

KEY PENINSULA METROPOLITAN PARK DISTRICT

D.b.a. KEY PEN PARKS

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Board Meeting Minutes

Monday July 9, 2018

The regular meeting was preceded by a 7:00 PM study session. Executive Director Gallacher went over staff reports and talked about Gateway Park project updates. He also said that at least 1011 people attended the 4th of July Hot Dog Social according to the gate count.

The public meeting was called to order at 7:30 PM in the Volunteer Park office by President Robison.

Commissioners Present: John Kelly, Kip Clinton, Ed Robison, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Event Coordinator/Office Support Veronica Grandt.

Citizens present: Maureen Reilly of the Key Peninsula Parks and Recreation Foundation.

1. Approval of Agenda: President Robison asked if there were any additions or corrections to the agenda; hearing none, the agenda was adopted as presented.

2. Special Presentations: None.

3. Citizens Comments: None.

4. Approval of Minutes: President Robison asked if there were any objections or corrections to the June 11, 2018 meeting minutes; hearing none, the meeting minutes were adopted as submitted.

5. Financial Report: The June 2018 BIAS Financial balance was \$1,866,904.07. The Zoo Trek June deposit was \$13,891.68. Total 2018 Zoo Trek collections to date were \$72,337.02. 2018 Real and Personal Property Tax deposit was \$10,695.91 and total 2018 Real and Personal Property Tax collections to date were \$670,925.37. BIAS Expenditures for June 2018 were \$97,867.87. President Robison asked if there were any corrections or objections to the June 11, 2018, financial report, hearing none, the financials were adopted as submitted.

6. Staff Report: Covered in study session.

7. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Robison): Commissioner Robison had nothing new to report.

b. Key Peninsula Parks and Recreation Foundation Report: Maureen Reilly introduced herself as the new President of the Key Peninsula Parks and Recreation Foundation. She said that the Foundation was going to operate in 3 committees; a Fund Development Committee, a Board Development Committee, and a Finance Committee. Maureen Reilly said they had quite a few fund-raising ideas for the new splash pad at Gateway Park.

c. Trail Updates (Commissioner Michel): Commissioner Michel stated that there will be a work party at Key Central Forest for trail work on July 14th. 36 @ 360 event will have to be canceled this year due to other scheduling conflicts.

d. Recreation Committee (Commissioner Kelly): Commissioner Kelly had nothing new to report.

8. Board Presidents Report: Commissioner Robison stated he really wanted to get started on the new splashpad at Gateway Park.

9. New Business/Updating MOU with Key Peninsula Parks & Recreation Foundation: Upon reviewing the existing MOU with the Foundation, the Board thought it needed updating. Some updates were suggested and Executive Director Gallacher requested additional any suggestions from Commissioners be sent to him. It will then be sent to legal for review and forwarded to the Foundation for their consideration. No action was taken.

10. New Business/Volunteer Park Concession Stand Lease (September 2018-December 2019):

Commissioner Michel made a motion to “authorize the Executive Director to enter into the agreement as

drafted with the current concessionaire for renewal through December 2019". Commissioner Clinton seconded the motion. The motion passed unanimously.

11. Other minor matters: No other minor matters.

12. Commissioners Comments/Good of the Order: Commissioner Jensen stated that Washington Water sent out a rate increase of 14.6%. Commissioner Kelly stated that Pierce County Assessor-Treasurer, Mike Lonergan would be at the KP 26th District Democrat meeting in Home next Monday night at 7 pm. Commissioner Robison asked who coordinates the volunteer projects in the district. Executive Director Gallacher stated that it is he who directs the volunteer projects. Commissioner Robison stated that he knew of a Boy Scout that was interested in trail work on the east end of the Gateway Park property.

13. Meeting Adjourned: The public meeting of July 9, 2018, was adjourned at 7:59 PM. The August meeting will be held at 7:30 PM on August 13, 2018 at the Volunteer Park Office and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Event Coordinator/Office Support and Commissioner Kip Clinton, Board Clerk.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Support/Event Coordinator's attention and corrected at the time the Board addresses and approves the minutes.