

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240 and info@keypeninsulaparks.com

Board Meeting Minutes

Monday, April 13, 2009

The public meeting was preceded by a 6:45 PM study session. The Commissioners present and staff went through the Articles of Incorporation and the By-Laws for the Key Pen Parks and Recreation Foundation clause by clause. Staff was instructed to edit the documents according to the Commissioners concerns for discussion at the next regular meeting. The Board expects to vote on the revised Key Pen Parks and Recreation Foundation Articles of Incorporation and By-Laws at the next regular meeting, as well as an authorizing Resolution. Vice President Anglemyer said that there should be an article about the Foundation in the KP News; Commissioner Trandum volunteered to write a news release.

The public meeting was called to order at 7:32 PM in the Volunteer Park Annex/Office Building by Vice President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Bill Trandum, Kip Clinton were present for the study session; Commissioner Bruce Nicholson arrived at 7:25 PM. President Elmer Anderson was excused; he was out of state. Also present for KPMPD were Scott Gallacher, Executive Park Director and Recreation Assistant Chad Harvell.

Citizens Present: Rick Sorrels and Barbara Rowland were present for the study session; Judy Mills (KP Historical Society), Don Mills (KPHS), Joyce Niemann (KPHS), Dr. Kyle Chapman, Ed Robison and Mark Michel were present for the regular meeting.

Approval of Agenda: There were no changes to the published agenda.

Citizen Comments: No citizen comments.

Special Presentations by Citizens: New Business

Special Presentations by Citizens: Old Business

1. Key Peninsula Historical Society: Judy Mills and Don Mills showed the Board an example of their "Baseball on the Key Peninsula" presentation per the contract KPHS has with Key Pen Parks. They said that, in creating the display for the Historical Society Museum and for the educational traveling presentation, the Society has uncovered so much material about the impact of Baseball on the Key Peninsula that at the end of the year they might compile a book on the subject.

Business Meeting

1. Minutes: Commissioner Trandum mentioned that there was a typo in the March 9, 2009, minutes; staff said that they would correct it in the official minutes. Clerk Clinton moved to approve the corrected minutes; Commissioner Trandum seconded the motion. The corrected minutes were approved 4/0.

2. Financial Report: The March 30, 2009, Pierce Co. Budget and Finance balance was \$295,593.00. The Zoo/Trek deposit was \$8452.00; a reduction of \$1100.00 from the same period in 2008. Zoo/Trek collections to date are \$28,955.00. Real and personal property tax collections were \$25,270.94, 2008 delinquent property tax collections were \$2850.00 and a "2009 private harvest tax" collection (timber tax) of \$782.96. Total 2009 property tax collections to date are \$41,716.00. The Venture Bank balance is \$6057.78 on March 31, 2009. March expenses were \$25,425.98. Major expenses in addition to payroll expenses were: \$4000.00 for 2 payments on the Minter Creek property; \$1750.67 for an adult swing for Home Park; \$1917.74 for supplies for the 2009 Little League season; \$800.00 for the 9th payment for the John Deere tractor. Vice

President Anglemeyer asked whether staff had inquired about an extension/re-negotiation of the Minter Creek property contract with the Morris Foundation; a balloon payment for the balance of the contract is currently due the end of May, 2009. The Board discussed the options of payoff, extension or re-negotiation and the effects of each on Key Pen Parks' 2009 cash-flow.

3. Staff Report (see report)

a. Volunteer Park: The YAF Field 1 project is proceeding with contractor selection scheduled for the May 11 meeting. Pierce County Parks has requested a very detailed scope of work to access the REET 2 funds promised to Volunteer Park for capital improvements; staff will comply with the request regarding the YAF grant and the upcoming Volunteer Park Master Plan. Because of water system regulation changes since the concession building permit was last applied for a new management plan will have to be developed; estimated cost is \$7000.00. The existing permit is at the "blue" level and the new requirement is the "green" operating permit. Staff mentioned that a KP Softball player hurt himself playing ball and requested Key Peninsula Parks insurance information.

b. Rocky Creek: Staff is pursuing a new management contract with Pierce County; Key Pen Parks continues to manage and maintain the area in lieu of a new contract.

c. DNR 360: DNR's contractor is selective logging; Key Pen Parks has concerns about the terms of the 50 year lease contract and is waiting a legal opinion from legal counsel.

d. Training Opportunities: Executive Director Gallacher requested the Commissioners' opinion about his attending the National Parks and Recreation and Parks Association Director School, a two year program of one week each year. Board members expressed opinions that this training would be valuable, just not this year. Consensus was that, due to budget concerns and on-going 2009 projects, Executive Director Gallacher should remain in the District this summer.

