

**KEY PENINSULA METROPOLITAN PARK DISTRICT**  
**d.b.a. KEY PENINSULA METRO PARKS**  
**P.O. Box 70, Lakebay, Wa. 98349**  
**Board Meeting Minutes**  
**Tuesday, March 1, 2005**

The meeting was called to order at 7:35PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.

**Commissioners Present:** Paula DeMoss, Jerry Schick, Caril Ridley, Ross Bischoff, Kip Clinton.

**Citizens Present:** Ben Thompson, Mike Salatino, Fred Olson, Michael Collins, John Collins, Rich Henry, Ed Taylor, Mike DeMoss.

**Minutes:** The February 1 and February 21 minutes were tabled until March 21, 2005.

**Financial Report:** The January balance in the KPMPD fund was \$35946.91 less expenses of \$4189.24 as of Feb. 15, 2005. KPMPD has not yet received a complete report from County Budget and Finance for February deposits. January's expense breakdown is as follows: Wages \$987.47, Personnel Benefits \$377.12 (4<sup>th</sup> quarter employment taxes), Supplies \$414.85, Advertising \$598.71, Telephone/Internet \$130.48, and Electric \$533.11. February's expenses to Feb. 15, 2005, are: Wages \$335.23, Personnel Benefits/KPPRD \$181.00, Supplies/Petty Cash \$71.07 (maximum petty cash on hand is \$200.00), Insurance \$2589.00, Electric \$515.94, Accounting/KPPRD \$200.00, and Water System Inspection for State Health Department \$297.00. It was moved, seconded and passed to accept the voucher transmittal letter of Feb. 7, 2005.

**Park Director's Report:** Jerry Schick resigned as Park Administrator and Ben Thompson was appointed as interim Park Administrator. Jerry will assist him. Bob Christopherson, the Safeco Field manager was at KPSCF (Volunteer Park) on Saturday, Feb. 26, to give advice about the condition of Fields 1, 2, and 3 and what it would take to bring them up to par. He said the fields look pretty good and that he would be happy to give advice to the new park manager about how to care for them. The new park manager is invited to go to Safeco Field and talk to him. Jerry had Eric remove the old score booth from Field 1; he said that it was unsafe due to the missing floor and exposed wiring. Due to the long meeting on Feb. 21, he didn't bring these things to the board's attention. It was mentioned that Angel Guild had donated \$400.00 to KPPRD toward refurbishing of the score booth, but the high school person who was going to do the project did not follow through. Mike Salatino wanted to know what happened to the tables and chairs which were in the concession stand. Jerry said that they were destroyed a year ago (while KPPRD had the park) because of their rundown condition. Mike said that this was a misappropriation of public property. A discussion followed about the condition of the concession stand building and equipment. Eric Clement did donate 12 padded metal frame chairs to the park district. Most of the equipment is usable with a good cleaning, but some will need to be replaced. Ed Taylor said that there will be an auction of surplus school equipment and that he has the catalogue; he suggested that KPMPD consider this type of source for replacement equipment as it repairs the concession stand to County Health standards.

**Communications Report/Good of the Order:** Jerry will postpone the report on the IAC grant workshop until the next meeting on March 21. Christy Watson is planning a Walkathon to start at Vaughn and will go to Home. It is planned for May 21, 2005. She would like KPMPD to be represented on the steering committee. Caril volunteered for the job.

**Citizen's Comments:** No citizen comments.

**Old Business**

**1. Land Acquisition Committee:** Ross wants to send a letter to Ron Cleveland to authorize him to apply for the Pierce County Tourism grant. Caril moved to send such a letter of invitation to

Ron Cleveland to apply for the Pierce County Tourism grant for capital development at the DNR northern 360 acres. Ross seconded the motion. Ben, Ed and Mike (Land Acquisition Committee and Park Administration Committee) have reservations about having Ron Cleveland apply for this grant to be used on our (potential) facility, especially since Ron Cleveland wants 80 acres of that parcel for his Renaissance Faire. The problem is that such a letter could be construed as an implied contract. If KPMPD grants such authorization to Ron Cleveland before public hearings to determine the use of this property it could promote resentment in the citizenry. The motion failed 2 (Caril and Ross) to 3 (Paula, Kip and Jerry). It would be best if KPMPD could go after this grant (\$600,000.00+) itself. Ed said that the legislature is meeting now and all of our local legislators are pushing for KPMPD to acquire the DNR 360 acres.

