

KEY PENINSULA METROPOLITAN PARK DISTRICT

***d.b.a.* KEY PENINSULA METRO PARKS**

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240

Board Meeting Minutes

Monday, February 27, 2006

The public meeting of the Key Peninsula Metropolitan Park District was preceded by a 6:30PM study session. The commissioners discussed the progress of the repairs on the concession building and how to proceed if KPMPD does not have a concessionaire by April. The commissioners discussed KPMPD running the concession stand and installing hot and cold beverage and snack vending machines in the seating area of the concession building.

The public meeting was called to order at 7:30PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.

Commissioners Present: Paula DeMoss, Kip Clinton, Ross Bischoff, Jerry Schick; also present for KPMPD was Scott Gallacher, Executive Park Director. Caril Ridley was absent; the last KPMPD meeting Caril attended was November 28, 2005.

Citizens Present: Rick Sorrels, Ben Thompson (Civic Center and KPMPD LAC), Diane Ramsey (Equestrian Committee), Curt Self (Little League), Dr. Chapman.

Approval of Agenda: Approved 4/0.

Special Presentations by Committees or Citizens: New Business

1. Equestrian Advisory Committee: Diane Ramsey, representing the Equestrian Advisory Committee (a citizen advisory group formed by horsemen to address equestrian issue surrounding the DNR 360) spoke to KPMPD regarding horse facilities on the DNR 360. They are people who are active in the horse industry in the area and have, in the course of business, visited major equestrian facilities across the United States. They envision a regional facility able to host medium-(1000 entries) to large (2500 entries) horse shows; smaller facilities tend to lose money. The Equestrian Advisory Committee expects this regional horse park/fairground and event center to be an economic engine for the Key Peninsula (tourism and services) and for the metropolitan park district. It is expected to be a multiuse event center, not just strictly for horse shows. Events the facility could host (rent for KPMPD) would be horse shows, auto shows, dog shows, livestock shows, rodeos, boat shows, model (train/airplane) shows, Civil War Reenactments, Scottish Highland Games, Mountain Man Rendezvous, Shakespearean Festivals, Bluegrass Festivals, swap meets, farmer's markets, Renaissance Fair, KP Community Fair, local training session of various sorts, moto-cross events, high school graduations and similar large gatherings. (These events and facilities are separate from any field sport amenities also proposed for the site.) They recommend several covered arenas with minimum dimensions of 150'x300' and accessory seating for up to 4000 spectators, several open air arenas, stabling for 500+ animals, accessory vendor buildings, facility maintenance building, restaurant facilities and an administration building. A reasonable starting size for the horse park and event center would be 30 to 40 acres with expansion capability. Initially "Cover-all" (fabric roofs stretched over an engineered steel frame—10 year warranty) roofs could be used because of reduced cost. They also recommend that KPMPD attempt to acquire the 40 acres to the NW corner of the property which are bisected by Minter Creek. She spoke with the Pierce County Tourism Department to discover what the requirements are for applying for and being awarded Tourism Grants; Diane handed out a copy of the 2006 Lodging Tax Funding Recommendations. The Pierce County Dept. of Tourism said that the greatest challenge would be access to the property; current access may be inadequate.

Special Presentations by Committees or Citizens: Old Business

- 1. Land Acquisition Committee:** Ben Thompson, of KPMPD's LAC, asked the commissioners what plans they have for the Public Works Property adjacent to KPSCF (Volunteer Park). The LAC intends to pursue acquisition of that property as a goal for 2006; Ben specifically will work on this project. Kip said that KPMPD is waiting for maps since Pierce County wants a 250' no-touch buffer around the old garbage dump site and will not transfer that parcel to KPMPD. Without maps of the site, KPMPD cannot provide the LAC with a master site plan to show Pierce County; previous discussions centered around campsites along the southern property edge (northern VP boundary line), trails through the majority of the property and perhaps an arena/corral for local 4H/FFA events in the northeast corner near KP Hwy and 64th KPN (new access road to that location). Scott will try to get maps before March 13, 2006, the next KPMPD regular Board meeting.
- 2. DNR 360:** See presentation by Diane Ramsey of the Equine Advisory Committee; see also the President's Report. The next DNR 360 meeting will be on Monday, March 20, 2006 at the Key Center Fire Station at 7:00PM.
- 3. Community Plan:** No report; Pierce County Planning And Land Services' web site indicates the KPCB is working on transportation issues.
- 4. Citizen's Comments/Good of the Order:** Ben Thompson, as a representative of the Civic Center, commended Scott on his development of the basketball program at the Civic Center. He said that the adults are interesting to watch. KPMPD wishes to thank Key Thompson, Ben's wife, for making order in the office and filing; THANKS FOR VOLUNTEERING!!!!!!!

