

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

Board Meeting Minutes

Monday, March 21, 2005

The meeting was called to order at 7:30PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.

Commissioners Present: Paula DeMoss, Jerry Schick, Caril Ridley, Ross Bischoff, Kip Clinton arrived 25 minutes late. Also present for KPMPD was Scott Gallacher, Park Director.

Citizens Present: Mike Salatino, Rich Henry and his wife, Ed Taylor.

Minutes: The February 1, 21, and March 1, 2005 minutes were tabled until April 5, 2005.

Financial Report: The February deposit to KPMPD's fund was about \$9174.00 and the March Zoo/Trek Sales Tax deposit was \$12,178.21. KPMPD's March expenses through March 17, 2005 were \$3027.49 and February expenses were \$4689.16. The balance in KPMPD's fund with Pierce County Budget and Finance through March 17, 2005, is \$49,582.47. There is a question about whether KPMPD owes use tax on the inventory transferred when KPMPD purchased "Volunteer Park" from KPPRD. In Mike's opinion there should be no value placed upon the transferred inventory because it was not sold, it was donated. It was decided that Kip should contact the Wa. Dept. of Revenue for an opinion regarding whether it was purchased or a donation and the value of the inventory. Mike said that there are 2 lawn mowers unaccounted for in the inventory. Jerry said that the 2 old broken Ransom mowers were traded for herbicides, chemicals and cleaning materials. This was done last September in accordance with Jerry's understanding of instructions from Mike, as president of KPPRD, to "get whatever you can for them". Paula mentioned that items no longer needed by KPMPD **must be formally surplussed.**

Park Director's Report: See attached report. Scott sees a number of different priorities. They include painting the restrooms, purchasing a laptop computer (a laptop can be locked up or travel with Scott for security purposes), acquiring internet access (either dsl or high-speed dialup), purchasing a utility vehicle or ORV and trailer so the life of the old tractor will be extended, and beginning repair and upgrading of the concession stand. Additional projects are securing the lid of the irrigation cistern and security and safety lighting around the buildings (he has contacted Graybar Electric). Ed Taylor mentioned that KPMPD should solicit volunteer clerical help among the retired community now that KPMPD has a Park Director. Scott is trying to figure out what the community needs regarding programs and help develop them. He also suggested that the Board began park planning for the future.

Communications Report/Good of the Order: The PDC sent notice to **both** park boards that Commissioners must update their PDC files by April 15, 2005. Everett Challstedt from the State Legislature's DNR Trust Land Transfer Program called Kip to get contact addresses and telephone numbers for KPMPD; his number is 360-902-1605. He said that the legislature will address the DNR Trust Land Transfer issue in early July and if KPMPD's request is funded, then transfer will proceed rapidly. See additional information under Land Acquisition Committee.

Citizen's Comments: No citizen comments.

Old Business

1. Land Acquisition Committee: Ed and Mike met with Senator Oke and Ed met with Derek Kilmer. All of our state legislators are favorable toward our request. The DNR 360 is no. 12 on the transfer list. Mike said that the issue could get tricky if there are any local NIMBYs. Consensus was that Ed Taylor should remain the public contact person on this issue and all other individuals should refer the matter to him. A side issue arose in regard to KPMPD's official

media spokesperson; Paula is the person designated to speaK for KPMPD unless that responsibility is otherwise designated. Other commissioners may speak to their own opinion. Ed Taylor said that Karl Anderson, for the Peninsula Gateway, has been quoting him in the newspaper and Karl has never spoken to Ed about the LAC. If this continues, Ed plans to contact the Gateway and speak to the editor about it.

2. Home Park and Rocky Creek: There will be a special purpose public meeting at 2:30PM on Saturday March 26 at the Home Fire Station to discuss Home Park infrastructure. Paula will start the meeting and George Robison will continue the discussion. The gate posts have been torn out at RC; it will be difficult to make the existing gate vandal resistant. Due to changes in policy at the Wa. Dept. of Corrections, the women inmates may not be available in the future to help with RC cleanup and trail building.

3. Little League: Paula is waiting with the contract amendment until KPMPD hears from Adult Softball about teams and dates. Scott said that only one person has called to date about Adult Softball; 14 teams are needed by Wednesday to have a spring AS season. Rich said that material has been donated to build 2 dugouts for Field 3; they will be built on skids so they are removable. When in use they will be located parallel to KP Hwy. Labor will be donated. It was moved, seconded and passed 5/0 to allow LL to build two portable skidded dugouts contingent upon Scott's approval of the design.

