

**KEY PENINSULA METROPOLITAN PARK DISTRICT  
d.b.a. KEY PENINSULA METRO PARKS**

**P.O. Box 70, Lakebay, Wa. 98349  
253-884-9240**

**Board Meeting Minutes  
Monday, February 13, 2006**

**The public meeting of the Key Peninsula Metropolitan Park District was preceded by a 6:30PM study session.** There was a walk-through tour of repairs made to the concession building.

**The public meeting was called to order at 7:35PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.**

**Commissioners Present:** Paula DeMoss, Jerry Schick, Kip Clinton, Ross Bischoff; also present for KPMPD was Scott Gallacher, Executive Park Director. Caril Ridley was absent; Jerry Schick said that Caril had sent him an e-mail stating she may return by the end of February. Caril has not contacted any of the other commissioners or park staff.

**Citizens Present:** Pierce County Commissioner Terry Lee (representing Forever Green, a quasi-public agency group promoting trail development), Kirk Kirkland (president of Forever Green and chairman of the Tahoma Chapter of the Audubon Society), Chuck West (skatepark), Charlie Morgan (potential concessionaire).

**Approval of Agenda:** The Agenda was amended by deferring discussion/signing of the KP Little League contract to the February 27; discussion about the KP Comprehensive Plan was deferred; the listed Executive Session was struck from the Agenda because there was no business requiring an executive session. The Amended Agenda was approved 4/0.

**Special Presentations by Committees or Citizens: New Business**

**1. Forever Green:** Kirk Kirkland gave an explanation about Forever Green. It was established in 2000 by several public agencies because the different park entities in the area were not talking with each other and coordinating projects. The organization helps with land and easement acquisition, development, contracts, and building of trails (linear regional parks) because they are so different from standard regional parks. It is made of public bodies with the intent of creating a county wide integrated trail system from Mt. Rainier to the county lines. They have looked at local park entity existing trail plans in Pierce Co. and based their current goals upon existing plans; the local district creates the plans and the FG helps build the system. The most difficult thing is acquiring right-of-way and construction requires special skills. The Conservation District is the umbrella agency for FG. The funds for trails come from grants, IAC grants, DOT non-motorized transportation funds and similar highway planning funds. They intend to be a resource for funding information. Their intention is to have a permanent office staffed and running (probably in Puyallup) in 2007-2008. Terry Lee said that FG could help KPMPD with right-of-way acquisition; Caril has already spoken to Terry and P. Co. Public Works about a Home-to-Key Center off road trail parallel to the KP Highway within the road right-of-way. He said that KPMPD should develop a plan. FG would assist by referring KPMPD to park planners, right-of-way real estate specialists, and other trail building specialists (some of whom may provide pro bono services); their goal is to make certain that the different trails connect. Terry said that if Wa. DOT eventually builds a replacement Hwy 302 north of Burley Lagoon, the Purdy Sandspit could become a park with a linear trail (the old Purdy bridge would be maintained for emergency and trail/park access only). The conversation turned to the unscheduled topic of the Purdy Sandspit and Old Wauna Post Office, REET funds reserved for KPMPD, property tax levies and the Public Works land adjacent to Volunteer Park.

**2. Purdy Sandspit/Old Wauna Post Office:** Terry Lee said that the County has the demolition contract of the OWPO out to bid. Jerry Schick asked if the building could be torn down to the deck and the deck made safe; KPMPD might be interested in the Purdy Sandspit property with a viewing deck with historical markers on the site of the OWPO. Terry said he may be able to secure some county funds to make the existing OWPO deck/floor safe for use after the roof and walls are removed. It was decided that KPMPD should hold a special public meeting regarding this subject to determine public sentiment about a viewing deck with historical markers on the OWPO site.

**3. REET Funds:** Pierce County has reserved \$750,000.00 in Real Estate Excise Tax funds for KPMPD. REET funds require a 1:1 match for agency use however they can be used as matching funds when applying for grants. Levy funds could also act as a match for REET.

**4. Pierce County Public Works Land North of VP:** Terry Lee said that Pierce Co. is waiting for a proposal from KPMPD re. the "garbage dump". Scott said that Ben Thompson of KPMPD's Land Acquisition Committee is taking on the project.

