

KEY PENINSULA METROPOLITAN PARK DISTRICT

***D.b.a.* KEY PEN PARKS**

**P.O. Box 70, Lakebay, WA. 98349**

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**Board Meeting Minutes**

**Monday May 14, 2018**

The regular meeting was preceded by a 6:30 PM study session. Executive Director Gallacher went over staff reports and talked about Gateway Park project updates. Clint Rosson, Executive Director of the Red Barn Youth Center was present at the study session. Mr. Rosson presented the board with information regarding a proposed new building in the parking lot of the main Red Barn building where the storage building currently is. He stated that they would like to build a covered area outdoors for the kids to play basketball in the winter months.

**The public meeting was called to order at 7:30 PM in the Volunteer Park office by President Robison.**

**Commissioners Present:** John Kelly, Kip Clinton, Ed Robison, Shawn Jensen and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Event Coordinator/Office Support Veronica Grandt.

**Citizens present:** Stan Moffett, Clint Rosson and Sami Jensen.

**Pledge of Allegiance:** Recited.

**1. Approval of Agenda:** President Robison asked if there were any additions or corrections to the agenda; hearing none, the agenda was adopted as presented.

**2. Special Presentations:** None.

**3. Citizens Comments:** Sami Jensen extended an invitation to the board and public to attend the Ashes Spaghetti Dinner at the Key Center Key Peninsula Fire Station on May 19<sup>th</sup> from 4-7pm.

**4. Approval of Minutes:** President Robison asked if there were any objections or corrections to the April 9, 2018 meeting minutes; hearing none, the meeting minutes were adopted as submitted.

**5. Financial Report:** The April 2018 BIAS Financial balance was \$1,824,715.04. The Zoo Trek April deposit was \$12,593.10. Total 2018 Zoo Trek collections to date were \$42,806.79. 2018 Real and Personal Property Tax deposit was \$513,956.56 and total 2018 Real and Personal Property Tax collections to date were \$550,685.44. BIAS Expenditures for April 2018 were \$65,690.27. President Robison asked if there were any corrections or objections to the April 9, 2018, financial report, hearing none, the financials were adopted as submitted.

**6. Staff Report:** Covered in study session.

**7. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Robison):** Commissioner Robison had nothing new to report.

**b. Key Peninsula Park and Recreation Foundation Report:** Executive Director Gallacher stated that the Key Peninsula Park and Recreation Foundation would meet on Tuesday, May 15<sup>th</sup>. Future meetings for the KPP&R Foundation will be on the 3<sup>rd</sup> Tuesday of every month. Executive Director Gallacher also said that they are setting up committees for several things.

**c. Trail Updates (Commissioner Michel):** Commissioner Michel stated that he sent out an email saying that the BuDu Mountain Bike Race, Washington State High School Cycling League Event, and Poker Pedal went very well. Commissioner Clinton had an additional comment regarding the trails; This year's Tip program with Public Works is planning to build (in house, this summer) a roadside trail from the Key Peninsula Fire Station to 56<sup>th</sup> St. NW by the Volunteer Park entry.

**d. Recreation Committee (Commissioner Kelly):** Commissioner Kelly asked how many people had signed up for Mom & Me Tea, what the cost was, and if there were any requests for scholarships, also if there were any volunteers for the 4<sup>th</sup> of July Community Hot Dog Social.

**8. Board Presidents Report:** Commissioner Robison stated that he has been hearing compliments and positive comments about Gateway Park, and that people are really excited about seeing a spray park there.

**9. Unfinished Business/Signing of Commissioner By-Laws:** Commissioners signed the By-Laws.

**10. Unfinished Business/Discussion on contract for services with Key Peninsula Park & Recreation Foundation:** The Key Pen Parks Board of Commissioners discussed the organizational structure of the Key Peninsula Park & Recreation Foundation and will be exploring the legal aspects of entering into contract with them.

**11. New Business/Contract for Services with Food Back Packs 4 Kids for Summer Lunch Playground Monitor at Key Peninsula Civic Center:** Commissioner Clinton made a motion for “approval to enter into a contract for services with Food Backpacks 4 Kids for Summer Lunch Playground Monitor at Key Peninsula Civic Center”. Commissioner Kelly seconded. The motion passed unanimously.

**12. Other minor matters:** None.

**13. Commissioners Comments/Good of the Order:** Commissioner Clinton stated that a Tacoma News Tribune article stated that final Foothills Trail is complete. A ceremony celebrating the opening of the last section is planned for Saturday May 19, at Veterans Park in South Prairie. Commissioner Robison said that there will be more congestion on I-5 through Tacoma this summer due to lane changes and closing several bridges. Commissioner Kelly announced that Steven Gonzales, Supreme Court Justice would be present at the Home Fire Department for the KP Democrats on Monday, May 21<sup>st</sup>.

**14. Meeting Adjourned:** The public meeting of May 14, 2018, was adjourned at 8:02 PM. The June meeting will be held at 7:30 PM on June 11, 2018 at the Volunteer Park Office and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Veronica Grandt, Event Coordinator/Office Support and Commissioner Kip Clinton, Board Clerk.

***Disclaimer: Key Pen Park’s minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Office Support/Event Coordinator’s attention and corrected at the time the Board addresses and approves the minutes.***