

# KEY PENINSULA METROPOLITAN PARK DISTRICT

## *d.b.a.* KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240 and [info@keypeninsulaparks.com](mailto:info@keypeninsulaparks.com)

### Board Meeting Minutes

Monday, July 9, 2007

**The public meeting was preceded by a 6:40PM study session.** The study session topic was the Key Peninsula Metropolitan Park District Comprehensive Park Plan. Commissioner Greg Anglemyer and Executive Park Director Scott Gallacher have been drafting the plan based upon survey results, data from the KPPRD Draft Park System Plan, and the Pierce County's Park Plan. The elements discussed were "Goals and Objectives" and "Inventory". Commissioner Elmer Anderson requested that the draft include "pocket parks" and "playgrounds". The document was reviewed to page 12.

**The public meeting was called to order at 7:30PM in the Volunteer Park Annex Building by President Caril Ridley.**

**Commissioners Present:** Caril Ridley, Ross Bischoff, Elmer Anderson, Greg Anglemyer; Kip Clinton arrived at 7:15PM. Also present for KPMPD was Scott Gallacher, Executive Park Director.

**Citizens Present:** Bob Hicks, Marty Marcus, Bruce Nicholson, Glen George (V.P. KPLL), Rodika Tollefson (KP News), Renee Merrit (Trust for Public Lands).

**Approval of Agenda:** The agenda was amended to include an Executive Session and notice that a single topic meeting discussing the Comprehensive Park Plan will be held on Monday July 23, 2007, at Volunteer Park at 7:30PM; the amended agenda was approved 5/0.

**Citizen Comments:** No citizen comments.

**Good of the Order:** KPMPD wishes to thank the following companies, individuals and foundation for contributing to the Volunteer Park Skate Park: Bo Mac Construction for providing 104 yards of concrete at cost; Lystad Concrete Construction for donating their labor; Addison Construction Company for providing the re-bar at cost; and the Zech and Adi West Memorial Foundation for securing funding and providing the impetus for the project. It was moved, seconded and passed 5/0 to purchase, at some later date, a half page ad in the KP News and a quarter page ad in the Peninsula Gateway to thank the companies, foundations, individuals and any other entity which contributed to the building of the Volunteer Park Skate Park. (Est. cost in the KP News is \$350.00.)

### Special Presentations by Committees or Citizens: New Business

**1. Taylor Bay Presentation by Renee Merrit of Trust for Public Lands:** Renee Merrit of Trust for Public Lands gave a video presentation about the value of the Taylor Bay property. There are 3 parcel, two of which are smaller and contiguous. The TPL has an option on the parcel; their agreement with the land owners allows a three phase purchase. Taylor Creek is on the largest parcel (37 acres north of the Taylor Bay Bridge) and would be the first purchase. The two smaller parcels are low bank on the northwest side of the bridge. Puyallup River, White River and Nisqually River Chinook use the habitat to shelter before migrating to the open ocean. The Great Peninsula Conservancy supports the habitat preservation, as does the Nature Conservancy. The fish biologist from URS, an environmental consulting firm hired by TPL, was very excited about the property. Kathleen Peters, of the West Sound Watershed WRIA, has included Taylor Bay in their 3 year plan. The expected appraisal for all three parcels is \$1,500,000.00. They have applied for two grants, one from SERF and Pierce Co. Conservation Futures. Deadline for purchase of the 37 acre parcel is January 2008, the second is August 2008

and the third is September 2008. The federal grant cycle begins in September; funds from any potential federal grant would not be received until 2008/2009. Uses envisioned are wildlife habitat, some trails, possible interpretive signage along the trails, and low impact day-use-only recreation/picnicking and waterfront uses on the two adjoining smaller "open" bay parcels with some playground equipment.

### **Special Presentations by Committees or Citizens: Old Business**

#### **Staff Report (See Attached Report)**

- 1. Home Park:** The application was returned for more corrections to the storm water design. It was forwarded to AHBL; KPMPD has spent \$3000.00 on the permit to date.
- 2. Volunteer Park:** The KP Community Fair will take place later in July. The words "Key Peninsula Metro Parks" were added to the Volunteer Park road signs. The Concessionaire added a fryer; the fire inspector said that additional nozzles will need to be added to the fire suppression system to accommodate this. He suggested that KPMPD purchase its own fryer for the concession building and place it in a permanent position so that the fire suppression nozzles may be appropriately directed (needs 2). Estimated cost is \$250.00 and \$700.00 respectively. The concrete was poured and skate park equipment installation will be on July 18 and 19.
- 3. Rocky Creek:** Pierce Co. Asset Management is waiting to hear from Public Works regarding the Rocky Creek lease. Pierce County Public Works is the land owner. Staff will pursue this next week.
- 4. KP Little League:** KPLL held a 20 team tournament on June 22—24. All three fields were used and a temporary field was made at the KP Middle School. Glen George said that the tournament was a success and that they made \$6000.00 from it. The 2007 KPLL season is now over.
- 5. DNR Trust Land Transfer Properties:** Tentative transfer of the DNR 360 (Horseshoe Lake Property) is late 2008/early 2009 after the timber sale is completed and depending upon the Trust Land Transfer funds. Tentative transfer of Maple Hollow (50 year lease) is mid 2008.
- 6. Programs:** Summer Camps planned are cheer, basketball, golf, soccer, and Mini-Hawks. The titles for Movie Night are: August 3—"Happy Feet"; August 10—"Ghost Busters"; and August 17—"Charlotte's Web". 9 teams are currently signed up for adult Co-Ed Softball.
- 7. Grants:** The Taylor Bay project was not selected as a finalist for Wa. State Fish & Wildlife Dept. Salmon Recovery Grant. A Pierce County Conservation Futures grant was applied for on May 31.
- 8. Meetings:** On July 10 Scott will be supporting Trust for Public Lands at a different grant presentation and a Taylor Bay Field Trip is planned on July 25. He will be attending a IAC Youth Facilities grant workshop on July 11; Commissioner Greg Anglemyer indicated that he would also attend.
- 9. Staff:** Executive Director Scott Gallacher will be gone on vacation August 21—30; staff members Mark Conniff and Josh Pizzano will man Volunteer Park.