**5. Concession Building Proposal by Charlie Morgan:** In addition to regular hot dogs and hamburgers, he proposed having a Barbeque smoker for chicken and ribs outside of the building in the concrete pit area between the concession building and parking lot. The challenge will be complying with County Health Department regulations (a hand wash unit near the smoker, metal roof with fencing, power, sufficient refrigeration). KPMPD discussed purchasing (used) tables and chairs for the restaurant area and floor mats for the seating/order area to prevent cleats slipping on the floor. Scott suggested that KPMPD purchase all inside kitchen equipment and that Charlie Morgan pay for expenses related to the Barbeque smoker except for any electrical expenses. Paula stated that having a concessionaire at VP is very important to KPMPD. KPMPD therefore suggested a flat rental rate of \$1000.00 per month, that fee to include rent, power, water, telephone service, and disposal of regular garbage; the only additional charge might be grease disposal. Consensus was to support Charlie, but for Charlie to pursue discussions with Pierce County Health Department.

#### **Special Presentations by Committees or Citizens: Old Business**

**1. Land Acquisition Committee:** No report; Scott said that Ben Thompson is taking on the "garbage dump" property project.

**2. DNR 360:** Chuck West said that County Councilman Terry Lee has been able to budget \$100,000.00 toward the KP Skatepark. Chuck West is forming a 501C3 entity to acquire matching funds for the county money and is planning on attending grant writing seminars this year. He plans on design work in fall 2007 and construction as soon as possible thereafter. He said that Grindline is the design company that most recommended. He expects the skatepark will cover ¼ to ½ acre with additional space needed for spectator seating, adjacent parking and restrooms/support facilities. KPMPD noted that the 360 Committee has presented KPMPD with an idea list which KPMPD discussed at the Board Retreat. Jerry Schick asked Terry Lee if Pierce Co. could assist KPMPD in planning and studies. Terry suggested that KPMPD contact AHBL in Tacoma; they are the people who designed Homestead Park for Pen Met. KPMPD hopes to have a draft design by the KP Livable Community Fair on May 13. Jerry Schick said that 360 neighbors are adamant that the only access be by 144<sup>th</sup>/Pole Line Road and Hwy 302. Chuck West said that he has spoken to Rep. Derek Kilmer (Wa. State House of Representatives) about highway improvement (turn lanes and stop light) funds for Hwy 302 and Pole Line Road/144<sup>th</sup>. Kirk Kirkwood advised that if KPMPD had good ideas then it should develop a plan, get cost estimates and take them to the voters for funding. Terry Lee mentioned that the Equestrian Committee has asked him to attend one of their meetings. The next 360 meeting is Thursday

Feb. 23 at the Key Center Fire Station at 7:00PM.

**3. Community Plan:** Terry Lee suggested that KPMPD have a representative at the KPCP meetings. DOT will be at the next few meetings talking about Hwy 302. Chuck West said that currently the KPCP Board is discussing motorized transport; non-motorized transportation (sidewalks, trails, boating) is scheduled for another meeting. Terry Lee said that his office was contacted by the News Tribune about rumors of a "significant resort" planned for the KP; Terry said that Tim Jopp plans an "Alderbrook"-type resort at Devils Head however no zoning or development applications have been filed with PALS yet.

**4. Citizen's Comments/Good of the Order:** The youth basketball skills program is extremely successful; 73 children were enrolled. Joyce Tovey of Windermere Real Estate through the Windermere Foundation secured \$200.00 in scholarship funds for youth programs.

#### Staff Report (See Attached Report)

**1. Home Park:** Work on the picnic shelter permit was deferred because of the concession building project. Scott plans to submit a new site and landscape plan to PALS soon.

**2. Volunteer Park:** Scott has advertised for concessionaires as instructed and has shown the building to two potential clients; Tracy Glen expressed interest in it. The floor is scheduled to be painted in next week. The Turface has been applied to the infields and bases and mounds will be installed by staff; half of the Turface material purchased last fall remains in storage for later surface application. There was discussion about replacement of chain link fencing around Fields 2 and 3 (the fencing had been removed because of deterioration). Scott was instructed to research the cost of installing removable chain link "panels", each panel being 6' to 8' wide and 10' high to 3<sup>rd</sup> base and shorter (6' high) beyond 3<sup>rd</sup> base. The rocks around the old flagpole have been removed and the area will be eventually paved. The Reel Master lawn mower is repaired. Scott is working on park regulation signs for VP.

**3. Rocky Creek:** Envirocorps worked at Rocky Creek over Jan. 27-29. Sam Livingston is working on trail signs which will be financed by funds from the Lu Winsor grant administered by the KGI Watershed Group.