Staff Report (See Attached Report)

- 1. Home Park:** Due to other more pressing projects (concession building and infield improvements) Home Park has been deferred. Scott will be working on an updated site plan with a landscape plan for submission the Pierce County PALS.
- 2. Volunteer Park:** The concession building's floor was painted with a two coat epoxy paint which is curing at this time. Staff will be priming and painting walls prior to reinstallation of kitchen equipment. On Sunday, February 26, Scott gave 17 KPLL coaches and principals the (in) field care clinic per contract. Gary Helt has scheduled a tournament the first weekend in March. Scott is coordinating with a Peninsula High School student (Senior Project/Community Service) on removal of the non-conforming playground equipment. The Church League and Gig Harbor Kennel Club Agility Trial will be in the end of July and early August (during Scott's planned vacation).
- 3. Rocky Creek:** Sam Livingston and several Peninsula High School students volunteered 32 hours on February 20 for trail cleanup.
- 4. Programs:** The Youth Basketball Skills clinic concluded Sunday February 26. No adult softball teams have yet registered for the Spring Adult Softball League. Scott will send a press release/advertisement to the KP News, the Peninsula Gateway, the Kitsap Sun and the Port Orchard and Mason County papers. A minimum of 8 teams (4+4) are needed for a successful season; if an insufficient number of teams are registered by April 4, their money will be refunded and the Field 1 dates will be given to KPLL or other "select" teams.
- 5. Other:** Parks Appreciation Day is Saturday April 22; Scott hopes to have cleanup crews at Rocky Creek and the Purdy Sandspit (pending approval of Pierce County Parks). Scott and Jerry plan on attending the IAC Grant Workshop on March 2. Scott is planning on using some vacation days on April 9—12 and on July 28—August 7. KPMPD's booth at the KP Livable Community Fair will be in the mezzanine level next to the stair case to the auditorium floor (the

same location as 2005). Brochures, refrigerator magnets and possibly other advertising materials will be distributed. Booth setup is 9:00AM to 9:45AM; the hours are 10:00AM—3:00PM. Kip and Paula will help setup the booth, but have other morning commitments. Paula will work the booth between performances and Kip will work from noon to closing; other commissioners are requested to staff the booth.

Business Meeting

1. President's Report: At a previous KPMPD Board meeting, Pierce County Councilman Terry Lee suggested that KPMPD meet with AHBL (a civil engineering company which assisted in the master plan for Homestead Park on the Gig Harbor Peninsula and most recently redesigned the Kitsap County Fairgrounds) to explore a "pro bono" draft master plan for the DNR 360. Paula called them and four KPMPD Commissioners walked the property with three of AHBL's staff on Friday February 24. They were given the wish list developed by the 360 Committee and maps of the site. They will develop a pro bono draft master plan based upon these materials and conversation with the four Commissioners present; they expect to have the draft master plan and estimated capital improvement costs ready before the KP Livable Community Fair in May. (Wayne Carlson, AHBL's environmental specialist and project manager, stated that KPMPD could not pursue any IAC or other grants without a master plan.) They are aware of KPMPD's financial challenges and will develop a 30 year draft plan. Paula will invite AHBL to attend the DNR 360 meeting of Monday, March 20.

2. Minutes: The minutes of February 13, 2006, were deferred until March 13, 2006.

3. Financial Report: The Voucher Transmittal Letter of February 14, 2006, in the amount of \$10,248.61, was approved 4/0. The estimated balance in KPMPD's Pierce County Budget and Finance fund was \$25,000.00.

4. Unfinished Business/Key Peninsula Little League: The final KPMPD/KPLL contract was presented to Curt Self, KPLL President. Curt Self said that KPLL was concerned that they not be charged double for any use of lights on Field 1; the "light" clause in the regular use contract and in the tournament contract discusses that—the answer is that they will not be "double charged". There was discussion about start times on Sundays in May because the Narrows League will be using mornings and LL Association schedules require 1:00PM start times. Scott and Curt will work on the situation; Curt Self said that KPLL needs 10 spring season Sunday afternoons from 1:00PM on. It was moved, seconded and passed 4/0 to approve the four contracts with KP Little League (2006 regular season contract, 2006 tournament contract, 2006 storage container contract, 2006 batting cage contract). The approved contracts were signed by the commissioners present and given to Curt Self for KPLL Board signatures.

5. New Business/Washington Recreation and Parks October Annual Conference and April 24—27 Pre-Conference: Deferred to March 13, 2006, KPMPD meeting.

6. Board Member Comments/Good of the Order: No Comments.

Meeting Adjourned: The KPMPD Board meeting of February 27, 2006, was adjourned at 8:30PM. The first March meeting will be on Monday, March 13, 2006, at 7:30PM in the Key Peninsula Sport Center and Fairground (Volunteer Park) Annex; there may be a 6:30PM study session preceding the public meeting. The second March meeting will be on Monday, March 27, 2006 at 7:30PM in the KPSCF Annex; it may be preceded by a 6:30PM study session.

Respectfully submitted by Kip Clinton, Clerk KPMPD.