

KEY PENINSULA METROPOLITAN PARK DISTRICT  
*d.b.a. KEY PEN PARKS*  
P.O. Box 70, Lakebay, WA. 98349  
253-884-9240 and answers@keypenparks.com  
Board Meeting Minutes  
Monday June 14, 2010

**The regular meeting was preceded by a Study Session/ Staff report:** The study session started at 7:00 PM. The Key Pen Parks staff report was reviewed at this time.

**The public meeting was called to order at 7:32PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.**

**Commissioners Present:** Greg Anglemyer, Bill Trandum, Mark Michel, Ed Robison, and Kip Clinton. Staffs present for Key Pen Parks were Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

**Citizens Present:** None

**Pledge of Allegiance:** Recited.

**Approval of Agenda:** Commissioner Anglemyer moved to amend the agenda and add discussion on the Effect Agency for Flood Control District Letter. This discussion will be placed under the agenda's New Business section. The amended agenda was approved.

**Special Presentations: Citizen Comments: None**

**Business Meeting**

**1. Minutes:** The May 10, 2010, meeting minutes were accepted as written.

**2. Financial Report:** The May 31, 2010, Pierce Co. Budget and Finance balance was \$636,690.38. The Zoo Trek deposit was \$9,741.91; an increase of \$170.29 from the same time period in 2009. Total Zoo Trek collections to date are \$46,246.00. Real and Personal property tax collections were \$46,861.66. 2009 delinquent property tax collections were \$2,257.16. Total 2010 Real and Personal property tax collections to date are \$302,373.00 Total delinquent property tax collected in 2010 was \$13,016.00. The Venture Bank balance shows \$3,406.56 as of May 31, 2010. May's expenses were \$28,442.74; this includes \$3,871.72 grant payment for the Key Peninsula Community Garden, and \$1,550.00 for surveying park property for hazardous trees by Evergreen Arborist.

**3. Staff Report: (presented during study session)** Commissioner Robison asked who has been removing firewood from the 360 property. Executive Director Gallacher responded that a gentleman has been trading labor; consisting of work on trail improvements, for some of the firewood that was left behind when the area was cleared. Commissioner Robison also asked for information on the Route 16 running group. Executive Director Gallacher stated that Key Pen Parks would not be charging Route 16 this year for use of the 360; (this will be open for change next year), and the Route 16 running group will be supplying their own porta potties and would be keeping a count of attendees.

**4. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Trandum):** Key Pen Park's submitted a supposed contract to DNR for a buy out of the 360 and Maple Hollow with a 20-year agreement. This contract was set up with a payment schedule and terms stating that Key Pen Parks would not have to get permission to do anything as long as the park district met its own standers. DNR has responded that they are not opposed to this contract with one exception; they feel the 20-year agreement is too long for a financial agreement. DNR also wanted some assurance that Key Pen Parks was substantial enough and would be around for the next 20 years. Commissioner Tandrum had asked Executive Director Gallacher to put together a package to respond to these concerns. Along with this package, Commissioner Trandum drafted a response letter and asked the board to review for approval or comment on any necessary changes. An

execution date of September 1, 2010 has been included in the response letter for purpose of getting a response from DNR before Key pen Parks next budget cycle. The letter was approved by all Commissioners.

**b. Trails Committee (Commissioner Clinton):** No report at this time.

**5. Board President's Report:** On June 12, Commissioner Anglemyer attended a Legislative forum that was sponsored by the League of Women Voters. Commissioner Anglemyer was under the impression that this discussion was to be on issues relevant to the two Peninsulas'; the discussion turned out to be more about brainstorming for State issues. Commissioner Anglemyer felt that this forum was poorly run. He stated that groups talked more about ways to spend money then ways to save money. Commissioner Anglemyer also discussed the Community Garden by saying that things were going great and lots of garden plots were up and running. One plot is being used as a community plot and all produce grown on it will go directly to the food bank.

**6. Unfinished Business/Summer Food Program:** Key Pen Parks will not participate in the summer food program at this time. Commissioner Anglemyer will continue to explore options with this program for future possibilities

**7. Unfinished Business/Rocky Creek Lease with Pierce County:** Deferred

**9. New Business/Surplus of 20ft X 50ft canopy tent:** A gentleman had contacted Executive Director Gallacher and asked if the park district's canopy tent was for sale. This tent was used by the fair in the past and has been in storage for the last few years. Executive Director Gallacher stated that the canopy was still in good shape. The Commissioners agreed that the Park District may have use for it in the future and agreed to hold onto the canopy tent at this time.

**10. New Business/ District Credit Card:** Currently Key Pens Parks credit cards are set up under the Executive Directors name. The State of Washington has a credit card program for political subdivisions (currently what Key Pen Parks falls under). To qualify for this program the state requires 3 years of audit reports which Key Pen Parks does not currently have. Executive Director Gallacher will submit Key Pen Park's month 13 reports supplied by Pierce County Budget and Finance. Executive Director Gallacher presented the commissioners with the contract for the Park Board President's signature. This contract will then be sent to the parks attorney for a signature before being sent in. The document was sign at this time by Commissioner Anglemyer.

**11. New Business/Effect Agency for Flood Control District Letter:** Executive Director Gallacher received a letter from Pierce County regarding a flood control district they are currently trying to form. Commissioner Clinton stated that Pierce County was trying to form this district because they did not have the funds needed to repair the levies in the Puyallup valleys. The Commissioner felt that Key Pen Parks should oppose the forming of the flood control district since the Key Peninsula would have to pay but would not gain any benefits by this district forming. Commissioner Trandum was directed to draft a letter on behalf of Key Pen Parks and present the letter at the July 12th park board meeting.

**14. Approval of other minor matters: None**

**15. Commissioners Comments/Good of the Order:** Commissioner Michel stated that while biking at the 360 property he had lost his keys; a gentleman (Tony King) found them. While they were talking this person gave him great insight on how happy people are with the improvements at the 360.

**16. Meeting Adjourned:** The regular public meeting of June 14<sup>th</sup>, 2010, was adjourned at 8:10 PM. The regular July meeting will be on July 13, 2010, at 7:30PM at Volunteer Park and will be preceded by a 7:00PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

***Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.***

