

# **Key Pen Parks Regular Meeting Agenda**

*(Meetings may be videotaped or recorded)*

## **Monday November 13, 2017 Volunteer Park Annex**

### **Study Session – 6:30 PM Study Session**

- **Staff Report**

### **1. Call to Order – 7:30 PM**

### **2. Roll Call**

**Present      Excused      Comment**

**Ed Robison  
Mark Michel  
Kip Clinton  
John Kelly  
Shawn Jensen**

### **3. Pledge of Allegiance**

### **4. Approval of Agenda**

### **5. Special Presentations**

### **6. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

### **7. Approval of the Minutes**

- October 9, 2017 (Regular Meeting)

### **8. Financial Report**

- October Financial Report
  - Total expenditures      \$117,409.20

- BIAS \$44,436.54 # 503 to 531
  - BIAS Payroll/Benefits \$39,440.00 EFT's
  - Pierce County Claim \$33,437.77 # 1398569 & #1396291
  - Petty Cash \$94.89
- Total Revenue \$419,171.23
    - BIAS: \$2,195.98
    - Zoo Trek \$14,393.12
    - Property Tax \$401,343.14
    - Investment \$1,228.01
    - Timber Excise \$10.98

**9. Staff Report (see attached covered in study session)**

**10. Board Committee and Advisory Council Reports**

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

**11. Board Presidents Report**

**12. Unfinished Business**

- Gateway Park Update
- Updating Employee Handbook
- Taylor Bay Property

**13. 2018 Budget Hearing as per RCW 84.55.120**

**14. New Business**

- Resolution R2017-06 Adopting the regular property tax levy for collection in calendar year 2018
- Resolution R2017-07 Adopting the 2018 annual budget at fund level for calendar year 2018
- Resolution R2017-08 Amending 2017 Budget
- Gateway Caretaker Agreement
- Accepting real property (Fredrick) from Great Peninsula Conservancy (GPC)

**15. Other minor matters**

**16. Good of Order/Comments by Board Members**

**17. Next Meeting – December 11, 2017, 7:30 PM**

**18. Adjournment**