

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PEN PARKS
P.O. Box 70, Lakebay, WA. 98349
253-884-9240 and answers@keypenparks.com
Board Meeting Minutes
Monday April 8, 2013

The regular meeting was preceded by a study session/staff report: The study session started at 6:35 PM. Executive Director Gallacher reviewed the staff report.

The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Kip Clinton, Ed Robison, Mark Michel, and Bill Trandum. Staff present for Key Pen Parks: Executive Director Scott Gallacher, and Administrative Assistant Laura Armstrong.

Citizens present: Rick Sorrels, Jim Bellamy, and Linda Brubaugh.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Special Presentations: Jim Bellamy; Peninsula Light talked about Peninsula Light Company's Community Solar Project. Two possible locations for this project would be the Civic Center picnic shelter and the barn at Gateway Park. The consensus among the commissioners was to be involved in this project. Jim Bellamy will contact the Key Peninsula Civic Center's Board of Commissioners and set up a time and date to discuss adding the solar panel project to the picnic shelter build.

Citizen Comments: No citizen comments.

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the March 11th meeting minutes. Commissioner Robison stated that under item #11 his motion should have stated inter local contract and not inner unity contract. This change was accepted and will be fix on the March 11th, meeting minutes. The amended March 11th meeting minutes were accepted as written.

2. Financial Report: The February 2013, Pierce Co. Budget and Finance balance was \$1,193,558.71. The Zoo Trek deposit was \$12,262.00. Total Zoo Trek collections to date are \$21,638.00. Real and Personal Property Tax collections were \$11,127.00 and 2012 delinquent property tax was \$2,834.00. Total 2012 Real and Personal Property Tax collections to date are \$11,127.00. Total delinquent property tax collected for 2012 was \$7,632.00. The First Citizens Bank balance shows \$5,657.08 as of February 28, 2013. February's expenses totaled \$34,339.46.

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): No report

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): Commissioner Trandum stated that the Foundation has signed a personal service contract with Maureen Oreille. This service will be used for information and fundraising devices. The Foundation is currently working on raising money for their first project; a matching grant with Angle Guild for the picnic shelter at the Key Peninsula Civic Center.

c. Trail updates (Commissioner Michel): Commissioner Michel has arranged for a meeting at Volunteer Park on Monday April 15th for the equestrian community to voice ideas for equestrian activities on property owned or maintained by Key Pen Parks and to encourage them to form their own support group.

Commissioner Michel stated that the mountain bike trail group has raised \$800.00 for work on trail development.

5. Board President's Report: Greg thanked everyone on the work they have been doing.

6. Unfinished Business/Pierce County Key Center Transfer Station Update: Commissioner Trandum stated they are waiting on the survey results; the survey will close at the end of April 2013.

7. Unfinished Business/Park Systems Plans; Survey update and goals and objectives: The Recreation Coordinator's report stated that a total of 233 responses have come in as of April 4, 2013. The survey will be available to take until the end of April. The commissioners responded that the main objectives and goals were open, safe, clean, and green when asked by Executive Director Gallacher what their main goals and objectives were.

8. Unfinished Business/Levy Issues; Legislative Update and discussion on possible election dates: Executive Director Gallacher updated the commissioners on the legislative issues regarding HB 1960; this was the only bill still alive in the House. He stated that this bill moved out of the House but did not move out of Senate Committee; HB 1960 is now conceded dead. The next step will be for the Executive Director to contact other agencies similar to Key Pen Parks and find out if they would be willing to work together in the future.

9. Unfinished Business/2013 Budget Review: Executive Director Gallacher e-mailed each commissioner a copy of the 2013 budget. Commissioners were asked to go over each area of the budget and marked what they feel are "Core Services (have to do)", "Important (should do)" and what would be considered "Added Value (nice thing to do)". Executive Director Gallacher presented the commissioners with a list from the 2013 budget of items he felt could be cut or postponed if necessary. No changes were made to the 2013 Budget at this time.

10. Unfinished Business/Discussion on updating rental fees: Executive Director Gallacher discussed Key Pen Parks' current user fees for field and facility rentals stating that the last adjustment to rental fees took place in 2008. Executive Director Gallacher has contacted other Park Districts regarding their fees and wrote up a comparison sheet for the commissioners' review. Executive Director Gallacher will write up a policy for rate increases and presented it to the board at a future meeting.

11. Approval of other minor matters: none

12. Commissioners Comments/Good of the Order: none

13. Meeting Adjourned: The regular public meeting of April 8, 2013, was adjourned at 8:19PM. The regular May meeting will be on Monday May 13, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.