

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. **KEY PEN PARKS**

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Special Meeting

Monday April 23, 2012

The public meeting was called to order at 7:05 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Kip Clinton, and Ed Robison. Mark Michel excused absent; work related, Bill Trandum excused absent; on vacation. Staff present for Key Pen Parks: Executive Director Scott Gallacher, Administrative Assistant Laura Armstrong.

Citizens Present: Danna Webster; Key Peninsula Farm Tour and Barbara Rowland.

Approval of Agenda: Commissioner Anglemyer stated special meeting agendas cannot be changed.

Citizen Comments: Danna Webster talked about the Key Peninsula Farm Tour and was asking the Board of Commissioners for support with purchasing an ad that will be located on the back of their flyers; in addition they were seeking additional support by asking Key Pen Parks to be the Farm Tours sole advertiser for their full page ad being placed in the Key Peninsula New at a cost of \$1,200.00. When asked by the board how much space will be allotted to a Key Pen Parks ad, Danna stated that she would work with the Park District but that she had envisioned a small banner at the bottom. Executive Director Gallacher stated that the Park District could commit to the small ad on the back of the flyers for \$250.00 but he would have to look at the marketing budget before they could agree to the large one page ad for the Key Peninsula News. This item will be added to the May 14, 2012 park board meeting.

Business Meeting

1. New Business/Resolutions: R2012-02, 03, 04, and 05 authorizing Executive Director Gallacher to apply for State of Washington Recreation Conservation Office for Development Type Projects and Projects with Acquisition-Habitat grants via the Washington Wildlife Recreation Programs and Non-highway and Off-road vehicle activities (NOVA) program: Commissioner Clinton made a motion "that we approve resolutions 2012 02, 03, 04, and 05 " Commissioner Robison seconded the motion and the motion was passed 3/0.

2. New Business/Property Acquisition: Executive Director Gallacher was directed by the commissioners to have legal counsel draft and offer to Mr. and Mrs. Anderson based on the two appraisals. Commissioner Robison made a motion "to amend the offer to the Andersons to specifically delineate that we will pay any tax penalty associated with the transfer of the aquaculture land" Commissioner Clinton seconded the motion and the motion was passed 3/0. A second motion was placed by Commissioner Robison "to approve the expenditure of \$5000.00 to retain legal counsel for developing of bonding mechanism for the purchase of the Anderson property." Commissioner Clinton seconded the motion and the motion was passed 3/0.

3. New Business/Kitsap County Horseshoe Lake Property: Kitsap County has asked Key Pen Parks to assist with keeping the Horseshoe Lake Property open 4 days a week between May 18th and September 4th 2012 with cleaning restrooms and picking up trash. Kitsap County will continue to maintain this property on weekends and holidays. Executive Director Gallacher received an e-mail from Kitsap County with a list of additional tasks they would like Key Pen Parks to perform during the 4 days they will be on the property. Executive Director Gallacher feels it will take approximately 3 man hours a day to maintain this property. Key Pen Parks Maintenance Supervisor Matt Woodward has a meeting coming up with Kitsap County's maintenance department to discuss more details for maintaining Horseshoe Lake Property.

4. Commissioners Comments/Good of the Order: None

5. Meeting Adjourned: The special public meeting of April 23, 2012 was adjourned at 7:37PM. The regular May meeting will be on May 14, 2012 at 7:30PM and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.