

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. **KEY PEN PARKS**
P.O. Box 70, Lakebay, WA. 98349
253-884-9240 and answers@keypenparks.com
Board Meeting Minutes
Monday January 9, 2012

The regular meeting was preceded by a study session/staff report: The study session started at 7:08 PM. Staff report was covered during study session.

The public meeting was called to order at 7:35 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Mark Michel, Kip Clinton; Bill Trandum and Ed Robison absent. Staff present for Key Pen Parks: Executive Director Scott Gallacher, Administrative Assistant Laura Armstrong and Recreation Coordinator Jessica Smeall.

Citizens Present: Jason Moberg and Oliver Coldeen.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer stated that one amendment to the agenda, a discussion for the flood control county regulation, will be added to Unfinished Business. Commissioner Anglemyer asked if there were any objections or additional changes to the amended agenda. Hearing none, the amended agenda was approved 4/0.

Second Nominations and election of officers for 2012 as per By-Laws: The nominations from the December 12, 2011 were as follows; Commissioner Bill Trandum nominated Commissioner Greg Anglemyer for President, Commissioner Mark Michel seconded. Commissioner Greg Anglemyer nominated Commissioner Trandum for Vice President, Commissioner Kip Clinton seconded, Commissioner Greg Anglemyer nominated Commissioner Kip Clinton for Clerk, Commissioner Bill Trandum seconded. President Anglemyer asked if there were any additional nominations, hearing none a motion was called for. Commissioner Trandum made a motion "I move that we approve the nominations that we made a month ago (see above). Commissioner Anglemyer asked for last call nominations, hearing none, Commissioner Clinton seconded the motion and the motion was passed 4/0.

Special Presentations: none

Board President: none

Citizen Comments: None

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the December 12th, 2011 meeting minutes, hearing none, the December 12th, 2011 meeting minutes were accepted as written.

2. Financial Report: The December 31, 2011, Pierce Co. Budget and Finance balance was \$1,005,957.26. The Zoo Trek deposit was \$8795.25, a decrease of \$763.86 from the same time period in 2010. Total Zoo Trek collections to date are \$113,440.00. Real and personal property tax collections were \$4181.93 and 2010 delinquent property tax was \$1,935.14. Total 2011 real and personal property tax collections to date are \$619,599.00. Total delinquent property tax collected in 2011 was \$29,768.00. The First Citizens Bank balance shows \$1,937.41 as of December 31, 2011. December's expenses totaled \$29,487.67.

3. Staff Report: The staff report was covered during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum stated that he was waiting for an appraisal report on the Ketchum property. Commissioner Anglemyer asked if a letter regarding a second appraisal was sent to the owner of the Anderson property. Executive Director Gallacher stated a letter was sent before Christmas; Mr. Anderson is

in the process of hiring an appraiser. Commissioner Clinton wanted to make a clarification to the December 2011 meeting minutes under item 15 Executive Session/Property Acquisition stating that she felt the wording of the motion made by Commissioner Trandum regarding Key Pen Parks contribution \$4000.00 to an appraisal may be confusing or viewed as a gift of public funds whereas: Key Pen Parks is funding \$4000.00 for a second appraisal per its Legal Counsel's recommendation for an additional appraisal on the Anderson Property.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): Staff has set up a computer with the QuickBooks software and charts of accounts similar to what the Park District is currently using. This will help the foundation keep records of transactions and also help make any transfers of gifts/donations to Key Pen Parks easier to track. Commissioner Trandum was also elected to continue as the ex-officio member of the Foundation Board by a 4/0 vote. Commissioner Trandum also added that he will ask Mike Hays to attend the February 13th park board meeting to talk about possible land donations being looked at by the foundation.

5. Board President's Report: none

6. Unfinished Business/ Review of Memorandum of Understanding with Key Peninsula Civic Center: The draft copy of the Memorandum of Understanding between Key Pen Parks and Key Peninsula Civic Center was reviewed by Legal Counsel; Executive Director Gallacher stated that there were only a few comments in the report but nothing major. Commissioner Trandum made a motion "I move that we approve the memorandum of understanding between the Park District and the Key Peninsula Civic Center, incorporating whatever substitute with comments that legal counsels has made in their reviews". Commissioner Michel seconded the motion and the motion was passed 4/0.

7. Unfinished Business/2012 Park Commissioner's Retreat and Legislative Day Date: The Commissioners will meet with Representative Jan Angle at 9:00 am, Senator Derek Kilmer at 1:00pm and Representative Larry Seaquist at 1:45pm on Legislative day January 25th, 2012.

8. Unfinished Business/Park Rules –Dogs off leash: Commissioner Anglemyer stated that he had been in touch with members of the dog walking group that attended the December 2011 park board meeting and will continue to work with them to explore future ideas for walkers and their dogs. It was also mentioned that PenMet Parks was looking at building an off leash dog park in the Gig Harbor area and if that happens one may not be needed on the Key Peninsula.

Commissioner Clinton wanted to make a clarification to the December 2011 meeting minutes regarding item #9 New Business/Park Rules-Dogs off leash under the paragraph stating "Executive Director Gallacher informed the Commissioners that on November 14th, 2011 he received a complaint from a citizen with concerned about his dogs, himself and the dogs off leash at the 360 property; one of the dogs off leash had jumped on the complainant's son while running at the 360" Commissioner Clinton wanted it noted that the person who put in the complaint had his dogs on a leash when he was confronted with the dogs off leash at the 360 property.

9. Unfinished Business/Flood control district: Commissioner Trandum made a motion that "Staff draft a letter regarding the Flood Control District, where in: we stipulate that we believe it would be correct for no Municipal Corporation to be excluded from the ability to use whatever funds (including opportunity funds) are available within that program". Commissioner Michel seconded the motion and the motion was passed 4/0

10. New Business/Health Benefit: number of hours for eligibility (36-40 "full time status"): Key Pen Parks current full time status under the motion made in January 2008 states full time status as 30-40 hours a week; staff is requesting this be changed to 36-40 hours. Staff has currently researched benefits packages for health care and found a more affordable policy. Under this new policy staff working part time 30 hours would have to be placed on the program. Commissioner Trandum made a motion "I move that we change the eligibility for Health Care Benefits to 36 hours". Commissioner Michel seconded the motion and the motion was passed 4/0.

11. Approval of other minor matters: none

12. Commissioners Comments/Good of the Order: Commissioner Michel asked about a special funding program for the 480. Executive Director Gallacher stated that he thought the 480 was not eligible for this new program due to the fact that the 480 was already funded under the capital budget. Commissioner Anglemyer suggested to Executive Director Gallacher that he let DNR know they would like to address this when the recommended annual meeting is set up.

13. Meeting Adjourned: The regular public meeting of January 9, 2012 was adjourned at 8:10PM. The retreat meeting will be on January 25th during Legislative Day in Olympia WA. The regular February meeting will be on February 13, 2012 at 7:30PM and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.