

**Key Pen Parks Regular Meeting Agenda**  
*(Meetings may be videotaped or recorded)*

**Monday  
September 10, 2018  
Volunteer Park**

**Study Session – 6:30 PM Study Session**

- **Staff Report**

**1. Call to Order – 7:30 PM**

**2. Roll Call**

**Present                  Excused                  Comment**

**Ed Robison  
Mark Michel  
Kip Clinton  
John Kelly  
Shawn Jensen**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Special Presentations**

- **Daniel Shurr Eagle Scout fencing project at Civic Center**

**6. Citizens Comments**

*Limited to 3 minutes per issue per citizen. Citizen will state name and their address.*

*If providing handouts, need to provide 10 copies for Commissioners and Staff*

*PUBLIC PARTICIPATION IN BOARD MEETINGS – Anyone may address any resolution for final consideration the agenda. Public comment on any other items on the agenda shall be at the discretion of the President. To ensure equal opportunity for the public to comment, the President may impose a time limit on each speaker. Questions must be directed to the President.*

*Under no circumstance shall any person be allowed to address the Board on matters in which the District or a District official is a litigant. Citizens are requested to address the board with decorum.*

**7. Approval of the Minutes**

- **August 13, 2018 (Regular Meeting)**

**8. Financial Report**

August Financial Report

Total expenditures    \$XXXXXX

- BIAS \$ XXX Check# 820 to 8XX
- BIAS Payroll/Benefits \$XXX EFT's
- Pierce County Claim \$0 EFT's
- Petty Cash \$0 Cash
- Bank service fees \$XX EFT's

Total Revenue \$XXXX

- BIAS \$XXXX
- Zoo Trek \$XXXX
- Property Tax \$XXXX
- Investment \$XXXX
- Leasehold Excise \$0
- Sale of Tax Title Property \$0

**9. Staff Report (see attached covered in study session)**

**10. Board Committee and Advisory Council Reports**

- Land and Improvements Committee (Commissioner Robison)
- Key Peninsula Park and Recreation Foundation Report
- Trail update (Commissioner Michel)
- Recreation Committee (Commissioner Kelly)

**11. Board Presidents Report**

**12. Unfinished Business**

- Updating MOU with Key Peninsula Park & Recreation Foundation
- Awarding of Key Pen Parks enhancement grant for Eagle Scout fencing project

**13. New Business**

- Certification of Match for Recreation Conservation Office Grants
  - Gateway Park Splash Pad 18-1284
  - Taylor Bay
- Draft of updated Purchasing Policy
- Installation of Election Drop Box by Pierce County Elections at Home Park

**14. Other minor matters**

**15. Good of Order/Comments by Board Members**

**16. Next Meeting – October 8, 2018, 7:30 PM**

**17. Adjournment**