

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday February 11, 2013

The regular meeting was preceded by a study session/staff report: The study session started at 7:00 PM. Executive Director Gallacher reviewed the staff report. Commissioner Anglemeyer instructed all the commissioners to revisit the "mission statement" in the Park System Plan in addition to the "goals and objectives" section.

The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Greg Anglemeyer.

Commissioners Present: Greg Anglemeyer, Kip Clinton, Ed Robison, Mark Michel, and Commissioner Trandum. Staff present for Key Pen Parks: Executive Director Scott Gallacher, and Recreation Coordinator Jessica Smeall.

Citizens present: Mike Hays (KPPR Foundation), Phil Bauer (Civic Center/Artist in Schools), Kathleen Gray (Gray Fine Arts), Tedi Spiering (Bayshore Garden Club), Tim Heitzman (LIC), Carolyn Wiley (LIC).

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemeyer asked if there were any objections or changes to the agenda, hearing none, the agenda was approved. Citizens began discussing grant proposals during "Citizen Comments;" consensus of the Board of Commissioners was to allow citizens to continue discussing their grant proposals under "Citizen Comments".

Special Presentations: Mike Hays, President of the Key Peninsula Park and Recreation Foundation, reported on the status of that organization now that it is beginning its third year. He said that in 2012 they were building fund raising tools and doing passive fund raising resulting in a positive balance of \$13,000. They will be using the proposed Civic Center picnic shelter as a 2013 learning experience; Angel Guild has already donated \$5000.00 toward the project with requirement of similar match.

Citizen Comments: Kathleen Gray said she applied for a grant to install historical murals around the Key Peninsula. Tom Heitzman discussed the Longbranch Improvement Club's Drum Festival proposal. Tedi Spiering presented Bayshore Garden Clubs' request. Phil Bauer presented the case for Artists in Schools. Commissioner Trandum thanked Carolyn Wiley, Phil Bauer, Commissioner Michel, Executive Director Gallacher and a few others not present for traveling to Olympia to show support for the park district levy legislation.

Business Meeting

1. Minutes: Commissioner Anglemeyer asked if there were any corrections or objections to the January 14 and 28, 2013 meeting minutes, hearing none, the January 14th and 28th meeting minutes were accepted as written.

2. Financial Report: The January, 2013, Pierce Co. Budget and Finance balance was \$1,210,473.61. The Zoo Trek deposit was \$9,375.30. Total Zoo Trek collections to date are \$9,375.30. Real and Personal Property Tax collections were \$0.00 and delinquent property tax was \$4,798.68. Total 2013 Real and Personal Property Tax collections to date are \$0.00. Total delinquent property tax collected was \$4,798.68. The First Citizens Bank balance shows \$2,936.33 as of January 31, 2013. January's expenses totaled \$47,671.79; expenses budgeted for December, 2012 were \$18,489.08. The 2012 year end budget report from Pierce County had not yet arrived; it will be reviewed in March.

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land

and Improvement Committee (Commissioner Trandum): No report.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): Given by Mike Hays as a "Special Presentation".

c. Trail updates (Commissioner Michel): Commissioner Michel said that WSDOT will not be building roadside paths as part of the current SR302 improvements. 360 Trails at Gateway Park will be hosting a mountain bike event on March 10, 2013; contacting various newspapers for publicity purposes was discussed.

5. Board President's Report: Commissioner Anglemeyer thanked everyone who went to the legislative hearings.

6. Unfinished Business/Pierce County Key Center Transfer Station Update: Commissioner Trandum said that Pierce County stated an e-mail was sent in March, 2011, informing KPP that a groundwater study was not required; KPP has no record of receiving this e-mail. He suggested that KPP start with a new trails-only proposal, ask Pierce County to fence off 15 acres comprising the old garbage dump site, and either give or long term lease (maximum \$1.00 per year) the remainder to KPP. Consensus was to follow Commissioner Trandum's advice.

7. Unfinished Business/KPP Park System Plan:

KIWI FENCING CO., INC.
 P.O. Box 1009
 Wauna, WA 98395
 253-851-5494 Fax: 253-851-5550

Estimate

Date	10/17/2012
Estimate #	5851
Project	Civic Center

Name / Address
Jeff Charboneau



Description	Qty	Cost	Total
# 1 Supply and install approximately 250' of 6' tall Chain Link Fencing installed using 2 3/8" end and corner posts, and 1 7/8" line posts embedded 36" in concrete with 1 5/8" top rail with 2", 11 gauge mesh. All post will be sched 20.	1	4,956.00	4,956.00
Add privacy slats	1	2,135.88	2,135.88
# 2 Supply and install approximately 95' of 6' tall Chain Link Fencing installed using 2 3/8" end and corner posts, and 1 7/8" line posts embedded 36" in concrete with 1 5/8" top rail with 2", 11 gauge mesh. All post will be sched 20.	1	2,176.00	2,176.00
Add privacy slats	1	934.35	934.35
Sales tax will be assessed at final billing.			
Please feel free to call if you have any questions. Sign and return this copy.	Subtotal		\$10,202.23

Sales Tax (8.5%)	\$0.00
Total	\$10,202.23

a. Survey Information: Recreation Coordinator Jessica Smeall presented a sample hard copy to the Commissioners; it is expected that most surveys will be accessed online. Consensus was a hard copy survey will be available by request and the online address will be published in the KP News. There was further discussion about survey questions.

b. Goals and Objectives: Commissioner Trandum e-mailed his suggestions; there was no further discussion. Commissioner Anglemeyer said "Goals and Objectives" should be discussed after survey answers are tabulated.

8. Unfinished Business/Levy Issues: Lobbyist Brent Wiley sent information regarding legislative constraints and applicable RCWs.

9. New Business/Review of 2013 Key Pen Parks Grant Applications: Applicants presented their cases during Citizen Comments. Commissioner Anglemeyer asked the Board to select applications to be considered at the March 11, 2013, meeting. Consensus was that the Bayshore Garden Club proposal be funded as a maintenance project for Gateway Park; Gray Fine Art's Historical Mural proposal qualifies for final consideration; the KPC Farm Council's Farm Tour qualifies for final consideration; the Children's Home Society's summer day camp proposal qualifies for final consideration; Key Fest's permanent power panel installation is outside the scope of the grant; LIC's Drum Festival qualifies for final consideration; KP Veteran's Volunteer Park Flag Pole proposal was removed from consideration; KPC Youth Council's bus service public awareness campaign proposal did not meet grant requirements; Two Waters Arts Alliance Artists in Schools proposal qualifies for final consideration; KP Civic Center's purchase of new roller skates for Skate Night did not meet grant requirements.

10. Approval of other minor matters: none

11. Commissioners Comments/Good of the Order: Topics for the February 25, 2013 meeting will be the 2012 "month 13" budget report, 2013 KPP budget, legislative levy issues, and the final draft of the survey.

12. Meeting Adjourned: The regular public meeting of February 11, 2013, was adjourned at 8:52PM. The regular March meeting will be on Monday March 11, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. A second meeting to discuss levy issues and the Key Pen Parks' System Plan will be held on February 25, 2013, at the Volunteer Park building at 7:00 PM. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Kip Clinton, Clerk and Commissioner.

Disclaimer: *Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.*