

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PEN PARKS
P.O. Box 70, Lakebay, WA. 98349
253-884-9240 and answers@keypenparks.com
Board Meeting Minutes
Monday March 8, 2010

The regular meeting was preceded by a Study Session/ Staff report: The study session started at 7:05. The Key Pen Parks staff report was reviewed at this time.

The public meeting was called to order at 7: 34 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Bill Trandum, Mark Michel, Ed Robison, and Kip Clinton arriving at 7:35PM. Staff present for Key Pen Parks were Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

Citizens Present: Danna Webster, Lauaine Wong, Claude Gahard, Carolyn Wiley and Barbara Rowland.

Approval of Agenda: Commissioner Anglemyer added a discussion for a Summer Meal Program to the end of the new business. The amended agenda was approved.

Pledge of Allegiance: Recited.

Special Presentations:

- a. **Farm Tour presentation for the Key Pen Parks Grant Program.** The Farm Tour committee had submitted a package for a grant request to Key Pen Parks on January 28th, 2010; the park board reviewed the application during the February 8th park board meeting. The commissioners had questions regarding the Farm Tour's application and invited them to the March 8th meeting for clarification of these items. Present for the presentation from the Farm Tour included Claude Gahard, Danna Webster, Lauaine Wong and Carolyn Wiley. At the conclusion of the presentation, Commissioner Robison moved to approve the grant for the Farm Tours in the amount of \$1,000.00. Commissioner Trandum seconded the motion and the motion was passed 5/0.
- b. **Community Garden application for the Key Pen Parks Grant Program.** Barbara Carr presented an application to the board for a \$10,000.00 grant request. This grant will be used to help establish a community garden. This program will help promote better health, education in how to grow and maintain a garden and reduce obesity with children by focusing on healthier eating. The site for the future community garden will be on land located at the Sunnycrest Nursery in Key Center. After discussing the application and clarifying the financial matters regarding the Community Gardens budget and funding, Commissioner Robison motion "to approve a grant up to \$10,000.00 subject to the corrections of their budget amounts and the amount they are receiving from contributors and other sources of funding". Commissioner Clinton added "that it be conditional on them (community garden's) receiving a lease agreement from Sunnycrest nursery". Executive Director Gallacher clarified that the contract needed from Sunnycrest would be for control and tenure. Commissioner Clinton seconded the motion and the motion was passed 5/0.

Citizen Comments: None

Business Meeting

1. **Minutes:** The February 8th and the February 22nd, meeting minutes were accepted as written.
2. **Financial Report:** The February 28, 2010, Pierce Co. Budget and Finance balance was \$394,836.14. The Zoo Trek deposit was \$11,254.00; a reduction of \$216.00 from the same time period in 2009. Total Zoo Trek collections to date are \$19,539.00. Real and Personal property

tax collections were \$5,036.00. 2009 delinquent property tax collections were \$2,120.00. Total 2010 Real and Personal property tax collections to date are \$5,036.00 Total delinquent property tax collected in 2010 was \$5,082.00 The Venture Bank balance shows \$2,235.01 as of February 28, 2010. February's expenses were \$34,216.53; this includes the \$7,675.00 purchase of a 2003 Chevy C1500 truck for park use.

3. Staff Report (presented during study session)

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum discussed his Park Den Mother concept asking the other commissioner how they would feel taken on a orphan park (orphan park defined as all the other parks excluding Volunteer Park and the 360) to monitor for things like; needs, changes, future outlook, and progress. Commissioner Trandum is looking for each of the commissioner to take on one of these parks for the next year as the point of contact to gather information regarding how and by whom the park is being used, what is needed, and what it will take to move forward with any future plans. Commissioner Trandum asked the commissioners to think about what park they would like to take on for discussion at the next park board meeting.

b. Trails Committee (Commissioner Clinton): Commissioner Clinton mentioned that the Washington State Trails Conference in Tacoma will be on October 22-23, 2010. Commissioner Clinton stated that she had attended the Washington State Park Camp (an organization that looks at redevelopment of old south sound parks. Topics discussed at the camp were the Haylie property and Joamma State Beach.

5. Board President's Report: None

6. Unfinished Business: Dutcher Cove, No new development on this property.

7. Unfinished Business: Key Pen Parks Grant Program for Farm Tour, This item was covered under special presentations.

8. New Business/ Resolution R2010-7: Volunteer Park Master Plan, Commissioner Robison moved to adopt R2010-7, Commissioner Michel seconded the motion and the motion was passed 5/0.

9. New Business/Resolution R2010-8: Community Gardens, Commissioner Robison moved to approve R2010-8. Commissioner Michel seconded the motion and the motion was passed 5/0.

10. New Business/Resolution R2010-9: Purchasing a John Deere Mower on State of Washington Contract: Commissioner Robison moved to approve R2010-9. Commissioner Clinton seconded the motion and the motion was passed 5/0.

11. New Business/ Park Appreciation Day Proclamation: The Proclamation for Park Appreciation Day being held on April 24, 2010 was read by the Executive Director and signed by all commissioners.

12. New Business/Rocky Creek Lease with Pierce County: This item was tabled until the April 12th park board meeting.

13. New Business/Review of Comprehensive Plan: This item was tabled until the April 12th park board meeting.

14. New Business/Signing of Maple Hollow contract with State of Washington Recreation Conservation Office: Executive Director Gallacher presented the commissioners with the standard contract from the State of Washington issuing Key Pen Park's managing control of Maple Hollow. This contract only requires the park board president's signature. President Anglemyer signed the state contract.

15. Summer Meal Program: Commissioner Anglemyer discussed a program regarding feeding children from low-income homes that qualify for the title 1 program. These meals are disbursed during the summer when school is not in session. Commissioner Anglemyer was looking into the possibility of the park district becoming involved in this program. Commissioner Trandum and Commissioner Clinton felt that this was more of a social services program and that the park district is a park and recreation organization. Commissioner Anglemyer currently did not have all

the information on this program and wanted permission from all the board members to submit an application (this application will not commit the park to the program) to give him the contacts to obtain more information allowing the board to make a decision at a future time. Application submittal ends on March 12, 2010 and he felt that if the park did not turn in an application now they would not be able to down the line should the park decided to participate in this program. The commissioners agreed to allow President Anglemyer to submit the application at this time. This issue will be addressed in the future after more information is obtained.

16. Approval of other minor matters: Volunteer Park Concessionaire Contract, Executive Director Gallacher explained to the commissioners that the contract he was presenting for them to sign was the same contract used for 2009 with the updated current years (2010) information. Commissioner Clinton moved to approve the concessionaire's contract as written. Commissioner Trandum seconded the motion. The motion was passed 5/0

17. Commissioners Comments/Good of the Order: None.

18. Meeting Adjourned: The regular public meeting of March 8th, was adjourned at 9:35PM. The regular April meeting will be on April 12, 2010, at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. A special meeting/retreat is scheduled for March 22, 2010 at 7:00PM at Volunteer Park. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.