4. Board Committee and Advisory Council Reports:

a. Home Park Playground Committee (Commissioner Anderson, Chair): No report.

b. Program Guide Committee (Commissioner Nicholson, Chair): Commissioner Nicholson said the program guide is on the web site in a restricted manner; he requested the other Commissioners review the program guide for accuracy of content before mid-May. There was discussion about how to handle any "for-profit" business/group request to be included in the on-line program guide (Clerk Clinton had requested discussion of this topic under "New Business" in the Agenda). He said that the on-line program guide should not be limited to non-profit recreation providers. Clerk Clinton said that for-profit businesses often provide valuable recreational activities on the Key Peninsula, but she had concerns about the appearance of unjust enrichment if KPP doesn't charge for a listing. Commissioner Trandum was concerned about KPP competing with other entities which provide advertising listings. There was discussion about whether to charge for a listing and the content of a listing. Executive Director Gallacher said that a hyperlink to a recreational provider's web site, a contact person, address, and telephone number are already included in the on-line application and staff has already been screening applicants. Vice President Anglemeyer stated that the consensus was that there would be no charge for a listing and that recreation-oriented businesses may list in the Program Guide. Staff said the guide will be up-dated monthly; Vice President Anglemeyer instructed Executive Director Gallacher to bring the topic back before the Board if monthly updating is too costly.

c. Capital Funds and Acquisitions Committee (Commissioner Trandum): No report.

5. Board President's Report: No report.

6. Unfinished Business/Resolution 2009-01 Establishing the Key Pen Parks and Recreation Foundation: Deferred to the May 11 meeting (see "Study Session").

7. Unfinished Business/Volunteer Park Expansion: Executive Director spoke with Steve Wamback, Pierce County Public Works, about the Transfer Station property adjacent to Volunteer Park. The property is owned by the Pierce County Road Division and the transfer authorization is through Pierce County Waste Management Division. Steve Wamback is trying to work out an arrangement between the two divisions. PC Roads are OK with passive recreation on the property (trails, nature study, bird-watching) but require monetary recompense for active recreation (ball fields). Executive Director Gallacher said he asked if KPP could purchase a portion of the property in the future for active recreation expansion; Steve Wamback was looking into the possibility. (Most of the property is not suitable for active recreation purposes due to topography and wetland/wildlife issues.) Executive Director Gallacher was instructed to setup a meeting with the Pierce County Road Division.

8. Unfinished Business/Key Peninsula Historical Society Contract for Baseball on the Key Peninsula: Commissioner Trandum moved to approve the contract; Commissioner Nicholson seconded the motion which was approved 4/0. Vice President Anglemyer suggested that a possible topic for a 2010 contract might be the impact of Recreational Boating/Fishing/Hunting and Community Picnics on the Key Peninsula. The Key Peninsula Historical Society representatives invited the Commissioners to visit the KPHS Museum on Saturday.

9. Unfinished Business/District By-Laws Review and Update: Commissioner Nicholson moved to table the topic until the May Study Session; Clerk Clinton seconded the motion which was approved 4/0.

10. Unfinished Business/Joemma Beach State Park: State Parks have not yet addressed the concerns raised by Key Pen Parks at the March Study Session. The State Legislature is drafting a bill to change the \$5.00 "opt-in" license tab donation to an "opt-out" vehicle license tab donation; this is expected to raise enough funds to keep all existing state parks open.

11. Unfinished Business/Resolution 2009-04 Updating Key Pen Parks Human Resources Policy Regarding Holidays, Sick-Leave and Vacation Accrual: Some typographical errors were noted. Commissioner Trandum moved to approve R2009-04 with correction of the typographical errors. Clerk Clinton seconded the motion which was approved 4/0.