#### **Business Meeting**

- 1. President's Report:** KPMPD is interested in using other funding sources before using levy monies. The Park District will use levy funding in the best possible way to create the best possible result for the community.
- 2. Minutes:** The minutes of May 14, 2007, and May 29, 2007, were approved 5/0. The minutes of June 11, 2007, and June 25, 2007, were deferred.
- 3. Financial Report:** Commissioner Greg Anglemyer asked how the skate park funding worked. Executive Director Scott Gallacher said that it is reimbursable. KPMPD submits

warrants or "paid" invoices to Pierce County Budget and Pierce County reimburses KPMPD. The financial report of May 14—June 11 and the financial report of June 12—July 9, 2007, were approved 5/0. The Pierce Co. Budget fund balance is \$ \$8300.00 and the Venture Bank balance is \$15,100.00.

**4. Unfinished Business/Skate Park Update and Equipment Purchase:** Equipment installation will be on July 18—19, 2007. Greg asked that KPMPD have some sort of security to keep people out until installation is complete; Scott said that there are some extra gates that can be chained in place.

**5. Unfinished Business/Transfer Station Land Adjacent to Volunteer Park:** The commissioners were asked to bring marked maps of uses for the "garbage dump"; Commissioner Kip Clinton submitted maps showing a playground on the parcel's SE corner, camp sites in the south central area, trails in the western portion and a local horse/livestock arena in the NE corner.

**6. Unfinished Business/Park District Financial Needs (Levy):** Scott said that the way a levy works is that a governmental body requests that a set amount be collected and the County Auditor's Office determines the rate per \$1000.00 assessed value; any approved levy would not be collected and disbursed until April, 2008. Several **draft** budgets for 2008 were discussed ranging from no new income sources to a levy collections of \$0.25, \$0.30 and \$0.35 per \$1000.00. Glen George (KPLL) suggested any extra levy funding go to revenue producing sources. Bruce Nicholson asked why no funds were budgeted for property acquisition. Rick Sorrels said that KPMPD needs additional funding to expand facilities and services and that the issue was a non-winnable situation. Marty Marcus used Home Park as an example; people would use it if there were infrastructure there, but that costs money. The motion postponed from April 9, 2007, was to authorize collection of \$0.35 per \$1000.00 assessed property value without a citizen vote. Scott recommended that KPMPD request an annual collection of \$600,000.00 in property taxes which would be about \$0.29 per \$1000.00. Consensus was that this was the amount discussed at the April 9, 2007, public meeting. Commissioner Ross Bischoff amended his motion to assess the amount of \$600,000.00 in property taxes (about \$0.29 per \$1000.00) beginning in the year 2008 without a citizen vote. The amended motion was seconded and passed 4/0/1 abstention. Executive Director Scott Gallacher was instructed to bring a resolution to the August 13, 2007, meeting for Commissioners' signatures.

**7. Unfinished Business/KPMPD Park Rules:** Commissioner Kip Clinton asked Scott to get copies of Tacoma Metro Parks' rules and also Pierce County Park and Recreation's rules. Scott also said that KPMPD's legal advisors had some comments regarding park rules. The issues was deferred to a later date.

**8. New Business/Donation by the Zech and Adi West Memorial Foundation of One Piece of Playground Equipment for Home Park:** The equipment is a Fire Engine mounted on springs; it complies with current safety standards. It is currently stored at Chuck West's house until it can be properly installed at Home Park. There was further discussion about the Home Park time line. It was moved, seconded and passed 5/0 to accept the donation of the Fire Truck shaped piece of playground equipment from the Zech and Adi West Memorial Foundation for future installation at Home Park with Chuck West storing the equipment until it is feasible to install it at Home Park.

**9. New Business/Resolution 2007-05 Canceling Two Voucher with a Total Amount of \$1600.00:** The two vouchers were for netting/fencing and signs and were written based upon billing statements which were later cancelled. It was moved, seconded, and passed 5/0 to approve R2007-05.

**10. Commissioners Comments:** Commissioner Elmer Anderson re-iterated that KPMPD needs to have its own 501C3 organization to augment project funding.

**11. Executive Session:** An executive session of 10 minutes duration, as requested by President Caril Ridley, was called at 9:35PM to discuss staffing. The regular public meeting was reconvened at 9:38PM.

**Meeting Adjourned:** The regular public meeting of July 9, 2007, was adjourned at 9:40PM. The next meeting will be on Monday, July 23, 2007, at 7:30pm in the Annex building at Volunteer Park; the topic will be Park System Planning. The August meeting will be on Monday, August 13, 2007 at 7:30pm and may be preceded by a 6:30pm study session. KPMPD will be resuming meetings on the fourth Monday of each month to develop a Park System Plan. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk KPMPD.

*Disclaimer: KPMPD's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she cannot talk and take notes at the same time.*