

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240

Board Meeting Minutes

Monday, April 10, 2006

The public meeting was called to order at 7:39PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Paula DeMoss, President KPMPD.

Commissioners Present: Paula DeMoss, Kip Clinton, Ross Bischoff, Jerry Schick; Caril Ridley was absent and Park Director Scott Gallacher was on vacation.

Citizens Present: George Robison (Key Peninsula Lions Club), Mary Grieves (KP Community Fair Director).

Approval of Agenda: The agenda was amended as follows: added to "Special Presentations by Committee or Citizens: New Business" was the 1. KP Community Fair/Proposed Upper Field Alterations for Tractor Pull/Request for a Second Storage Container and under "Business Meeting/New Business" comments from TCC regarding KPMPD participation in quarterly activity schedule produced by Pierce Co. Parks. The agenda was approved as amended.

Special Presentations by Committees or Citizens: New Business

1. KP Community Fair/Proposed Upper Field Alterations for Tractor Pull/Second Storage Container Request: Mary Grieves, the new Director of the KPCF, appeared before Board to request permission to add up to 50 cubic yards of clay to a 20' wide by 200' long strip in the upper westernmost field to help pack the sandy soil. The recommended mix for the base is 20% clay and 80% sandy/sandy loam. The KPCF have contracted with a new contractor who has a different type of drag sledge than the previous provider and this new sledge requires firmer ground to work properly. The KPCF would lay, mix and pack the clay two weeks before the starting date of the fair; they also request permission to build a dirt ramp with "eco-block" sides to offload tractors from their transport vehicles. The drag strip would be along the western edge of the field and the offload ramp would be on the eastern edge of the field next to the trees. The commissioners had concerns about future upkeep of the clay strip and whether it would preclude other uses (equestrian events) of the westernmost field. The commissioners took no action on the issue of the tractor pull strip or offloading ramp; Scott Gallacher, Park Director, will be instructed to contact the KPCF and Karl Anderson (Jousting Tournament) and work out a compromise. The KPCF will be receiving, as a donation, wooden fence panels and cages to be used for 4-H and FFA livestock exhibits and they need additional storage; they request permission to place a second storage container on the grounds of the Key Peninsula Sport Center and Fairground (Volunteer Park). They would prefer to place it near or next to their existing storage container. The commissioners had concerns about the KPCF's preferred location next to Field 1 in the parking area; this issue was deferred to the next meeting. Mary Grieves was informed that the KPCF contract must be revised because of the new dates; she said that the KPCF will rewrite the contract and bring a proposed new contract to the next KPMPD meeting on April 24.

Special Presentations by Committees or Citizens: Old Business

1. Land Acquisition Committee:

2. DNR 360: It was decided to cancel the April DNR 360 Committee meeting; the next 360 committee meeting will be in May.

3. Community Plan: Kip reported that the topic is transportation: they discussed draft transportation policies and how to fund non-motorized transportation facilities; off site roadside signage for home-based business and farms; and a table of transportation projects previously

identified by the county and state was handed out. The KPCPB will be consolidating projects (recommended shoulders, bike lanes, roadside paths/sidewalks/trails should be built when the adjacent roadway is improved or repaired) and prioritizing these projects. Pierce County Councilman Terry Lee was present at the KPCPB meeting; Kip spoke with him about the possibility of applying for Community Economic Revitalization Board, Job Development Fund grants to help in funding development of the DNR 360 fairground and event center area and whether the County or KPMPD should write the grant. Terry Lee indicated interest and that he would look into this possible funding source. (The City of Tacoma just recently wrote several grant applications of this type; one for Brown & Haley Candy to build a new expanded factory and another for a railroad spur to the Frederickson industrial area.) Commissioner Kip Clinton also spoke the Mike Galizio, Pierce County Transportation Planner, about the status of 144th/Poleline Road adjacent to the DNR 360; Mike Galizio stated that he would check Pierce Co. Public Works records and get back to KPMPD with the information.

4. Citizen's Comments/Good of the Order: George and Cindy Robison and Bill Onstad painted and straightened the old flagpole next to the picnic shelter at VP---THANKS GEORGE, CINDY AND BILL!!!! George Robison informed KPMPD that the old flagpole had some rot damage; he recommended that it be replace soon. The commissioners will request Scott Gallacher to contact Scout Troups, community groups and local veteran groups about building a new replacement flag plaza at VP. George Robison also reported that John Parker and Tanja Beesley Parker donated \$1500.00 toward purchase of blocks for continuing the terrace around Field 2 north parallel to the KP Hwy. George said this donation will purchase 500 blocks; he estimates that 2000 will be required to finish the job. The KP Lions Club hope to start the project in May.

