

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240 and info@keypeninsulaparks.com

Board Meeting Minutes

Monday, April 9, 2007

The public meeting was preceded by a 6:30PM study session. Rick Sorrels, as a member of the Park System Plan Committee, explained the survey returns and how they were tabulated. 103 useable surveys were returned. He had to date only tabulated demographic data, whether people felt the park system should expand (67% expand with a total 93% for expand and /or improve), and how people responded to the property tax issue (30% minimal property tax + 39% property tax with user fees = 69% supporting some sort of property tax). The question regarding confidence in the Commissioners resulted in 16% letting the Commissioners make ALL park related decisions and 84% wanted the citizens SURVEYED for important issues like taxing. He had tabulated Question #3 which was a write-in about improvements at Volunteer Park, Home Park and Rocky Creek but still had to tabulate the remaining results. Commissioner Greg Anglemyer asked Rick if it would be difficult to break the teenage group category down further; Rick said it would be difficult. There was discussion how to break down area responses; consensus was to do it by Zip Code. There was discussion about holding special meetings regarding the KP Park System Plan at 7:30PM on the fourth Monday of every month starting April 23 at the Volunteer Park Annex building.

The public meeting was called to order at 7:50PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by President Caril Ridley.

Commissioners Present: Caril Ridley, Elmer Anderson, Ross Bischoff, Greg Anglemyer, and Kip Clinton; also present for KPMPD was Scott Gallacher, Executive Park Director.

Citizens Present: Rick Sorrels, Rodika Tollefson (KP News), George Robison.

Approval of Agenda: The agenda was amended to add the topic of DNR's Key Center Property. The amended agenda was approved 5/0.

Citizen Comments: George Robison urged KPMPD to establish a Public Relations Committee to address the KP Park System Planning effort and funding.

Good of the Order: KPMPD thanked Dick Hassan for his contributions on fencing and backstop improvements on Field 2 at Volunteer Park; George Robison and Scott Gallacher for filling a 4' deep drainage hole discovered at Home Park (most likely an artifact left by the previous owner) with concrete to cap it off safely; George Robison and Laura Armstrong for assisting in cleanup at Home Park; KP Little League for volunteer work at VP on March 17; and Bob Quenlin for hanging the netting on Field 2.

Special Presentations by Committees or Citizens: New Business

1. Volunteer Coordinator Position: George Robison presented the idea of developing a Volunteer Coordinator position (which would, in itself, be a part-time volunteer position). The VC would keep track of volunteer projects and people willing to volunteer time on projects. The VC would then pair projects with personnel. The VC would also list people willing to donate funds or material instead of time and pair those resources with projects. The Lions Club has a member willing to volunteer for the position (Laura Armstrong). The only expense would be to reimburse the VC for out-of-pocket expenses. It was moved, seconded and passed 5/0 to establish a part-time volunteer position to coordinate between volunteers and park management with KPMPD making a small financial contribution for out-of-pocket expenses. The expected

setup costs would be for mileage and a secondary computer (a backup desk top computer has already been budgeted for 2007).

Special Presentations by Committees or Citizens: Old Business

1. DNR Trust Land Transfer Properties: It was moved, seconded and passed 5/0 to accept any fee simple transfer of any portion of DNR's Key Center Property. It was moved, seconded and passed 5/0 to accept fee simple transfer of the undivided DNR Horseshoe Lake Property (the DNR 360). It was moved, seconded and passed 5/0 to accept any form of property right transfer whether fee simple or 30 year or longer lease on the DNR Maple Hollow property.

2. Community Plan: The KP Community Planning Board meetings are wrapping up. President Caril Ridley said that all present need to stay involved in the process. Commissioner Kip Clinton said updated the Board on the Parks and Recreation Element of the Plan. Some of the potential Conservation Futures acquisition properties which KPMPD had requested were listed. More important was the addition of TDR (trade of development rights) and PDR (purchase of development rights) language regarding agricultural resource lands, rural farm, park and recreation lands or other rural resource lands through the Conservation Futures Program. The final KPCB meeting will be on April 18 at 7:00PM in the Key Center Library. The Pierce County Planning Board will be holding hearing in McColley Hall in the Key Center Lutheran Church at 7:00PM: Land Use Element on May 9; Facilities and Services and Community Character Elements on May 16; Natural Environment and Economic Elements on May 23; Planning Commission discussion and final action (no citizen comments at this meeting) will be on May 30. It was moved, seconded and passed 4/0/1 abstention to approve the Conservation Futures potential purchase/development right purchase map previously submitted to the KP Community Plan Board. This map was approved in retrospect due to time constraints between the regular KPMPD March Board Meeting and the KPCB meeting.

