

**Key Pen Parks Regular Meeting Agenda**  
*(Meetings may be videotaped or recorded)*

**Monday  
October 8, 2018  
Volunteer Park**

**Study Session – 7:00 PM Study Session**

- Staff Report
- 2019 Draft Budget

**1. Call to Order – 7:30 PM**

**2. Roll Call**

**Present      Excused      Comment**

**Ed Robison  
Mark Michel  
Kip Clinton  
John Kelly  
Shawn Jensen**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Special Presentations**

**6. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

**7. Approval of the Minutes**

- September 10, 2018 (Regular Meeting)

**8. Financial Report**

September Financial Report

Total expenditures \$XXXX

- BIAS

\$

Check# 847 – 8XX

- BIAS Payroll/Benefits           \$           EFT's
- Pierce County Claim           \$           check #
- Petty Cash                       \$           Cash
- Bank service fees             \$           EFT's (checks purchased)

Total Revenue \$XXXX

- BIAS                               \$
- Zoo Trek                         \$
- Property Tax                   \$
- Investment                     \$
- Leasehold Excise             \$
- Timber Excise Tax             \$
- Sale of Tax Title Property   \$0

**9. Staff Report (see attached covered in study session)**

**10. Board Committee and Advisory Council Reports**

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

**11. Board Presidents Report**

**12. Unfinished Business**

- Updating MOU with Key Peninsula Park & Recreation Foundation

**13. New Business**

- Resolution R2018-11 Travel Policy
- Purchasing Policy

**14. 2019 Budget Hearing as per RCW 84.55.120**

**15. Other minor matters**

**16. Good of Order/Comments by Board Members**

**17. Next Meeting – November 13, 2018, 7:30 PM**

**18. Adjournment**