

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

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Board Meeting Minutes

Monday May 13, 2013

The regular meeting was preceded by a study session/staff report: The study session started at 7:00PM. Executive Director Gallacher reviewed the staff report.

The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Kip Clinton, Ed Robison, Mark Michel, and Bill Trandum. Staff present for Key Pen Parks: Executive Director Scott Gallacher, and Administrative Assistant Laura Armstrong.

Citizens present: George Robison, Rick Sorrels, Summer Kenesson, Leah Shepherd, Leona Lisa, Katherine LaPierre, Mark Burke, Penney Hunter, Siegfried Ellwanger, Charlene Bantula, and June Voss-Ellwanger.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Special Presentations: Key Pen Trail Riders –Bridle Trail at 360 Trails. Mark Burke alone with several citizens representing the horse community presented the commissioners with a map of the 360 trails park that they had added an additional outer loop trail marking to. The group (Key Pen Trail Riders) was asking the Park District to allow the group to build this trail around the outer edge of the 360 property for horse riders to use. The board directed Executive Director Gallacher to find out what the cost would be to survey the 360. The Key Pen Trail Rider group will walk the area and mark what they would like to see as the outer trail, staff will review this marked area and note recommendations to be presented to the park board.

Citizen Comments: George Robison; Key Peninsula Lions Club, asked the board if the Lions Club could install concrete benches on the 360 trails property; The benches will be about 40 inches wide by 14 inches deep. Executive Director Gallacher will work with Mr. Robison to locate the best placement for these benches. One citizen asked if the Park District would consider installing a hitching post in the meadow area of the 360 trails park. The board agreed that this would not be a problem; Executive Director Gallacher will work with staff on this project.

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the April 8th meeting minutes. Hearing none the April 8th meeting minutes were accepted as written.

2. Financial Report: The April 2013, Pierce Co. Budget and Finance balance was \$1,242,469.75. The Zoo Trek deposit was \$9,337.66. Total Zoo Trek collections to date are \$40,392.91. Real and Personal Property Tax collections were \$218,486.80 and 2012 delinquent property tax was \$5,652.06. Total 2012 Real and Personal Property Tax collections to date are \$292,204.27. Total delinquent property tax collected for 2012 was \$18,656.02. The First Citizens Bank balance shows \$4,649.12 as of April 30, 2013. April's expenses totaled \$49,791.57

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum stated that he does have an open date with Steve Wamback to discuss the Transfer Station property (located next to Volunteer Park) after results from the survey come in. Commissioner

Trandum also stated that Mr. Wambach would also like the Park District to come to the meeting prepared with a proposal of what they will want to do with this property.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): no report

c. Trail updates (Commissioner Michel): This topic was covered under special presentations.

5. Board President's Report: no report

6. Unfinished Business/Pierce County Key Center Transfer Station Update: Still waiting on the survey results to be analyzed; the survey closed at the end of April 2013.

7. Unfinished Business/Park Systems Plans; Survey update and goals and objectives: Recreation Coordinator Jessica Smeall sent out a draft document of the raw data regarding survey results for the commissioner's review.

8. Unfinished Business/Levy Issues; Legislative Update and discussion on possible election dates: Executive Director Gallacher stated the State went back into special session and that all our bills that were part of the original session this year could be revived because they hold through for a couple of sessions; Executive Director Gallacher does not hold much hope for these bills. The commissioners directed Executive Director Gallacher to contact the Auditor's office and inquire about the Operation and Maintenance Levy and what these funds can be used for.

9. Unfinished Business/2013 Budget Review: no updates at this time.

10. Unfinished Business/Rental Fee Policy: Executive Director Gallacher is currently working on this policy.

11. New Business/Draft R2013-01 Resolution for One Year Operations and Maintenance Levy. Executive Director Gallacher presented the board with a draft resolution regarding the proposal of an Operation and Maintenance Levy for the November 2013 election. This resolution has been sent to the Park Districts legal counsel for review. The filing dead line for this resolution is August 5th.

12. Approval of other minor matters: none

13. Commissioners Comments/Good of the Order: none

14. Meeting Adjourned: The regular public meeting of May 13, 2013, was adjourned at 8:35PM. The regular June meeting will be on Monday June 10, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.