

**KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PENINSULA METRO PARKS**

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240

Board Meeting Minutes

Monday, January 9, 2006

The public meeting was called to order at 7:46PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD. There was no study session on January 9, 2006.

Commissioners Present: Paula DeMoss, Jerry Schick, Kip Clinton, Ross Bischoff; also present for KPMPD was Scott Gallacher, Executive Park Director. Caril Ridley was absent; she was due back at the end of December, 2005, from her business trip and has not contacted any of the commissioners or staff.

Citizens Present: Rick Sorrels, Brent Adams (Little League), Greg Van Over Beke (LL), Scott Russell (LL).

Approval of Agenda: It was moved, seconded and passed 4/0 to defer the topics of the Land Acquisition Committee, Community Plan, and the Minutes of December, 26, 2005, to the next KPMPD meeting on January 23.

Special Presentations by Committees or Citizens: New Business

1. KP Community Fair: The Fair dates have been changed to July 18 to 25, 2006. Scott was instructed to ask the Fair to come to KPMPD for date change approval because of the current contract.

Special Presentations by Committees or Citizens: Old Business

1. DNR 360 Committee: The next meeting is on January 18, 2006 at the Key Center Fire Station at 7:00PM; the following meeting will be on February 15, 2006, at the same place and time. Diane Ramsey has organized an Equestrian Sub Committee; their first meeting will be on January 11, 2006 at the Key Center Fire Station at 7:00PM. The committee members have developed a "wish list" of projects they would like to see build on the 360. The list is as follows: horse park(arenas, stables, cross country course); fairgrounds (stables, arenas, event buildings); trails (general use, mountain bike, horse—Back Country Horsemen construction); bird watching; acquire 40 acres of Minter Creek bottom land abutting the NW corner of the property; skate park; multi-purpose event field; special event area (Ren. Faire, Highland Games, Civil War Re-enactors, Mountain Man Rendevous); ball fields (baseball, soccer, softball, football, with/without artificial turf); public building (meeting and conference rooms, senior center area, park administration, emergency preparedness center); farmers' market; kids' park with family area; spray pool; picnic area; tennis courts; basketball court; volleyball court (outdoor sand); lawn bowling green; horseshoe pit; camping (RV and tent); cultural garden; botanical garden with pond; water feature; arboretum (with east to west road); conservatory; low impact use; outdoor amphitheater; aquatic center; board walk; low impact use (part or all of site); BMX track; dog park; elder hostel; Frisbee "golf"; archery range climbing wall, YMCA facility. Paula though that the article in the Peninsula Gateway issue of January 4, 2006, was erroneous in several respects; it inferred that KPMPD would not be breaking ground for 10 years; it also stated that Paula said that the Peninsula School District **would be** building a new school on the Key Peninsula soon. The truth is that KPMPD intends to break ground ASAP given a time line accounting for final land acquisition, site design with public hearings and building permits application; Paula made it clear that **she has NO inside knowledge of any intent by the school district to build a new high school on the KP in the near future.** Paula said that her comments were that should a new

high school be built on the KP, it would probably include a swimming pool/aquatic center; she had mentioned that Si View Metro Park District inherited a pool and at a previous meeting with KPMPD Si View commissioners had stated that managing a swimming pool is very, very expensive and they recommended that any park district with a limited M&O budget avoid any swimming pool.

2. Little League: Scott Russell asked about Turface installation and whether volunteers could do it. Scott said that KPMPD had contracted with Greenshield Systems to regrade the fields for better drainage and to install the Turface material but they need 3 to 4 dry days; they specialize in ball field reconditioning and installation. Kip said that KPMPD passed a motion on Dec. 12 to have Greenshield install the Turface. Greg Van Over Beke said that volunteering on projects at VP gives LL participants "pride of ownership" and asked if LL could get volunteer hour credits against their future bill; it was mentioned that the 2005 and 2006 contracts include a volunteer hour clause. Brent Adams, LL's new president, said that LL has a \$7000.00 deficit due to last year's purchase of uniforms. He also said that they expect 50 more children to participate in 2006 than 2005. Because of this he is concerned that KPMPD may be renting the fields out to another group; Scott said that during LL's season, the only other user (KPMPD's Adult Softball) will be using Field 1 only. The field preference use is KPMPD organized events, then nonprofit youth groups, and last other user groups. Greg Van Over Beke said that he had offered to donate labor to build new dugouts (on skids) but he cannot afford to donate the material; Paula said that KPMPD looked forward to working with LL on various issues. The possible conflict between summer LL tournaments and the KP Community Fair have been resolved; the KPCF will be on July 18 to 25, 2006. LL was asked to provide KPMPD as soon as possible with their schedule for LL, Big League (May start dates), All Stars; LL has only tournaments scheduled in July. Brent Adams asked if KPMPD would allow the batting cage to be moved from its present location on part of the tennis courts to outside the NW fence along Field 1 or the N fence along Field 3. Scott suggested the Agrivision area because there is no grass there to be damaged by overuse. All three options have security problems. It was moved, seconded and passed 4/0 to allow LL to explore finding a donor to re-grade the Agrivision area to improve drainage and allow LL to install batting cages at that site once the re-grading is completed and drainage is improved. Scott Russell, Treasurer LL, clarified that LL was not reimburse by Peninsula Light for the 2005 electric charges; Paula suggested that LL apply in writing for a "grant" from Pen Light for the 2006 electric charges. She also reminded LL that Pen Light and Gausch Transportation are not charged for their field fence advertising signs because of past donations to LL and KPSCF (Volunteer Park).

