

KEY PENINSULA METROPOLITAN PARK DISTRICT

***D.b.a. KEY PEN PARKS***

**P.O. Box 70, Lakebay, WA. 98349**

**253-884-9240 and answers@keypenparks.com**

**Board Meeting Minutes**

**Monday June 11, 2018**

The regular meeting was preceded by a 7:00 PM study session. Executive Director Gallacher went over staff reports and talked about Gateway Park project updates. Terms of the Taylor Bay Caretaker Agreement were discussed.

**The public meeting was called to order at 7:30 PM in the Volunteer Park office by President Robison.**

**Commissioners Present:** John Kelly, Kip Clinton, Ed Robison, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Event Coordinator/Office Support Veronica Grandt.

**Citizens present:** Rebecca Saar, Rob Home and Dianna Home (Key Peninsula Parks and Recreation Foundation).

**Pledge of Allegiance:** Recited.

**1. Approval of Agenda:** President Robison asked if there were any additions or corrections to the agenda; hearing none, the agenda was adopted as presented.

**2. Special Presentations:** None.

**3. Citizens Comments:** None.

**4. Approval of Minutes:** President Robison asked if there were any objections or corrections to the May 14, 2018 meeting minutes; hearing none, the meeting minutes were adopted as submitted.

**5. Financial Report:** The May 2018 BIAS Financial balance was \$1,925,235.51. The Zoo Trek May deposit was \$15,638.61. Total 2018 Zoo Trek collections to date were \$58,445.34. 2018 Real and Personal Property Tax deposit was \$109,544.02 and total 2018 Real and Personal Property Tax collections to date were \$660,229.46. BIAS Expenditures for May 2018 were \$88,780.48. President Robison asked if there were any corrections or objections to the May 14, 2018, financial report, hearing none, the financials were adopted as submitted.

**6. Staff Report:** Covered in study session.

**7. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Robison):** Commissioner Robison had nothing new to report.

**b. Key Peninsula Park and Recreation Foundation Report:** Dianna Home from the Key Peninsula Park & Recreation Foundation stated that they were working on the website, and that they have all their committees in place.

**c. Trail Updates (Commissioner Michel):** Commissioner Michel stated that there was a work party at 360 Trails on June 2<sup>nd</sup> that went well. The Youth Mountain Biking Jamboree was on the 9<sup>th</sup> of June." 19 kids were registered, and there were 16 volunteers.

**d. Recreation Committee (Commissioner Kelly):** Commissioner Kelly said that he was in contact with some people from the Civic Center and discussed their roller skating program. Commissioner Kelly wondered if there was a way for Key Pen Parks to help with a grant for that program.

**8. Board Presidents Report:** Commissioner Robison stated that the foodbank trailer may be interested in using the trailer parking area of Gateway Park.

**9. Unfinished Business/Contract for Services with Key Peninsula Park & Recreation Foundation:** This topic will be on the agenda for the July 9<sup>th</sup> meeting.

**10. New Business/Taylor Bay Caretaker Agreement:** Commissioner Clinton made a motion to "approve, subject to legal review the caretaker contract for Taylor Bay". Commissioner Jensen seconded. The motion was approved unanimously.

**11. Other minor matters:** Commissioner Clinton clarified information on the CRP 5809 KPH Shoulder/trail widening from Brian Stacy that the path on the west side of the highway from Key Center to 56<sup>th</sup> St. KPN would be a 6-foot multi-purpose shoulder. The project is designed to increase safety for all modes of travel.

**12. Commissioners Comments/Good of the Order:** None.

**13. Meeting Adjourned:** The public meeting of June 11, 2018, was adjourned at 7:45 PM. The June meeting will be held at 7:30 PM on July 9, 2018 at the Volunteer Park Office and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Event Coordinator/Office Support and Commissioner Kip Clinton, Board Clerk.

***Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Support/Event Coordinator's attention and corrected at the time the Board addresses and approves the minutes.***