

**KEY PENINSULA METROPOLITAN PARK DISTRICT**  
**d.b.a. KEY PEN PARKS**

**P.O. Box 70, Lakebay, Wa. 98349**  
**253-884-9240 and info@keypeninsulaparks.com**

**Board Meeting Minutes**  
**Monday, July 13, 2009**

**The public meeting was called to order at 7:34 PM in the Volunteer Park Annex/Office Building by Vice President Greg Anglemyer.**

**Commissioners Present:** Greg Anglemyer, Bill Trandum, Bruce Nicholson, Kip Clinton. President Elmer Anderson was excused. Also present for KPMPD were Scott Gallacher, Executive Park Director and Recreation Assistant Chad Harvell.

**Citizens Present:** George Robison, Ed Robison, Dr. Kyle (Doc) Chapman, Michael Hayes, Sylvia Tinio, Barbara Bohlander, Joan Foster, Rick Sorrels.

**Approval of Agenda:** There were no changes to the published agenda.

**Citizen Comments:** Rick Sorrels noted that Key Pen Parks District candidates and Fire District 16 candidates would not be on the primary ballot because no more than two candidates filed for those positions.

**Special Presentations by Citizens: New Business**

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**Business Meeting**

- 1. Minutes:** Vice President Anglemyer requested that the June 8, 2009, Minutes Item 12 be corrected to read that the vote count on the issue should be 4/0/1 abstention because he abstained from voting on the issue. Commissioner Trandum moved to accept the corrected minutes, Commissioner Clinton seconded the motion which passed 4/0.
- 2. Financial Report:** The June 30, 2009 balance in Key Pen Parks' Pierce County Budget and Finance fund was \$385,339.45; the Zoo/Trek deposit was \$8474.06, real property tax deposit was \$3082.17 and the delinquent property tax deposit was \$341.00. This was a decrease from the same time 2008 of \$1281.17. Executive Director Gallacher noted that even though property and Zoo/Trek sales tax collections were down this year from 2008, the difference was made up by increases in delinquent property tax and private timber harvest tax collections. The June deposits to the Venture Bank depository account were \$3617.99 and \$4370.99 was transferred to the Pierce County Budget and Finance fund leaving a June balance of \$3,300.78. June expenses were \$26,497.51 of which \$3744.90 were for specialized Frisbee Golf equipment.
- 3. Staff Report (see report):**
  - a. Volunteer Park:** Modifications were required for the Field 1 drainage and irrigation work because of the old well pump resulting in an additional \$5000.00 increase cost for the project. George and Ed Robison of the Lions Club and staff have almost finished the retaining wall for Field 1; they terraced it so that the Agrivision/Field 4/T-Ball Field area might be used as a performance amphitheater in the future. 17 RFPs were received regarding developing a Volunteer Park Master Plan; Ed Robison, Mark Michel, Executive Director Gallacher, Commissioner Trandum, with Vice President Anglemyer as alternate, will conduct interviews. There may be a special presentation/study session on this topic at the August meeting.
  - b. Disc Golf:** Costs to date are expected to be about \$7500.00. There was discussion about whether to use concrete or gravel in the "T-boxes". Consensus was to use gravel because it is easier to alter. Commissioner Trandum moved to authorize an increase in Frisbee Golf funding from \$5000.00 to \$7500.00; the motion was seconded by Commissioner Nicholson. The motion passed 4/0.

**c. DNR 360 and Maple Hollow Leases:** The leases from DNR were received on July 1. There was discussion about the 360 access easement; the State gave the easement in 1927 to Tacoma Public Utilities to cross the State's property and access and the lease transfers this property right to Key Pen Parks so access along Pole Line Road to the southwest corner of the property should not be an issue. Commissioner Nicholson noted that Camp Seymour representative did some work near Maple Hollow's beach area (cutting back blackberry bushes). He inquired whether, since they use Maple Hollow on their canoe trips, a negotiation could be started about opening up the old Glencove Marina boat launch site for limited public non-motorized boat launch use; staff said they would look into it.

**d. New Staff:** Two summer interns are working for Key Pen Parks under a part-time REACH (federally financed) program.

**e. Movie Night:** Vice President Anglemeyer thanked Recreation Assistant Harvell for enhancing the 4 Movie Nights by arranging pre-movie activities.

**f. Meetings:** Vice President Anglemeyer said that a KP Community Garden meeting would take place at his house and to RSVP. A July 30 meeting with Pierce County Public Works Dept. officials about the Transfer Station Property next to Volunteer Park was scheduled.

**g. Park Foundation:** The PenMet Foundation contacted Executive Director Gallacher regarding joining their non-profit parks foundation; consensus was that the Key Pen Parks and Recreation Foundation should remain independent.

**4. Board Committee and Advisory Council Reports:**

**a. Home Park Playground Committee (Commissioner Anderson, Chair):** Staff reported that the adult swing height had been lowered.

**b. Program Guide Committee (Commissioner Nicholson, Chair):** No report.

**c. Capital Funds and Acquisitions Committee (Commissioner Trandum):** Commissioner Trandum reported that Key Pen Parks had acquired through (all grants) lease or purchase three new properties this July: the DNR 360 (50 year lease), Maple Hollow (50 year lease) and the Dutchers Cove Tidelands (Sewell tidelands, grant purchase, owned by DNR, managed by Key Pen Parks). He reported that he was working on adapting existing PenMet property purchase policy

and doucmnet to Key Pen Parks' needs. He expected that generally a nomination would be landowner initiated.