4. Adult Softball: Scott will contact Fred Olson to find out if he has been able to organize any teams. KPMPD will focus Scott's efforts on organizing a late summer/fall Co-Ed season.

5. Policies and Operational Procedures: Scott, as Park Director, will act as contact person at KPSCF. In the future the Board encourages the public who have functions they wish to schedule at KPMPD facilities to contact Scott; he will bring research proposal with merit and bring them before the Board for consideration along with his recommendations.

6. Caril Ridley's Report on Other Park Related Issues: Caril said that the Land Use Planning Committee expects a population increase after the new bridge is built. The LUPC is discussing environmental issues. They are trying to keep the KP rural but accommodate the expected population increase. She discussed the R-10 designation and how bonus housing densities could be obtained by dedicated open space. She feels that this open space could benefit the park system. Mike is concerned whether Caril is representing Metro on the LUPC or herself; Caril explained how she was chosen by the county to represent KPMPD. Ed Taylor said that KPMPD should go slowly regarding a park system, but that KPMPD should dream big! The community plan will have a park element, the question is who will write that element, the County or KPMPD? Paula encouraged the Commissioners to attend the LUPC meetings as private citizens.

7. Capital Improvements KPSCF: Nicholson brought out an engineer and he will run some figures to fix the problems with the potable water system and have automatic filling for the irrigation cistern. Ben wondered if George Robison and the Lions Club might design a new score booth.

8. Park Administration Committee/Employee: The park office will need a high speed DSL computer line for effective internet access as well as development of a web site. Scott and Ed are looking into it. Millenium Digital Cable charges \$60.00/mo. for DSL. The price of a decent laptop computer is expected to be \$1500.00 to \$1800.00. All contacted municipal entities suggested buying a computer from the big box discount stores is less expensive than purchasing through a municipal pool. Caril asked that the cost of a digital projector and digital camera be included in the research. Ben said that a new second mower is needed so that there is one reliable working mower. Mike DeMoss donated his time and installed the replacement clutch on the broken mower.

9. KP Community Fair: Planning for the 2005 KP Community Fair is on schedule.

10. Civic Center: The CC will be going with their own private insurance, but they still want to work with KPMPD. Scott will contact Gina regarding developing recreational programs.

New Business/Additions to the Agenda

- 1. Inventory:** See Financial Report.
- 2. Concession Stand/Concessionaire:** The interested party had two appointments scheduled with Paula and Ben. He did not show up at either meeting.
- 3. KP Livable Community Fair:** The fee for a table is \$15.00 from 10AM to 3PM Saturday, May 7, 2005. It was decided that KPMPD would reserve a space. Jerry, Paula and Kip will man the booth. Posters, brochures, and other advertising materials are needed. Registration for Co-Ed Softball will be taken.
- 4. Jousting Proposal by Karl Anderson:** See attached proposal. He wishes to lease "Field 4/5" which is currently only used for overflow parking. The time period is June 4 through 12. He proposes a fee of \$1000.00 and plans to provide insurance coverage. Paula said Karl wishes to have vendors. It was decided that no other vendors should be at KPSCF when John Bischoff, as contracted concessionaire, is on site. There was discussion about preparation of the site to accommodate the needs for a jousting school. It was suggested that Karl should prepare the area to his needs. Scott was instructed to look into the insurance issue. Caril moved that, contingent upon certain items and concerns of the Board, KPMPD lease Fields 4&5 to Karl Anderson for \$1000.00 for the week of June 4—12, 2005 for the purpose of conducting a school of jousting. Kip seconded the motion and it passed 5/0. Ed Taylor though that this is a good idea; it is exciting and will draw free publicity to KPMPD.
- 5. Municipal Research Service:** Scott suggested that KPMPD join the MRS as an additional information resource. There was no action on this suggestion.

Meeting Adjourned: The meeting of March 21, 2005, was adjourned at 9:40PM. The next scheduled meeting of KPMPD is Tuesday April 5, 2005 at the KPSCF Annex at 7:30PM. The second April KPMPD meeting will be on Monday April 18, 2005 at 7:30PM at the KPSCF Annex. The next scheduled KPPRD meeting may be on Monday March 28, 2005 at 7:30PM at the KPSCF Annex; contact Mike Salatino to verify. KPPRD's April meetings may be on Monday April 11 and Monday April 25 at 7:30PM in the KPSCF Annex. KPMPD will hold a special public meeting on Saturday March 26 at 2:30PM at the Home Fire Station. The subject will be Home Park, the picnic shelter and what the public wants KPMPD to do there.

Respectfully submitted by Kip Clinton, Clerk KPMPD.