3. Citizen's Comments/Good of the Order: Scott applied for some of the Lu Windsor grants from the KGI Watershed Group; they awarded KPMPD \$1000.00 grant for Rocky Creek CA and \$400.00 for Home Park for watershed improvements and interpretive signage. Rick Sorrels suggested that KPMPD put "Thank you" to the KGI Watershed Group in the Cheers and Jeers section of the Peninsula Gateway.

Staff Report (See Attached Report)

1. Volunteer Park: The heating unit is finished in the concession building and a new electrical panel did not need to be installed. Scott is working with Greg Van Over Beke from LL on finishing the repairs to the building; it is hoped that they are completed in time for season opening if not before. Scott suggests that KPMPD not purchase an ice machine because of the price and the limited space available in the kitchen area. Pepsi will not replace the outside vending machine due to last year's vandalism. All the commissioners agreed that a beverage vending machine is needed at the park and there was discussion about where to place one. Consensus was that a beverage vending machine (bottled water, soft drinks) be placed inside the seating area in

the concession building and that would have to be a condition of the concessionaire's contract. Paula pointed out that time between ball games is limited and a concessionaire would probably not have time to serve the people who just wanted to purchase a soft drink or bottle of water AND serve (more profitable) food items during that time.

2. Programs: KPMPD and the Civic Center are starting a youth basket ball skills clinic on Jan. 28 at the Civic Center; there will be a Peninsula High School senior class student assisting Scott as a "senior project". Scott is also starting an adult open gym/league program in conjunction with the Civic Center Association; it will begin in later in January at the Civic Center.

3. Web Site: It is up and running; Scott asked for suggestions for improvement.

4. Up Coming Meetings and Training Opportunities: The Washington Recreation and Parks Association is sponsoring a number of seminars and training opportunities in 2006:

- a. WRPA Legislative Day on Jan. 19, 2006, no cost—meet your local legislators.
- b. WRPA Athletic Facility Institute seminar on Jan. 26—27, 2006, cost \$125.00.
- c. WRPA National Playground Safety Institute seminar on March 1—2, 2006, cost \$370.00.
- d. Executive Forum on March 2—3, 2006.
- e. National Parks and Recreation Association national convention in Seattle in Oct., 2006.

It was moved, seconded and passed 4/0 to have Scott attend the WRPA/AFI seminar in January and also the WRPA/NPSI seminar in March. Scott will attend Legislative Day, Jerry and Ross may also go along.

Business Meeting

1. President's Report: No report.

2. Minutes: The minutes of Dec. 26, 2005 were deferred until the Jan. 23 meeting; Jerry had some minor revisions to the Dec. 12, minutes (in the "Study Session" report change the word "additional donation" to "financial" and add a reference to the Greater Everett Community Foundation for an example). The minutes of December 12, 2005 were approved 4/0 as revised.

3. Financial Report: KPMPD's **November, 2005** balance was \$51,166.61. December expenditures due to the high cost of 2005 primary election expenses and the Turface material were \$21,441.66. December Zoo/Trek Sales Tax deposits to KPMPD's Co. Budget and Finance fund were \$11,571.59. **KPMPD's December 2005 balance in the county fund is \$41,296.54.** The voucher transmittal letters of Dec. 12, Dec. 13, and Dec. 26, 2005 and the voucher transmittal letter of Jan. 3, 2006 were approved 4/0.

4. Unfinished Business/Park Rental Fees: Deferred to next meeting study session.

5. Unfinished Business/Retreat: The KPMPD Board of Commissioners will hold a retreat in Silverdale at a yet to be specified location on Sunday, January 29, 2006, at 1:00PM to 7:00PM.

6. New Business/Concession Building Rental: Scott has tried to contact Shelly Rajkovich and has had no reply. She has been informed of the progress of the building but has not responded with her intentions for the coming season. Scott was instructed to pursue the issue and find out if Shelly intends to be the concessionaire for 2006; if she does not then KPMPD must find another concessionaire before the 2006 baseball season. LL requested notification if Shelly does not become the 2006 concessionaire. Scott will contact Shelly before the Jan. 23, 2006 meeting and the Board will make a decision at that time. The concession building's kitchen is being remodeled to make it suitable for any restaurant use. Rick Sorrels asked why KPMPD doesn't work the concession building itself. The answer was that with the limited staff KPMPD has, it would take too much time away from other regular park functions to man the business and follow all reporting requirements.

7. Board Member Comments/Good of the Order: A number of meetings that might impact the park district are coming up over the next few months:

Jan. 18, 2006, KPMPD's DNR 360 meeting at the Key Center Fire Station at 7:00PM.

Jan. 18, 2006, KP Middle School KP Community Plan, first meeting Transportation Element 7:00PM.

Jan. 23, 2006, KPMPD's second Jan. meeting at the KPSCF at 7:30PM.

Jan. 29, 2006, KPMPD's retreat at 1:00PM in Silverdale at a yet to be determined location.

Feb. 13, 2006, KPMPD's first Feb. meeting at the KPSCF at 7:30PM.

Feb. 15, 2006, KPMPD's DNR 360 meeting at the Key Center Fire Station at 7:00PM.

Feb. 15, 2006, KP Community Plan meeting at the KP Middle School (possibly) at 7:00PM.

Feb. 27, 2006, KPMPD's second Feb. meeting at the KPSCF at 7:30PM.

KPMPD's Equestrian Committee meetings are on the second and fourth Wednesdays of each month at the Key Center Fire Station at 7:00PM.

Meeting Adjourned: KPMPD's January 9, 2006, public meeting adjourned at 9:38PM. The second January meeting of KPMPD will be on January 23, 2006, at 7:30PM in the Key Peninsula Sport Center and Fairground (Volunteer Park); it will be preceded by a 6:30PM study session.

Respectfully submitted by Kip Clinton, Clerk KPMPD.