**4. Programs:** Because of equipment purchase, KPMPD will lose \$200.00 on the Youth Basketball program. Scott is exploring the possibility of a Pre- Kindergarten T-Ball Program. Scott reported that the Civic Center gym needs wall padding because of the small size of the courts. There was discussion about the possibility of KPMPD purchasing padding for the Civic Center gym to be used when KPMPD programs are being conducted there. No teams have signed up for Spring Softball yet; there are complaints about the cost.

**5. Training Opportunities:** There is an IAC grant writing seminar on March 2; Scott is signed up and Jerry Schick will also attend for KPMPD. (Chuck West will be attending for the Skatepark Group.)

**6. Miscellaneous Topics:** There was discussion about where to locate the park booth at the KP Livable Community Fair. It was decided that on the walls near the north end (back) of the gym or in the mezzanine level are best for KPMPD purposes. KPMPD has signed up to participate in Park Appreciation Day (Earth Day); KPMPD has made no decision whether to pick up litter at Rocky Creek or the Purdy Sandspit.

#### Business Meeting

**1. President's Report:** No report.

**2. Minutes:** There are two changes to the Jan. 23, 2006 minutes: "#10. New Business/Commissioner Compensation" the term "per diem" should be changed to "compensation" to more accurately reflect the discussion; "Special Presentations by Committees

or Citizens:New Business: #1. KP Community Fair" in line one the word "to" should be changed to "from" when referring to the dates of the KPCCF. The minutes of January 23, 2006, as changed were approved 4/0.

**3. Financial Report:** The voucher transmittal letters of Jan. 23, Jan. 31, and Feb. 7 were approved 4/0. January 2006 expenses were \$19,286.88: the major expenses were for 2005 primary election costs, staff salary/wages and benefits, concession building material and repair, and "use-it-or-loose-it" funded purchases for the Home Park picnic shelter. These expenses left a remaining January balance of \$31,745.08. February Zoo/1rek deposits were \$9499.18 and KPMPD February expenses were \$5614.96 (\$3951.36 in 2005 general election costs) leaving a balance of \$35,629.30. Expected major remaining February expenses are staff salary/wage/benefits, Kubota payment, Turface installation and concession building equipment purchases (the equipment purchases may be deferred until March). The Financial report was approved 4/0.

**4. Unfinished Business/Resolution R 2006-01, Purchasing Policy:** Kip and Paula read the policy as revised by KPMPD's attorneys and liked it; Jerry has not had time to thoroughly read the policy, but noted that it could be amended in the future as needed. It was moved and seconded to pass R 2006-01, KPMPD Purchasing Policy. Resolution R2006-01 passed 4/0.

**5. Unfinished Business/LL Contract:** Deferred.

**6. Unfinished Business/Concession Building:** Consensus is to continue with Greg's Improvements Plus to finish repairs to the building.

**7. Unfinished Business/Playground Equipment:** There was further discussion about what to do about the playground equipment. Paul DeMoss would like take this on as a High School Senior Project. It was moved, seconded and passed 4/0 to remove the swings and the slide; have Scott research whether the swings could be altered to bring them into code compliance; and install the climbing dome with play chips near the NW corner of the Annex Building.

**8. New Business/Surplus Old Copy Machines:** It was moved, seconded and passed 4/0 to have Scott surplus or otherwise dispose of the old unused copy machines stored at VP.

**9. New Business/Miscellaneous Volunteer Park Projects:** Consensus is to have Scott cut down the small fir tree near parking area and the driveway access to the concession building; its roots are destroying the asphalt. There was discussion about installing 3 security doors in the Annex. This topic was tabled for now.

**10. New Business/Gig Harbor Kennel Club:** They have inquired about renting VP in the summer to hold an agility trial. They will need only Field 1 for 3 to 4 days; they expect 20+/- camping RVs. There was discussion about cleaning the park; Kip said that Kennel Club dog shows cleanup after themselves. They will be charged \$600.00. Consensus is to have the Gig Harbor Kennel Club Agility Trial at VP.

**Meeting Adjourned:** The KPMPD meeting of Feb. 13, 2006, was adjourned at 11:00PM. The second February meeting will be on February 27, 2006, at 7:30PM in the Key Peninsula Sport Center and Fairground (Volunteer Park) Annex and will be preceded by a 6:30PM study session. The first March meeting will be on March 13, 2006 at 7:30PM at the same location and may be preceded by a 6:30PM study session; the second March meeting will be on March 27, 2006.

Respectfully submitted by Kip Clinton, Clerk KPMPD.