroll/Benefits    \$33962.90    EFT's
    - Pierce County Claim    \$44,007.78    Check # 1406226 & #1407906
    - Petty Cash                      \$                      Cash
  
  - Total Revenue \$122,253.16
    - BIAS:                              \$5,650.37
    - Zoo Trek                            \$14,750.05
    - Property Tax                    \$100,050.85
    - Investment                      \$1,349.41
    - Timber Excise                  \$75.87
    - Sale of Tax Title Property \$376.61

## 9. Staff Report (see attached covered in study session)

## 10. Board Committee and Advisory Council Reports

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

## 11. Board Presidents Report

## 12. Unfinished Business

- Updating Employee Handbook
- Taylor Bay Property
- Gateway Caretaker Agreement
- Accepting real property (Fredrick) from Great Peninsula Conservancy (GPC)

## 13. New Business

- Resolution R2017-09 Updates to Employee Handbook
- Nominations for 2018 Commissioner positions as per By-laws
- Facility Rental Fees

## 14. Other minor matters

## 15. Good of Order/Comments by Board Members

## 16. Next Meeting – January 8, 2018, 7:30 PM

## 17. Adjournment