

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. **KEY PEN PARKS**

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Board Meeting Minutes

Monday March 14, 2011

The regular meeting was preceded by a study session/staff report: The study session started at 6:30PM. Marilyn Perks, Senior Fitness Instructor from the Key Peninsula Senior Center talked about the S.A.I.L. (Staying Active and Independent for Life) program. Marilyn is the Peninsula's representative for the Peninsula's Fall Prevention Coalition. Her current project is senior fitness signage for hiking trails and parks; they are working on grants to move forward with this project and wanted to see if Key Pen Parks has an interest in utilizing these signs at Volunteer Park. The commissioners were in agreement that there could be a use for this type of signage within the Park District; future discussion on this topic will take place when considering capital improvements for the Park District. Marilyn will keep the commissioners updated on her program as it develops. General review of the staff report was presented by Executive Director Gallacher. Key Pen Parks held its first open public meeting regarding Taylor Bay on March 3, 2011. 4 citizens attended and 2 citizens e-mailed their concerns; main concerns were safety and security, lights and their effect on the night sky, overnight camping, and arriving to camp by way of water using non-motorized vehicles; the bay area becoming very dry at low tide. The next Taylor Bay open public meeting will be on April 12, 2011 at the Longbranch Improvement Club in Lakebay, WA; this meeting will start at 6:30 PM.

The public meeting was called to order at 7:38 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Bill Trandum, Mark Michel, Ed Robison, and Kip Clinton; arrived at 8:00PM. Staff present for Key Pen Parks; Executive Director Scott Gallacher, Administrative Assistant Laura Armstrong.

Citizens Present: Marilyn Perks; Key Peninsula Senior Center, Bret Nebel, and Barb Rowland.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Trandum added the following discussions; Key Peninsula Community Council to New Business. Executive Director Gallacher added Playground Equipment to New Business. Commissioner Anglemyer asked if there were any objections or additional changes for the agenda, hearing none, the amended agenda was approved 4/0.

Special Presentations: none

Citizen Comments: none

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections with the February 14th and 28th, 2011 meeting minutes, hearing none; the February 14th and 28th, 2011 meeting minutes were accepted as written.

2. Financial Report: The February, 2011, Pierce Co. Budget and Finance balance was \$639,205.10. The Zoo Trek deposit was \$11,465.79; an increase of \$211.68 from the same time period in 2010. Total Zoo Trek collections to date are 20,537.00. Real and personal property tax collections were \$5325.53 and 2010 delinquent property tax was \$3,556.69. Total 2011 real and personal property tax collections to date are \$5,337.00. Total delinquent property tax collected in 2011 was \$7,899.00. The First Citizens Bank balance shows \$9,966.41 as of February 28, 2011.

February's expenses totaled \$52,901.45. Commissioner Anglemyer asked if there were any corrections or objections with the February, 2011 financial report, hearing none; the February, 2011 Financial Report was accepted as written.

3. Staff Report: covered during study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum spoke with John McBride regarding the possible donation of the Manke property. Commissioner Trandum was told that Manke was not interested in donating his property at this time but will consider granting the Park District an easement on his property to the 360 property. With this information, the commissioners have agreed to move forward with obtaining an appraisal for the Anderson property.

b. Trails Committee (Commissioner Clinton): no report

5. Board President's Report: none

6. Unfinished Business: None

7. New Business/ Park Appreciation Day Proclamation: Executive Director Gallacher read the Park Appreciation Day Proclamation, Commissioner Robison moved to adopt the Proclamation as written. Commissioner Trandum seconded the motion, and the motion was passed 4/0.

8. New Business/ Salmon Recovery Funding Board Grant 10-1873: Executive Director Gallacher presented the commissioners with the grant contract awarded from the Salmon Recovery Funding Grant Board for Maple Hollow; part of this grant will be used to remove steps leading down to the properties' beach area. The total of the 50/50 match grant is in the amount of \$50,000.00. Commissioner Anglemyer signed the contract.

9. New Business/ Key Peninsula Community Council: Commissioner Trandum suggested working with the Key Peninsula Community Council for support with coordination better communication on activities thought-out the Key Peninsula.

10. New Business/Playground Equipment: Allplay Systems will demo a playground seesaw at the Wenatchee conference in April 2011. They have offered Key Pen Parks the opportunity to purchase this item after the conference. The original cost is \$2,200.00; Key Pen Parks would pay \$1,700.00 and will not have to pay any shipping charges. Commissioner Robison moved to use \$1,700.00 of Volunteer Park development funds to purchase new playground equipment for Volunteer Park. Commissioner Trandum seconded the motion, and the motion was passed 5/0.

11. Approval of other minor matters/Awarding of On Call Survey Contract: Executive Director Gallacher accepted proposals for an on call land survey contract for the Park District. He received 17 proposals; this will be an on call contract for time and material basis only and would be for the 2011 calendar year with a possible optional renewal of up to 2 years. Executive Director Gallacher reviewed all proposals and presented the commissioners with a spreadsheet scoring all 17 proposals. The top two proposals were tied, the commissioners decided to utilize both companies. Executive Director Gallacher will contact the companies and work out the contract details.

12. Commissioners Comments/Good of the Order: none

13. Meeting Adjourned: The regular public meeting of March 14, 2011, was adjourned at 8:15PM. A Retreat/Study meeting will be held on March 28th at 6:30. The regular April meeting will be on April 11, 2011, at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.