**d. Trails Committee (Commissioner Clinton):** Commissioner Clinton reported that the information on Pierce County's Public GIS site was incorrect regarding the Davis Road KPS' public access. The majority of the road had been previously vacated; the public remainder was so minimal as to be not useful so she did **not** appear before the County Council to oppose the proposed vacation. Vice President Anglemeyer said that Key Pen Parks should start identifying

existing trails (especially on public lands) and map potential connections across private lands. Commissioner Nicholson said that sidewalks and roadside paths might also be considered trails and there is other public funding for that. Vice President Anglemeyer instructed Commissioner Clinton to map potential trail corridors and identify what is needed to get there for the next meeting. Commissioner Nicholson suggested sidewalks be promoted between Vaughn Elementary School and the Vaughn Boat Launch (boat trailer parking? in the school's parking lot).

**5. Board President's Report:** Vice President Anglemeyer said that the DNR 360 and Maple Hollow ARE OURS! It is time for Key Peninsula Citizens to get excited about the Key Pen Parks System. He said that the City of Seattle has 6400 acres of park land and the Key Pen Parks already has 1/10<sup>th</sup> that amount (\$10,000,000.00 in value mostly in grants). He said that the community must get involved; Key Pen Parks needs wider citizen input on decisions about use of

these properties. He is writing an editorial for the Key Peninsula News regarding this issue. Ed Robison said that right now the DNR 360 has approximately 5 miles of trails/logging road and Maple Hollow has a additional 2 miles. Vice President Anglemyer directed Executive Director Gallacher to set a time in November for the Board to walk the DNR 360 (DNR's logging contractor is storing logs on the property until the contract conclusion in October). The public will be encouraged to participate.

**6. Unfinished Business/Volunteer Park Expansion—Transfer Station Property:** A meeting is schedule for July 30 between Pierce County Public Works staff and Commissioner Trandum, Vice President Anglemyer and Executive Director Gallacher.

**7. Unfinished Business/Resolution 2009-10 Establishing a Payroll Account With Venture Bank for Quickbooks Electronic Transfers Payroll System:** Commissioner Trandum explained that Pierce County Budget and Finance, unlike a commercial bank, cannot do direct electronic deposits so Key Pen Parks will estimate monthly payroll expenses and submit a voucher to Pierce County Budget and Finance. A warrant (check) will be issued for deposit to a special account with Venture Bank and this account will be for payroll payments to employees' bank accounts. This procedure will eliminate the current 1½ delay between pay-period and employee payroll payment. Commissioner Trandum moved to adopt Resolution 2009-10; Commissioner Clinton seconded the motion. Resolution 2009-10 was adopted 4/0.

**8. Unfinished Business/Community Garden:** Vice President Anglemyer said that he would be holding a meeting at his home regarding establishing a community garden and to RSVP.

**9. Unfinished Business/New District Truck:** Executive Director Gallacher said that due to other more pressing matters he had not developed bid specifications yet.

**10. Unfinished Business/Disc Golf:** Recreation Assistant Harvell said that a time has not yet been set for T-box installation and volunteers are needed. He plans on asking the Boy Scouts to help. He expects some T-boxes and fairways to be playable within 1—2 months.

**11. Unfinished Business/Road Vacation—Davis Road KPS:** See New Business 4.d. Board Committee and Advisory Council Reports/Trails Committee.

**12. Unfinished Business/DNR 360—Horseshoe Lake Property and Maple Hollow:** Vice President Anglemyer suggested everyone think about a name for the 360 property; he suggested it be named in honor of deceased Park Commissioner Ross Bischoff. Commissioner Nicholson suggested it be named in honor of Rhys Woods, another deceased community booster; Ed Robison spoke about Rhys Woods' contributions to the Key Peninsula. Staff reported that the vault restroom at Maple Hollow was cleaned out and a new seat was installed. Vice President Anglemyer said that the trail to the beach was hazardous and a warning sign should be posted. Staff said that was already done but that a consultation with a certified arborist was planned to identify and remediate damaged trees. Executive Director Gallacher also said that north and south property line signage and fencing might be required to mitigate possible public trespass on to the neighboring private properties.

**13. Unfinished Business/Land and Improvements Committee Policy:** Policy adoption was deferred until the regular August meeting; Commissioner Trandum requested comments on the policy be sent to him by the end of the week. There was discussion about the need for secrecy in land negotiations; Executive Director Gallacher reminded the Board that OPMA strictly regulates secrecy. Rick Sorrels said that the OPMA executive session allowance is to preclude land speculation. The consensus was to follow the tenants of the OPMA. Commissioner Clinton has some concerns about use of the word "must" in the parcel selection criteria; Ed Robison suggested that the language be softened to permit more committee discretion in the selection process.

**14. New Business:** No new business.

**15. Other Minor Matters:** No other minor matters.

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**16. Commissioners Comments/Good of the Order:** Commissioner Nicholson thanked the Lions Club for their contributions toward the concrete block terraced wall/seating area between the north edge of Field #1 and the T-Ball Field (Agrivision area). Ed Robison designed it and

Lions Club members and its affiliates were the only volunteers to help build it. THANK YOU LIONS CLUB!!

**17. Meeting Adjourned:** The regular public meeting of July 13, 2009, was adjourned at 9:50 PM. The regular August meeting will be on August 10, 2009 at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for single topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk Key Pen Parks.

*Disclaimer: Key Pen Parks's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she has difficulty talking and taking notes at the same time.*