



Key Pen Parks

P.O. Box 70 Lakebay, WA 98349

253-884-9240

APPLICATION TO VOLUNTEER

Contact Information:

Name (first/middle/last) _____ Today's Date: _____

Mailing Address: _____ Home phone: _____

City/State/Zip: _____ Work phone: _____

Email: _____ Cell phone: _____

WA State Driver's License Number: _____ Date of Birth: _____

If you are applying for a specific volunteer position, please list here: _____
 How did you hear about us? _____

Why are you interested in volunteering? Community Involvement Scouts/Eagle Scout
 Gain Work Experience Employee Involvement Program Service Learning
 Other (please explain) _____

EXPERIENCE / SKILLS / INTERESTS (Include a resume if you have one.)

Current/previous work or occupation	
Previous volunteer experience	What?
	Where?
Hobbies, interests, skills	
Special training, certification	

AVAILABILITY

Long-term Short-term Special project

1. Check the box for the time period(s) in the day(s) you're available.
2. Indicate the number of hours per day you would volunteer.

	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
	✓	# of hours	✓	# of hours	✓	# of hours	✓	# of hours	✓	# of hours	✓	# of hours
Morning												
Afternoon												
Evening												

Are there any physical conditions to be taken into consideration when arranging volunteer assignments for you? Yes No

If "yes", please explain: _____

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EMERGENCY INFORMATION

In case of emergency, contact:

Name:	Home phone:
Relationship:	Work phone:

REFERENCES

List three personal references, other than family members (full name, address, phone):

Name:	Phone:
Street Address:	City/State/Zip:

Name:	Phone:
Street Address:	City/State/Zip:

Name:	Phone:
Street Address:	City/State/Zip:

Do you have any criminal convictions (other than parking violations and/or juvenile offense)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If "Yes", please explain where, when and disposition:		
<i>(Conviction will not automatically bar you from volunteering. Relevance to assignment will be considered.)</i>		

I understand that I am not an employee of Key Pen Parks, and that any duties that I perform are as a volunteer. I agree to abide by the procedures set forth by Key Pen Parks for my assigned work duties. I also understand that it is my responsibility to update any address, emergency or other changes to the information on this form.

By my signature, I authorize Key Pen Parks to conduct a background check of my driving record and my criminal record.

Signature:	Date:
Parent/Guardian (if applicant is under 18 years of age):	



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Notification and Authorization for Background Investigation Disclosure Statement

In compliance with RCW 43.43.830-845, all applicants who have been offered a position as a volunteer, and in which position the person may have unsupervised access to children under sixteen years of age, to developmentally disabled persons, or to vulnerable adults, are required to disclose the following information:

1.	<p>Have you ever been convicted of any crime against children or other persons*?</p> <p>* "Crime against children or other persons" (as identified in RCW 43.43.830) means a conviction of any of the following offenses: Aggravated murder; first or second degree murder; first or second degree kidnapping; first, second or third degree assault; first, second or third degree assault of a child; first, second or third degree rape; first, second or third degree rape of a child; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter, first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	<p>Have you been convicted of crimes relating to financial exploitation where the victim was a vulnerable adult?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	<p>Have you been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	<p>Have you been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	<p>Have you been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person, or to have abused or financially exploited a vulnerable adult?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	<p>Have you been found by a court in a protection proceeding under Chapter 74.34 RCW, to have abused or financially exploited a vulnerable adult?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

If the answer is YES to any of the previous questions, please describe the location, date and facts of the conviction and make reference to the question being answered:

Key Pen Parks shall make an inquiry to the Washington State Patrol regarding an applicant's conviction record, disciplinary board final decision, or civil adjudication record. Applicants will be notified of the response within 14 working days of receipt of this information by Key Pen Parks. A copy of the response will be made available to the applicant.

I acknowledge that I have read the entire Notification and Authorization for Background Investigation Disclosure Statement, which I understand the requirements, and I grant permission to Key Pen Parks to make inquiry to the aforementioned organizations under the provisions of this law. Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant's Signature	Social Security Number
Applicant's Name (<i>Print</i>)	Date of Birth
Today's Date	Birth Place

Key Pen Parks-Executive Director