12. Unfinished Business/Establish a Payroll Account at Venture Bank: Deferred pending further research.

13. Unfinished Business/Disc Golf Course Layout: A map of the proposed Disc Golf course was provided. Commissioner Nicholson asked whether the course could be altered so that the "9th hole" terminates near the "T-box" for the 1st hole". Staff will contact the Disc Golf organization. Recreation Assistant Harvell said a weekend work party is planned pending Board approval of the project. Vice President Anglemyer suggested that KPP might have a pre-study session walk through in May. Commissioner Trandum asked about the next step; Recreation Assistant Harvell said that the Disc Golf proponents walk and mark the course for Board review, KPP Commissioners give their approval of the layout and then volunteers build it. Executive Director Gallacher mentioned that \$5000.00 is already in the 2009 budget for this purpose.

14. Unfinished Business/2009 Concession Stand Contract: The changes, as approved at the March meeting, are in the revised contract; because the contract was approved by the Board at the March meeting, no further Board action is needed. Vice President Anglemyer signed the contract.

15. New Business/Advertising Policy for the On-Line Program Guide (Commissioner Clinton): Tabled since the topic was discussed under item "4.b. Program Guide Committee" and a consensus was reached.

16. New Business/Contract with the Department of Ecology for the Dutchers Cove Tideland Acquisition (staff): DOE applied for the grants; KPP has a contract for "services" with which Trust for Public Lands will assist and is the "pass-through" agency; DNR will manage

the tidelands for DOE and KPP will be the management subcontractor. DOE sent KPP a contract which staff forwarded to legal counsel for review. The KPP commitment for out-of-pocket funding is \$500.00. Commissioner Trandum asked about the term "recipient" (DNR) because of contractual obligations of the "recipient" regarding hazardous wastes, etc; he requested that the term be defined due to the complexity of the transaction. There was also concern about "disabled access" obligations since the property in question is all tideland. Ed Robison said that if no improvements are made to the property (parking/trails) ADA access requirements do not vest. Vice President Anglemeyer requested further legal definition of KPP obligations if unforeseen circumstances happen. Executive Director Gallacher said the KPP was attempting to piggy-back a grant for upland acquisition onto the tideland acquisition grant, but funding for that appears questionable. Commissioner Trandum said that Dutchers Cove has been found to be one of only three or four populated Puget Sound estuaries which are still highly functional as salmon habitat. Action on this contract will be required at the May meeting.

17. New Business/Establishing a Trails Committee: Key Peninsula Trails were a topic at the March Key Peninsula Community Council meeting (Commissioners Clinton and Nicholson and Executive Director Gallacher attending) and again at the April KPCC meeting (Commissioners Clinton and Trandum and Executive Director Gallacher attending). Clerk Clinton said that she was concerned about the establishment of a Key Peninsula Trails Committee" which was outside of the purview and control of Key Pen Parks. Vice President Anglemeyer appointed Clerk Clinton as chairperson of the Key Pen Parks Trails Committee.

18. Other Minor Matters: Commissioner Nicholson reiterated that Saturday April 18th is Parks Appreciation Day.

19. Commissioners Comments/Good of the Order: Vice President Anglemeyer suggested that Key Pen Parks consider sponsoring a "Pea Patch" program in 2010; he said that he thought that there would be a demand for it because many homes on the Key Peninsula are closely surrounded by forest and lack a suitable sunny location for vegetable growing. He suggested that KPP might contract with Sunnycrest Nursery for access to some of their good fallow farmland and to manage the pea patch. Barbara Rowland said that the Sunnycrest Nursery location is good and suggested that Key Pen Parks speak to the Business Association about co-sponsoring a pea patch project. Ed Robison said that water supply is critical. Commissioner Nicholson said that city pea patches are tended by people who live near them; proximity is difficult in rural areas. Don Mills said that the Sunnycrest Nursery property in question is a designated wetland and wetland regulations might prevent its use as a pea patch. Rick Sorrels said that Mike Salatino of "The Farm" has tried to lease pea patch sites out for several years and has had limited success; most rural people are going to vegetable garden at their home.

20. Meeting Adjourned: The regular public meeting of April 13, 2009, was adjourned at 9:05 PM. The regular May meeting will be on May 11, 2009 at 7:30PM at Volunteer Park and will be preceded by a 6:30PM study session. KPP reserves the fourth Monday of each month for single topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk KPP.

Disclaimer: KPP's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she has difficulty talking and taking notes at the same time.