

**Key Pen Parks Regular Meeting Agenda**  
*(Meetings may be videotaped or recorded)*

**Monday  
January 14, 2019  
Volunteer Park**

**Study Session – 6:30 PM Study Session**

- Staff Report
- NW Management Services

**1. Call to Order – 7:30 PM**

**2. Roll Call**

**Present      Excused      Comment**

**Ed Robison  
Mark Michel  
Kip Clinton  
John Kelly  
Shawn Jensen**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Second Nominations for 2019 Commissioner positions as per By-laws**

**6. Special Presentations**

**7. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

**8. Approval of the Minutes**

- December 10, 2018 (Regular Meeting)

**9. Financial Report**

December Financial Report

Total expenditures \$XXX

- |                         |       |                |
|-------------------------|-------|----------------|
| • BIAS                  | \$XXX | Check# 936-9XX |
| • BIAS Payroll/Benefits | \$    | EFT's          |
| • Pierce County Claim   | \$0   | check #        |
| • Petty Cash            | \$0   | Cash           |
| • Bank service fees     | \$    | EFT's          |

Total Revenue \$XXX

- |                              |     |
|------------------------------|-----|
| • BIAS                       | \$  |
| • Zoo Trek                   | \$  |
| • Property Tax               | \$  |
| • Investment                 | \$  |
| • Leasehold Excise           | \$0 |
| • Timber Excise Tax          | \$  |
| • Sale of Tax Title Property | \$0 |

**10. Staff Report (see attached covered in study session)**

**11. Board Committee and Advisory Council Reports**

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

**12. Board Presidents Report**

**13. Unfinished Business**

- Gateway Park Phase 3
  - Splash Pad
  - Pavilion
  - Amphitheater
- Purchasing Playground Installation via KCDA contract

**14. New Business**

- Resolution R2019-01 Surplus Items and Removal of Items from Inventory
- Selection of firm for Key Pen Parks Comprehensive Park Plan.
- Agreement with NW Management Services for Human Resources Compensation Study
- 2019 Contract for Services
  - Red Barn Youth Center
  - KP Historical Society
  - KP Farm Tour

**15. Other minor matters**

**16. Good of Order/Comments by Board Members**

**17. Next Meeting – February 4, 2018 at 7:30 PM (Special MTG)**

**18. Adjournment**