**2. Home Park and Rocky Creek:** Nancy will have the women from the prison out to Rocky Creek on next Monday to do maintenance. Someone cut branches off of one of the HP maple trees. A special purpose public meeting about development and planning of Home Park will be on Saturday March 26, 2005, at 2:30PM in the Home Fire Station. Everyone is encouraged to take a look at Home Park and the proposed location of the picnic shelter.

**3. Little League:** Paula still has to write the batting cage amendment. LL has acquired netting and hardware for a batting cage. Rich Henry will take home the 3 Calendars for Fields 1, 2 and 3 and fill them out since LL is the primary tenant of KPMPD. He will bring them back latter this month.

**4. Adult Softball:** Fred Olson wants AS at KPSCF; unfortunately LL has the primary use of the Fields into June. He would like to have a sandlot type spring season for AS. There would be waivers of liability (similar to the Spring Fling). Paula explained to Fred that there has been no field time reserved for AS because, though different people had been repeatedly contacted about starting a season, no AS representative came to the Board meetings. There is still summer season time available for Co Ed Softball. Currently LL has exclusive use of Volunteer Park fields during April, May and June and exclusive use of the lights. KPMPD would like to retain AS, but an agreement will have to be made for field time with LL. If there is to be a Co Ed season starting in July, KPMPD will have to start publicizing it soon.

**5. Policies and Operational Procedures:** Resolution 2005-02 to approve Washington Governmental Pool Membership (insurance) passed 5/0. Kip will send the approved Resolution R 2005-02 and the warrant for \$2589.00 to WGEP.

**6. Capital Improvements KPSCF:** There was discussion about what needs to be done to the concession stand. It needs plumbing work, electrical/wiring repair, insulation and sheetrocking before kitchen work. Roy Danforth has volunteered to act as our electrical expert; he cannot do wiring because he let his license lapse after he retired. Ed Fairbanks was also mentioned in regards to electrical work. Since it is unlikely that KPMPD will have the concession stand in working order before the LL season ends, John Bischoff would like to be a temporary concessionaire. He (Bischoff Lakebay Farm) has a \$1,000,000.00 insurance policy indemnifying the park against liability. He plans on a tent, portable refrigerator, and sink with washstand. The menu will be very simple with precooked hot dogs, chips, coffee, soda, possibly a few other items. The permit is \$250.00 for 26 nonconsecutive days over the season. Because of this he plans on tournaments with the rest spread out over the LL season. LL's opening day is April 1. There seems to be consensus that John Bischoff should proceed as a temporary concessionaire.

**7. Park Administration Committee/Employee:** Paula, Caril and Ross along with Ben and Ed interviewed a potential Park Administrator applicant last Saturday. His name is Scott Gallacher and all present were favorably impressed. Paula brought a draft job description for a park administrator. Kip had problems with some of the wording regarding the title of CEO. Ben will edit the document.

**8. Caril Ridley's Report on Other Park Related Issues:** No report due to time constraints.

- 9. KP Community Fair:** Mike reported that the electrical improvements are on schedule.  
**10. Civic Center:** They are looking into other options instead of joining KPMPD at this time.

**New Business/Additions to the Agenda**

- 1. Concession Stand:** Paula said that the potential concessionaire wants the work on the building to be contracted out. Paula and Ben (Park Administration Committee) will continue talking to the potential concessionaire. John Bischoff understands that, if KPMPD gets a permanent concessionaire, his contract will be terminated.
- 2. Executive Session/Park Administration Committee**

**Meeting Adjourned:** The public portion of the meeting of March 1, 2005, was adjourned at 9:20PM. The next scheduled meeting of KPMPD is Monday March 21, 2005 at the KPSCF Annex at 7:30PM. The April KPMPD meetings will be on Tuesday April 5, 2005 and Monday April 18, 2005 at 7:30PM at the KPSCF Annex. The scheduled KPPRD meeting for March may be on Monday March 14, 2005 and Monday March 28, 2005 at 7:30PM at the KPSCF Annex; contact Mike Salatino to verify. KPMPD will hold a special public meeting on Saturday March 26 at 2:30PM at the Home Fire Station. The subject will be Home Park, the picnic shelter and what the public wants KPMPD to do there.

Respectfully submitted by Kip Clinton, Clerk KPMPD.