

# **Key Pen Parks Regular Meeting Agenda**

*(Meetings may be videotaped or recorded)*

**Monday  
January 8, 2018  
Volunteer Park**

**Study Session – 7 PM Study Session**

- **Staff Report**

**1. Call to Order – 7:30 PM**

**2. Roll Call**

**Present      Excused      Comment**

**Ed Robison  
Mark Michel  
Kip Clinton  
John Kelly  
Shawn Jensen**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Swearing in of Commissioner Kip Clinton**

**6. Second Nominations for 2018 Commissioner positions as per By-laws**

**7. Special Presentations**

- **Key Peninsula Historical Society**

**8. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

***PUBLIC PARTICIPATION IN BOARD MEETINGS** – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

## **9. Approval of the Minutes**

- December 11, 2017 (Regular Meeting)

## **10. Financial Report**

### December Financial Report

- Total expenditures \$61,183.78
  - BIAS \$16,983.21 # 561 to 586
  - BIAS Payroll/Benefits \$29,950.57 EFT's
  - Pierce County Claim \$14,250.00 EFT Go Bond Debt Service
  - Petty Cash \$0 Cash
- Total Revenue \$27,683.99
  - BIAS: \$4,831.50
  - Zoo Trek \$13,554.60
  - Property Tax \$7,647.91
  - Investment \$1,649.98

## **11. Staff Report (see attached covered in study session)**

## **12. Board Committee and Advisory Council Reports**

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

## **13. Board Presidents Report**

## **14. Unfinished Business**

- Facility Rental Fees

## **15. New Business**

- Joint Letter with Fire District 16 on State Route 302 improvements near Gateway Park and Wauna Fire Station
- Agreement with Pierce County on Pierce County Conservation Futures to execute the agreement to fund purchase of Taylor Bay property.
- Resolution R2018-01 Surplus Items and Removal of Items from Inventory
- Request from Executive Director to redeem earned vacation as per Employee Handbook
- Gateway Park Splash Pad RFQ
- Gateway Park Wetland delineation agreement for future expansion

**16. Other minor matters**

**17. Good of Order/Comments by Board Members**

**18. Next Meeting – February 12<sup>th</sup>, 2018, 7:30 PM**

**19. Adjournment**