

KEY PENINSULA METROPOLITAN PARK DISTRICT

**d.b.a. KEY PEN PARKS**

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Board Meeting Minutes

Monday June 10, 2013

**The regular meeting was preceded by a study session/staff report:** The study session started at 7:03PM. Executive Director Gallacher reviewed the staff report.

**The public meeting was called to order at 7:30 PM in the Volunteer Park Office by Vice President Bill Trandum:**

**Commissioners Present:** Kip Clinton, Ed Robison, Mark Michel, Bill Trandum. Greg Anglemyer excused absent. Staff present for Key Pen Parks: Executive Director Scott Gallacher, and Administrative Assistant Laura Armstrong.

**Citizens present:** Rick Sorrels, Mark Burke, Siegfried Ellwanger, June Uess, John Kelly, and Marla Karabinos.

**Pledge of Allegiance:** Recited.

**Approval of Agenda:** Commissioner Trandum asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

**Special Presentations:**

**Citizen Comments: Note from May 13<sup>th</sup> meeting under special presentations;** Mark Burke alone with several citizens representing the horse community presented the commissioners with a map of the 360 trails park that they had added an additional outer loop trail marking to. The group (Key Pen Trail Riders) was asking the Park District to allow the group to build this trail around the outer edge of the 360 property for horse riders to use. The board directed Executive Director Gallacher to find out what the cost would be to survey the 360. The Key Pen Trail Rider group will walk the area and mark what they would like to see as the outer trail, staff will review this marked area and note recommendations to be presented to the park board.

Mark Burke wrote an e-mail to Executive Director Gallacher and cc'ed all the commissioners. His verbal highlights of this letter included; he felt that when he left the May 13 meeting that the Key Pen Trail Rider group had the go-a-head to start making the trails, they were now being told that no horse trails will be allowed on the west side of the park and that it has now been changed from a horse only trail to a multi-use trail. Members from the Trail Rider group spoke up after this comment stating the group was not asking for a horse only trail system. As noted above from the May 13<sup>th</sup> meeting the commissioners only approved marking areas where the Key Pen Trail Riders would like to put these new trails, and then these areas would be review by park staff for future approval. Marla Karabinos spoke for the Key Pen Trails Rider Group saying she wanted the group to work with everyone for multi trail use. She stated that the group should start with getting groups together as well as working on trail maintenance. Commissioner Trandum stated that Key Pen Parks would have to set up a time to sit down with Key Pen Trail Riders Group to work out any future trail plans.

**Business Meeting**

**1. Minutes:** Commissioner Trandum asked if there were any corrections or objections to the May 13<sup>th</sup> meeting minutes. Hearing none the May 13<sup>th</sup> meeting minutes were accepted as written.

**2. Financial Report:** The April 2013, Pierce Co. Budget and Finance balance was \$1,429,689.32. The Zoo Trek deposit was \$9,337.66. Total Zoo Trek collections to date are \$40,392.91. Real and Personal Property Tax collections were \$218,486.80 and 2012 delinquent property tax was \$5,652.06. Total 2012 Real and Personal Property Tax collections to date are \$292,204.27. Total delinquent property tax collected for 2012 was \$18,656.02. The First Citizens Bank balance shows \$8,052.31 as of April 30, 2013. May's expenses totaled \$31,122.36

3. **Staff Report:** The staff report was reviewed during the study session.
4. **Board Committee and Advisory Council Reports:**
  - a. **Land and Improvement Committee (Commissioner Trandum):** Commissioner Trandum stated that Mr. Manke has approached him about a possible future land swap with Key Pen Parks; he will keep the board updated at future meeting.
  - b. **Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum):** The foundation will have a booth at the 2013 Key Fest Fair.
  - c. **Trail updates (Commissioner Michel):** Commissioner Michel would like to see a committee set up from different user group's to form a trail advisory group. Commissioner Michel will contact people over the next two weeks and update the board at the July meeting.
5. **Board President's Report:** no report
6. **Unfinished Business/Pierce County Key Center Transfer Station Update:** Still waiting on the survey results to be analyzed; the survey closed at the end of April 2013.
7. **Unfinished Business/Park Systems Plans; Survey update and goals and objectives:** no update at this time.
8. **Unfinished Business/Draft R2013-01 Resolution for One Year Operations and Maintenance Levy.** Executive Director Gallacher presented the board with a resolution regarding the proposal of an Operation and Maintenance Levy for the November 2013 election. This levy will allow the Park District to ask the voters of the Key Peninsula for a one year operations and maintenance levy to be passed for 2014 at the November 2013 election. Commissioner Trandum explained that in 2004 the citizens of the Key Peninsula had authorized the Key Peninsula Metropolitan Park District to charge annually up to 75 cents per \$1000.00 of assessed valuation from property taxes. The Park District has never taken any more then 42 cents in any of the past years it has been in operation. Commissioner Trandum went on to explain that as property values went down and the Senior Taxing Districts continue to spend more, the Senior Taxing Districts are allowed to reach into the Key Pen Parks portion and grab more tax dollars from the shared \$5.90 per \$1000.00 maximum. When this happens the Park District, being lower on the list, receives less and less each year; projected rate for Key Pen Parks in 2014 could be anywhere from 0 to 12 cents per \$1000.00 depending on how much more the Senior Taxing Districts increase their rates. Commissioner Robison made a motion "that we adopt the resolution as discussed or as written" Commissioner Clinton seconded the motion and the motion was passed 4/0.
9. **New Business/360 Trails; Proposed development of additional trails:** Commissioner Robison stated that the Park District needs to come up with a master plan of how the Park District wants trails to be developed and how best to use the 360 trails property before developing any more trails. Commissioner Trandum stated that before any additional trail development is allowed a small committee of different user groups should be formed. Commissioner Trandum volunteer to be the chair for this committee; the committee would make recommendations for future trail systems at the 360 trails property based on the interested of all the user groups, and this plan would then be presented to the board of commissioners for approval. Commissioner Michel wanted on record the history of why a mountain bike user group was allowed an exemption and was able to develop a small mountain bike only trail system in the upper north/west corner of the 360 trails property. Commissioner Michel stated that 3 to 4 years ago (before he became a commissioner) the Park District had authorized a small group to work on some bike trails. This group put in their own time and money to develop the bike trails and held events that generated funds for the Park District. Commissioner Michel stated Park District later realized that taken this route may not have been the best idea and is now looking closer at long term trail systems.
10. **Approval of other minor matters:** none
11. **Commissioners Comments/Good of the Order:** John Kelly was intruded to the commissioners; Mr. Kelly is running unopposed for Key Pen Parks commissioner for 2014.

**12. Meeting Adjourned:** The regular public meeting of June 10, 2013, was adjourned at 8:16PM. The regular July meeting will be on Monday July 8, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

*Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.*