

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

Board Meeting Minutes

Tuesday, February 1, 2005

The meeting was called to order at 7:30PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.

Commissioners Present: Paula DeMoss, Jerry Schick, Caril Ridley, Ross Bischoff, Kip Clinton.

Citizens Present: Ron Cleveland, Mike Salatino, Ed Taylor, Rich Henry, John Glennon, Pat Medveckus.

Minutes: The Old Wauna Post Office meeting minutes were approved 5/0 and the January 25, 2005 minutes were deferred from the last meeting because they are not ready.

Financial Report: Pierce Co. Budget and Finance distributed \$9259.17 for Nov. 2004 Zoo/Trek Sales Taxes less January expenses of \$3041.74 leaving a balance of \$35,946.91. All vouchers issued in January were approved 5/0. It was moved, seconded and approved 5/0 to issue a voucher to WGEP for insurance in the amount of \$2589.00.

Park Director's Report: Jerry drafted a letter to Eric Clement to request that Eric keep a log of daily activities. All park commissioners signed the letter. There was discussion about what to do with the concession stand this year. It needs rewiring, replacement plumbing, insulation and sheetrocking. This year KPMPD will probably go with a concessionaire who has a mobile stand. Ross's son, John, will submit a proposal and Paula will call Chris Anderson. Something is needed soon because of LL events in February. Rich Henry will look into LL's people regarding the wiring but if LL's electrician can't help out, then KPMPD will have to go to bid. John Glennon said that KPMPD needs to look short term vs. long term re. the concession stand. Paula thinks KPMPD is going too slow... we are not accomplishing anything. She would like a work party to paint and refurbish the restrooms before the LL season starts. Everyone wants an engineer to design the water system before we go to bid. Nicholson, Pen. Light and Wes Glessner were mentioned as installers or we might just need a good plumber. Paula asked Ed Taylor if he would be willing to serve on an interview committee with Jerry and Ben Thompson; Ed answered in the affirmative.

Communication Report: Jerry has two spots reserved on Feb. 9 to learn about IAC grants.

Citizen's Comments: No citizen comments.

Old Business

1. Land Acquisition Committee: Ed Taylor said that there is a good chance that KPMPD acquisition of the 360 DNR acres may be funded in 2005/2006; it depends upon the legislature and the state budget. Ron Cleveland said he would like KPMPD to commit to dedicating 80 acres of the 360 to the Renaissance Faire. He talked about \$600,000 in Pierce County Lodging Tax money available for tourism and pressed KPMPD to commit to his project. Three of the commissioners feel that it is premature to commit to any project at that site yet. Ed said that there is some \$8,500,000 in grants available for capital development for regional park facilities; federal funds become available if the park is a regional park. However the property must still be acquired and the KP public needs to support whatever facility is developed there. He suggests KPMPD send a letter to our state representatives thanking them for their efforts on our behalf and asking them to pursue the 360 DNR acres. Paula said that she would write a letter on behalf of the Board.

2. Home Park and Rocky Creek: Pat Medveckus of the Lions Club presented submission ready plans for a 16'x32' picnic shelter. George Robison's son, who is a civil engineer, drew

them. Cooking facilities in the picnic shelter at Home Park had been discussed; John Glennon reminded the Board that if there is any wood burning cooking capability (grill/grate/fireplace) within the structure then fireflow is needed. He suggested exterior barbeque grills (like at KPSCF) be built by the picnic shelter. There was further discussion about location and a picnic shelter vs. a gazebo. It was pointed out that a picnic shelter is useful for a greater number of people and functions. Caril moved that KPMPD accept the base plan presented by the Lions Club and that it be located at the brow of the slope in Home Park near the picnic table/bench. The motion was seconded. After further discussion the motion was amended to have Jerry and Caril stakeout the corners of the site. The amended motion passed 5/0. Kip and Jerry would like to see a metal roof on future picnic shelters because of fire and care concerns. Mike Salatino asked what if asphalt shingles were donated; consensus was then that shelter would probably have asphalt shingles. Construction of any picnic shelter will be subject to raising money for permits and any additional materials needed beside the lumber KPMPD already has.

3. Little League: Paula read the draft of LL's contract; she based it upon last year's contract. There was discussion about time frames for LL vs. Adult Softball and Paula will add the dates into the contract. Light charges on Field 1 were discussed and it was decided that LL would get 6 hours/week free use then the charge would be \$20.00 extra (per game?); these charges assume that Adult Softball will be the primary nighttime users of Field 1. It was decided that the volunteer clause would be for 150 volunteer hours per season (although if LL parents and youth wish to volunteer more time the KPMPD would NOT turn them down). It was moved and seconded to approve the contract as amended. The motion passed 5/0. The special use agreement for LL regarding having their storage container at KPSCF also passed 5/0.

4. Adult Softball: Kip talked to Kym Carpenter. Apparently people are interested in having a league but no private party wants to do the scheduling. Currently KPMPD has no Adult Softball games scheduled.

5. Policies and Operational Procedures: See new business.

6. Park System Capital Improvements: See Park Director's Report.

7. Park Administration Committee/Employee: The Park Administration Committee was instructed pull out any applications for people who may have park management type capabilities for additional consideration; the Park Administration Committee was asked to make the first cut of applications by Feb. 11, 2005. Consensus of opinion is that KPMPD needs one employee who can function in a management capacity in addition to performing grounds keeper duties. This employee's position may "morph" into becoming the park system administrator as the Key Peninsula Metropolitan Park System evolves. Jerry will contact Erin Pointer at Tacoma Metro Parks to see how they handle employee health benefits and if there is a benefits pool we can join.

8. Caril Ridley's Report on Other Park Related Issues: No report by Caril due to time constraints. In regard to the reference to Terry Lee's comments in the Gateway, everyone agreed that Kip's inference was wrong.

9. Old Wauna Post Office Public Meeting: Discussion was deferred until the next meeting.

10. Civic Center: No discussion.

New Business/Additions to the Agenda

1. KPMPD Meeting Date Change: Tabled until the next meeting.

2. KP Community Fair: Mike Salatino said they need more power along the fence; it is not additional capacity but convenience that is required. The Fair will get the permits and the electrician. They need one more 200 Amp power distribution box toward the south end of the western field 2/3 fence. It was requested that if KPMPD permits the KPCF to install additional panels that the posts and panels match the existing ones. It was moved and seconded to allow

the KP Community Fair to install additional electrical panels provided they match the existing two panels and that they acquire the appropriate permits at their cost. The motion passed 4/1.

Meeting Adjourned: The meeting of February 1, 2005, was adjourned at 10:30PM. The next scheduled meeting of KPMPD is Monday February 21, 2005 at the KPSCF Annex at 7:30PM. The next scheduled KPPRD meeting may be on Monday, February 14, 2005, at 7:30PM at the KPSCF Annex; contact Mike Salatino to verify.

Respectfully submitted by Kip Clinton, Clerk KPMPD.