

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday January 10, 2011

The regular meeting was preceded by a study session/staff report: The study session started at 7:02PM. General review of staff report was presented by Executive Director Gallacher.

The public meeting was called to order at 7:37 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Bill Trandum (excused), Kip Clinton, Mark Michel, and Ed Robison. Staff present for Key Pen Parks; Executive Director Scott Gallacher, Administrative Assistant Laura Armstrong.

Citizens Present: none

Pledge of Allegiance: Recited.

Second Nominations of Officers for 2011 as per By-Laws: Commissioner Anglemyer asked if there were any additional nominations or if anyone wanted to be removed as a nominee. Hearing none, Commissioner Clinton made a motion to elect the slate of candidates as proposed at the last meeting. Commissioner Michel seconded the motion and the motion was passed 4/0. The Key Pen Parks Board elected position's for 2011 are; President Greg Anglemyer, Vice President Bill Trandum, and Clerk Kip Clinton.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes for the agenda, hearing none, the agenda was approved.

Special Presentations: none

Citizen Comments: none

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections with the December 13, 2010 meeting minutes, hearing none; the December 13, 2010 meeting minutes were accepted as written.

2. Financial Report: The December 31, 2010, Pierce Co. Budget and Finance balance was \$661,612.51. The Zoo Trek deposit was \$8968.28; an increase of \$418.97 from the same time period in 2009. Total Zoo Trek collections to date are \$112,912.00. Real and personal property tax collections were \$4,739.90 and 2009 delinquent property tax was \$2,760.40. Total 2010 real and personal property tax collections to date are \$568,250.00. Total delinquent property tax collected in 2010 was \$21,783.00. The First Citizens Bank balance shows \$4,270.10 as of Decembers 31, 2010. December's expenses totaled \$47,481.06, this includes; \$2,826.00 for Audit Service, \$3,261.00 for double sided sign for Volunteer Park, and \$3,354.98 for Maple Hollow restoration Project. Commissioner Anglemyer asked if there were any corrections or objections with the December 13, 2010 financial report, hearing none; the December 13, 2010 Financial Report was accepted as written.

3. Staff Report: covered during study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): no report

b. Trails Committee (Commissioner Clinton): no report

5. Board President's Report: none

6. Unfinished Business/Resolution R2011-01 Update Key Pen Parks Comprehensive Plan:

Staff has been working on an update for the comprehensive plan; this update will be good for 3

years. Commissioner Robison moved to approve Resolution R2011-01. Commissioner Clinton seconded the motion and the motion was passed 4/0.

7. Unfinished Business/2011 Park Commissioner's Retreat Date: The consensus among the commissioners was to try and arrange a meeting in January or February with all three legislators for late afternoon or early evening and hold the retreat meeting on the same day. If this setup cannot be arranged then the commissioners will look at holding two extra meetings; February 28 and March 28th. These meeting will be to discuss future capital budget planning for Key Pen Parks.

8. New Business/Update of Key Pen Parks By-Laws regarding Commissioner

Compensation: Executive Director Gallacher will draft a resolution implementing a time limit of 30 days for commissioners to submit a request for compensation. An article will be added to the Key Pen Parks By-Laws regarding this time limit. These items will be presented at the February 14th Park Board Meeting for approval. Executive Director Gallacher called the park district's attorney regarding additions or recommendations for this topic but has not received a call back.

9. New Business/Taylor Bay Development Project: Key Pen Parks has pursued additional grants to help with improvements at the smaller saltwater-front Taylor Bay parcel; possible improvements could be vault toilet, electric/water, parking, picnic shelter, and primitive campsites. If Key Pen Parks is selected to receive a grant the criteria would require the Park District to move quickly with the improvements. Executive Director Gallacher has contacted the consultant currently helping with permits for Maple Hollow, they stated the estimated cost to help with permits for Taylor Bay would run about \$15,000.00; this amount does not include the cost for the permits. The question put to the commissioners by Executive Director Gallacher; does the Park District want to move ahead and start the permit process now or wait until decisions have been made for grant awards. The Commissioners directed Executive Director Gallacher to set up open public meetings that would allow the residents to voice their concerns and ideas regarding Taylor Bay. Commissioner Robison made a motion to authorize up to \$40,000.00 for A & E planning fees to be used for Taylor Bay's planning process. Commissioner Clinton seconded the motion; the motion was passed 4/0.

10. Approval of other minor matters/2011 Legal Contract with Kenyon Disend:

Commissioner Clinton moved to approve the contract with Kenyon Disend. Commissioner Michel seconded the motion and the motion was passed 4/0.

11. Commissioners Comments/Good of the Order: Commissioner Clinton stated that she read a piece in the paper that the Tacoma School District has published the surplus of the Camp Joshua Taylor Camp Site located next to Joemma Beach State Park.

12. Meeting Adjourned: The regular public meeting of January 10, 2011, was adjourned at 8:39PM. The regular February meeting will be on February 14, 2011, at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.