Staff Report (See Attached Report)

1. Home Park: Staff did a general cleanup and filled a deep hole. There is no news on the picnic shelter permit.

2. Volunteer Park: The lights which were cut were repaired (cost of \$250.00). *It should be noted that previous information regarding vandalism damage and the insurance deductible were wrong; the \$1000.00 deductible DOES apply to vandalism damage.* Erosion along the north side of Field 1 will need remediation eventually. The drain lines backed up; a tennis ball was discovered in the drain line by the septic company. Scott reported problems with the restroom in the annex building; the recommended solution would be to install a pump and re-install the drainage lines from the Annex Building and the Concession Building to the septic tank (est. cost \$10,000.00). Commissioner Greg Anglemyer said that since KPMPD has no master plan for VP, it should just "make-do" until a master plan is developed. Consensus was to follow Greg's suggestion.

3. Rocky Creek: Staff cut fallen trees off the trails and moved them to the trail head to act as vehicle barriers. Pierce Co. Asset Management is working on a lease extension.

4. KP Little League: KPLL's opening day ceremony at VP was cancelled due to rain; some of the events were moved next door to the KP Middle School (breakfast and pictures) as previously scheduled. More than 50 volunteers participated in KPLL's volunteer day. KPLL would like to start adapting the Agrivision area for batting cage use and a T-Ball field.

5. Programs: The Pepsi Pitch-Hit-And-Run Event is scheduled for April 22 at Volunteer Park.

6. Parks Appreciation Day on April 28: Caril and Greg will be assisting Scott on Parks Appreciation Day. Cleanup is planned at Purdy Sand Spit, Rocky Creek, Volunteer Park, Home Park, and possibly the Civic Center's tennis court.

7. Meetings and Events: Scott will attend the WRPA Conference on April 17—20 for KPMPD. The KP Livable Community Fair will take place on May 12, 2007 in the Civic Center. Scott will work the morning shift and Kip will work the afternoon shift.

Business Meeting

1. President's Report: No report.

2. Minutes: It was moved, seconded and passed 5/0 to approve the minutes of March 12, 2007.

3. Financial Report: The balance with Pierce Co. Budget and Finance is \$25,666.66 and with Venture Bank is \$7912.00. March expenses were approximately \$14,000.00 due to pre-season field prep expenses and damage claims prior to reimbursement. Scott mentioned that KPMPD received 1 NSF check; KPMPD will need a policy to address NSF checks. It was moved seconded and passed 5/0 to accept the financial report.

4. Unfinished Business/Non-Season Concessionaire Contract: Under negotiation.

5. Unfinished Business/Park System Survey: Consensus was to resume meeting on the fourth Monday of each month to address the Park System Survey and Plan. Meetings will begin on Monday April 23rd at 7:30PM in the Volunteer Park Annex. KPMPD will discuss the "Goals and Objectives" element of the KP Park System Plan. Commissioners Greg Anglemyer and Kip Clinton have already submitted some suggestions; other commissioners are requested to do the same.

6. Unfinished Business/Resolution R2007-03 "A Resolution of the Key Peninsula Metro Park District Adopting a Public Disclosure Policy": Rick Sorrels stated that the policy should require disclosures of audio and video records. Scott said that he followed the RCWs in drafting the policy. It was moved, seconded and passed 5/0 to approve R2007-03.

7. Unfinished Business/VP Public Works Property: Kip has copies of the site maps of the Public Works property adjacent to VP which the county provided in 2006. She will make new copies for the other commissioners to pick up at the park office. Commissioners are encouraged to mark them up with their ideas about how to use the property. Scott said that Pierce County is talking about a nominal lease (because of the landfill); he was instructed to ask about a fee simple transfer of non-landfill property. It was moved, seconded and passed 5/0 to acquire the Pierce County Public Works Property immediately north of Volunteer Park, with the area of the existing landfill exempted from the transfer, and develop as soon as possible a Master Plan for the site as requested by the County as a condition of transfer.

