

KEY PENINSULA METROPOLITAN PARK DISTRICT  
*d.b.a. KEY PEN PARKS*  
P.O. Box 70, Lakebay, WA. 98349  
253-884-9240 and answers@keypenparks.com  
Board Meeting Minutes  
Monday January 14, 2013

**The regular meeting was preceded by a study session/staff report:** The study session started at 7:00 PM. Executive Director Gallacher reviewed the staff report.

**The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Greg Anglemyer.**

**Commissioners Present:** Greg Anglemyer, Kip Clinton, Ed Robison, Mark Michel, and Commissioner Trandum. Staff present for Key Pen Parks: Executive Director Scott Gallacher, and Administrative Assistant Laura Armstrong.

**Citizens present:** Judy Mills, Don Mills, and Adam Scroggins; KPLL President.

**Pledge of Allegiance:** Recited.

**Approval of Agenda:** Commissioner Anglemyer asked if there were any objections or changes to the agenda, Commissioner Robison made a motion "to add an executive session down there to new business, the executive session to discuss the applicants for caretaker at Gateway Park."

Commissioner Clinton seconded the motion. Commissioner Clinton made a clarification to the amendment "that we move item 13 Unfinished business caretaker selection and agreement and any additional discussion regarding it associated with the executive session to after item 14 new business so we do it at the end of all other business matters." Commissioner Anglemyer asked if there were any other changes for the agenda, hearing none, the amended agenda was approved.

**Second nominations and elections of officers for 2013 as per By-Laws: Review from November 2012's nominations;** Commissioner Trandum nominated Commissioner Anglemyer for President, Commissioner Robison nominated Commissioner Trandum for Vice-President, and Commissioner Michel nominated Commissioner Clinton for Clerk. No other nominations were made.

Commissioner Anglemyer asked if there were any new nominations; hearing none, Executive Director Gallacher called for a vote for the slate. The vote was 5/0 electing Commissioner Anglemyer as President, Commissioner Trandum as Vice President and Commissioner Clinton as Clerk.

**Special Presentations: Key Peninsula Historical Society 2012 report.** Judy and Don Mills presented the commissioners with a copy of the Historical Society's 2012 annual report. The Key Peninsula Historical Society is currently under a two year contract; March 2012 to November 2013. The project being contracted for is "History of Upper Sound Logging on the Key Peninsula." This includes displays of maps, pictures, descriptions, and anecdotes. In addition KPHS will offer classes/programs about logging with activities of daily like, music and games.

**Citizen Comments:** No citizen comments.

**Business Meeting**

**1. Minutes:** Commissioner Anglemyer asked if there were any corrections or objections to the December 10, 2012 meeting minutes, hearing none, the December 10<sup>th</sup>, meeting minutes were accepted as written.

**2. Financial Report:** The December, 2012, Pierce Co. Budget and Finance balance was \$1,254,308.61. The Zoo Trek deposit was \$9,919.18. Total Zoo Trek collections to date are \$115,898.63.00. Real and Personal Property Tax collections were \$4,582.62 and 2011 delinquent property tax was \$2,397.35. Total 2012 Real and Personal Property Tax collections to date are \$667,158.67. Total delinquent property tax collected for 2011 was \$29,645.00. The First

Citizens Bank balance shows \$2,375.70 as of December 31, 2012. December's expenses totaled \$41,434.69.

**3. Staff Report:** The staff report was reviewed during the study session.

**4. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Trandum):** Commissioner Trandum stated that Manke offered to have their timber cruiser look at any properties that Key Pen Parks feels may be potential swappable properties for possible timber trade value.

**b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum):** The Foundation has posted their annual report; Mike Hays will attend the February Park Board meeting to answer any questions the commissioners may have.

**c. Trail updates (Commissioner Michel):** Will be discussed under New Business/Limited use trails at Gateway (360) Park.

**5. Board President's Report:** Commissioner Anglemeyer stated he met with Pierce County Commissioner Stan Flemings and the Pierce Co. Tourism Board regarding tourism on the Key Peninsula; he state the Tourism Board did not realize that the Key Peninsula was part of Pierce County. He also said that Pierce County still wants KPP to take Devils Head; Stan Flemings will attempt to tie funding to this proposal.

**6. New Business/2013 Key Peninsula Little League Draft Field Use Agreement:**

Commissioner Clinton made a motion "I move that we approve the contracts as written."

Commissioner Trandum seconded the motion, and the motion was passed 5/0.

**7. New Business/2013 WRPA Legislative Day February 6:** Administrative Assistant Laura Armstrong will set up appointment times for the Commissioners and Executive Director to meet with Larry Seaquist, Jan Angel, and the representative (when chosen) who will replace Derrick Kilmer.

**8. New Business/Limited Use Trails at Gateway (360) Park:** Commissioner Michel stated that he has been in touch with a local mountain bike promoter; they are looking at setting up a possible bike race for March or April of 2013 at the 360 property. A group of volunteers has been working on developing trails for mountain bike use in a small area on the 360 property. The problem they are having is after they finish an area; horses will walk on the trail and destroy all the work completed by these volunteers. They were asking if the Park District would be willing to put signage in this area for no equestrian usage on these trails.

Commissioner Robison made a motion "that we designate trails to be determined at the 360 as being non-equestrian trails in order to preserve them for other uses." Commissioner Clinton made an amended motion "for them to be restricted to mountain bikers only." Commissioner Michel stated that mountain bikers were not trying to restrict usage of the trails just prevent damage that the horses do when they are on the trails. Commissioner Clinton stated that she felt it was more for risk management. Commissioner Trandum seconded the amended motion and the motion was passed 5/0.

**9. New Business/Pierce County Key Center Transfer Station Update:** Executive Director Gallacher received an e-mail from Steve Wamback, Pierce Co. Solid Waste Administrator, stating that the funds Pierce County had reserved for fencing around the old garbage dump site had been removed because KPP had never followed up with additional proposals from the 2011 meeting. Commissioner Trandum said that he attended that meeting and remembered it differently; he will pursue the matter.

**10. New Business/Key Peninsula Park and Recreation Foundation year-end report:** Mike Hays will attend the February 2013 park board meeting to present the Foundations' year-end report.

**11. Executive Session: Discussion of Caretaker applications.** This session was added to the agenda by Commissioner Robison; the session started at 8:20 and came back in regular session at 8:35pm. No action taken.

**12. Unfinished Business/Caretaker agreement and process for Gateway Property:** Four applications have been turned in applying for the position as caretaker for the Key Peninsula Gateway Park. Executive Director Gallacher will set up interview for subcommittee of Commissioners with the selected applicants; the subcommittee will consist of Commissioners Anglemyer and Trandum.

**13. Approval of other minor matters:** none

**14. Commissioners Comments/Good of the Order:** none

**15. Meeting Adjourned:** The regular public meeting of January 14, 2013, was adjourned at 8:25PM. The regular February meeting will be on Monday February 11, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. A second meeting to discuss levy issues and the Key Pen Parks' System Plan will be held on January 28, 2013. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

***Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.***