Staff Report (See Attached Report)

1. Home Park: Scott met with Dan W. from AHBL to discuss a landscape plan which is required by PALS; staff report did not indicate whether any plan developed would be pro bono or not.

2. Volunteer Park: The concession building passed the occupancy inspection on April 6. The commissioners have some concerns about installation of the grease trap external to the building; the concerns are public access/security, weather proofing and effectiveness in cold weather. Scott spoke to Karl Anderson about the June jousting event and requested a proposal. Fire lanes, no parking areas and parking stalls were painted in the parking lots. Commissioner Jerry Schick said that Bob Jewitt informed him that NO PARKING markers needed to be painted at the emergency road access gate between the Annex and Field 3 which leads to the horseshoe pits; people have been parking there blocking it. Paul and Mike DeMoss removed the slide and altered the swing set (moved bolts to create more space between each swing), Paul's Senior Project is due and the Park District has not yet acquired the wood for the base and wood chips AND the final part for the climbing dome so he can finish it.

3. KP Little League: Some LL parents have been parking in the fire lanes; the tow company has been called twice. KPLL has been raking the chalk from the fields as requested.

Business Meeting

1. President's Report: No report.

2. Minutes: The minutes of March 13 were approved 4/0. The minutes of the Single Topic Meetings of March 16 and 23, 2006 and the Regular Meeting of March 27, 2006 were deferred until April 24, 2006.

3. Financial Report: The Voucher Transmittal Letter of April 4, 2006 for \$926.28 and the Voucher Transmittal Letter of April 5, 2006 for \$3030.39 were approved 4/0. Zoo/Trek Sales

Tax Funds deposited to KPMPD's Pierce Co. Budget and Finance account was approximately \$8800.00 leaving an approximate balance in the account of 8500.00 with \$13,000.00 in the Venture Bank depository account.

- 4. Unfinished Business/Payroll Discussion:** Alteration of the pay period for park employees was not discussed.
- 5. Unfinished Business/Recreation Survey Design:** Deferred until a later date.
- 6. Unfinished Business/ Commissioner Stipend:** Deferred until next meeting at which time Kip will bring Waiver forms.
- 7. Unfinished Business/District Name:** Consensus was to retain the current name of Key Peninsula Metropolitan Park District *d.b.a.* Key Peninsula Metro Parks at this time. The Board may opt to revisit this issue at some undetermined future time if it deems the public is confused by the name.
- 8. New Business/Existing Draft Park System Plan:** Commissioner Jerry Schick volunteered to rewrite the 2003—2004 KPPRD Draft Park System Plan for KPMPD in light of the upcoming acquisition of the DNR 360.
- 9. New Business/Naming of DNR 360:** Consensus was that a study session be held to discuss this topic. The two name put forward are Minter Creek Regional Park and Key Peninsula Regional Park.
- 10. New Business/ TCC Comments:** Commissioner Ross Bischoff said that he was told by Tacoma Community College's Activities Planning staff that Park Director Scott Gallacher had been contacted about KPMPD participating in the quarterly activities flyer that Pierce Co. Parks prints and posts to most households and KPMPD declined to participate. It was pointed out that KPMPD declined to participate in the past because of the monetary contribution required.
- 11. New Business/Miscellaneous Procedural Issues:** Commissioner Schick mentioned that it appeared that Park Director Scott Gallacher attempted to take charge of the March 27, 2006 Board Meeting. Commissioner Schick also stated that the district shop is not being maintained in a neat and clean manner; Park Director Scott Gallacher will be asked to remedy this situation.
- 12. Board Member Comments/Good of the Order:** No comments.

Meeting Adjourned: The public portion of the KPMPD meeting of April 10, 2006, was adjourned at 8:45PM. The second April meeting of the Key Peninsula Metropolitan Park District Board of Commissioners will be on April 24, 2006, at 7:30PM in the Key Peninsula Sport Center and Fairground (Volunteer Park) Annex; it may be preceded by a 6:30PM study session.

Respectfully submitted by Kip Clinton, Clerk KPMPD.