8. Unfinished Business/Intergovernmental Cooperative Purchasing Agreement with Washington State: This agreement would authorize the Washington State Procurement Office to contract for the purchasing of goods and services on behalf of KPMPD. Cost to participate in the program would be \$200.00. It was moved, seconded and passed 5/0 for KPMPD to enter into an intergovernmental cooperative purchasing agreement with the State of Washington, Department of General Administration, Office of State Procurement, Purchasing and Contract Administration.

9. New Business/Resolution R2007-04 "A Resolution of the Key Peninsula Metro Park District to Surplus the TORO 216 Reel Mower": Scott estimated the cost to repair the mower at approximately \$1000.00. He believes that KPMPD would be better off to surplus (sell) the mower for \$1000.00 and replace it at a later date. Estimated cost of repair parts for the Ransome mower is \$125.00+/- and it would suffice as a backup mower for this season. It was moved, seconded and passed 5/0 to approve R2007-04.

10. New Business/Future Financial Needs—Property Tax Levy: Park Director Scott Gallacher said that the estimated assessed property value for the KP is \$2,000,000,000.00. A levy of \$0.35 per \$1000.00 would result in an annual collection of \$600,000.00. If KPMPD were to put a measure on the Primary Election Ballot, the measure and pro and con statements must be

submitted by May 29 and the committee must be formed by then. The committee may not be a creature of the Park District; it may not meet in KPMPD facilities; it is KPMPD's understanding that Board members may serve on the committee as private citizens but further investigation of rules is needed. If KPMPD opts for the November General Election, then the committee formation deadline is August 2 and August 14 for written material. There was discussion about imposing a tax vs. asking for a vote on a tax. Commissioner Greg Anglemeyer was in favor of imposing a tax. Commissioner Elmer Anderson asked what the time frame for tax imposition was; the answer is the end of November. Commissioner Kip Clinton state that she was opposed to tax imposition but could support asking for a public vote on a tax. Commissioner Ross Bischoff moved for KPMPD to assess a rate of \$0.35 per \$1000.00 without a vote of the public. Commissioner Greg Anglemeyer seconded the motion. Rick Sorrels said that the park district has a bad reputation with the public and should do public education before they levy a tax. Commissioner Elmer Anderson said that KPMPD still has time on its side and a decision did not have to be made immediately. Rick Sorrels recommended KPMPD finish the Park System Plan and use it in a public relations campaign to "sell" the idea of a property tax to fund KPMPD projects and operations. Elmer asked KPMPD to table the motion. Greg proposed postponing the motion until the regular July meeting. Consensus was to postpone acting on the motion until the regular July meeting. Greg said that KPMPD needs to get the actual amount of potential levy assessment remaining after the fire district's levy and the public library levy.

11. Commissioners Comments: Commissioner Elmer Anderson will be gone on vacation from April 16 through mid May. He also state that George Robison had a good suggestion in that KPMPD should have an accessory 501C3 nonprofit setup to accept donations for the benefit of KPMPD and its projects. President Caril Ridley said that should be a topic for the next regular meeting. Consensus was to explore 501C3 formation.

12. Executive Session/Land Acquisition: Executive session was called at 10:52PM with an expected duration of 20 minutes. The topic is property. No action will be taken.

13. Regular Meeting Reconvened: The public meeting was reconvened at 11:00PM. No further action was taken.

Meeting Adjourned: The regular public meeting of April 9, 2007, was adjourned at 11:02PM. The next April meeting will be on Monday, April 23, 2007, at 7:30pm in the Annex building at the Key Peninsula Sport Center and Fairground (Volunteer Park); the topic will be Park System Planning. The May meeting will be on Monday, May 14 at 7:30pm and may be preceded by a 6:30pm study session. KPMPD will be resuming meetings on the fourth Monday of each month to develop a Park System Plan. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk KPMPD.

Disclaimer: KPMPD's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she cannot talk and take notes at the same time.