

KEY PENINSULA METROPOLITAN PARK DISTRICT

*d.b.a.* KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday July 11, 2011

**The regular meeting was preceded by a study session/staff report:** The study session started at 7:04PM. Executive Director Gallacher reviewed the staff report.

**The public meeting was called to order at 7:31 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.**

**Commissioners Present:** Greg Anglemyer, Bill Trandum, Mark Michel, Kip Clinton, Ed Robison excused. Staff present for Key Pen Parks; Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

**Citizens Present:** Barbara Rowland

**Pledge of Allegiance:** Recited.

**Approval of Agenda:** Commissioner Anglemyer asked if there were any objections or changes for the agenda, hearing none, the agenda was approved 4/0.

**Special Presentations:** none

**Citizen Comments:** none.

**Business Meeting**

**1. Minutes:** Commissioner Anglemyer asked if there were any corrections or objections with the June 13<sup>th</sup> 2011 meeting minute, hearing none; the June 13<sup>th</sup> 2011 meeting minute were accepted as written.

**2. Financial Report:** The June, 2011, Pierce Co. Budget and Finance balance was \$918,560.65. The Zoo Trek deposit was \$9,390.82; an increase of \$496.70 from the same time period in 2010. Total Zoo Trek collections to date are \$56,623.00. Real and personal property tax collections were \$3,884.39 and 2010 delinquent property tax was \$1,072.43. Total 2011 real and personal property tax collections to date are \$332,396.00. Total delinquent property tax collected in 2011 was \$22,145.00. The First Citizens Bank balance shows \$3,901.13; as of June 30, 2011. June's expenses totaled \$55,519.32. Commissioner Anglemyer asked if there were any corrections or objections with the June, 2011 financial report, hearing none; the June, 2011 Financial Report was accepted as written.

**3. Staff Report:** covered during study session.

**4. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Trandum):** Commissioner Trandum stated he will be giving Manke a copy of the easement documents next week for review; this paperwork contains the corrected easement language.

**b. Trails Committee (Commissioner Clinton):** no report

**5. Board President's Report:** Commissioner Anglemyer thanked Executive Director Gallacher and staff for doing a great job with Key Pen Parks portion of Key Fest; this included fireworks display, information booth, and setup support. Commissioner Anglemyer also stated that he attended a meeting with the Transportation Committee last month; the topic discussed regarded the lack of bus service on the Key Peninsula and looking for different ideas to help those who cannot drive. The school system is looking at a possible test program for the fall but will run into problems during the afternoon hours. The committee is looking at the possibility of getting mini buses to move people around the Key Peninsula and to the Purdy Park and ride. Commissioner Anglemyer stated that Key Pen Parks would consider allowing an area at Volunteer Park to be used as a park and ride site.



**6. New Business/ Resolution R2011-04; Awarding Bid # 11-01 for Maple Hollow Bulkhead**

**Restoration:** Executive Director Gallacher informed the commissioners that 5 companies attended the pre bid information walk for the Maple Hollow Project #11-01 on June 9<sup>th</sup>, 2011. 3 of the 5 companies submitted bids; Global Diving and Salvage \$30,115.69, Pacific Northwest Bulkhead \$26612.20 and Day Marine Contractors \$24769.40. Resolution R2011-04 states that the contract will be awarded to the lowest responsive and responsible bidder. Commissioner Trandum made a motion to approve the resolution as written. Commissioner Clinton seconded the motion. The motion was passed 4/0.

**7. Executive Session/ Property Acquisition; 15 minutes expected with no action anticipated.**

Executive Session started at 7:50 PM. At 8:04 PM, the Board requested an extension of 10 minutes, Executive Director Gallacher checked to see if any citizens were waiting; no citizens present. Executive Session continues at 8:05 PM and ended at 8:16 PM. No action needed/taken.

**8. Approval of other minor matters: none**

**9. Commissioners Comments/Good of the Order:** Commissioner Anglemyer asked if the Park District should hold extra meetings in the coming months for 2012 budget planning; it was the consensus of the commissioners to have 2 meetings in September, October, and November. The additional meetings will be held on the fourth Monday of each month.

**10. Meeting Adjourned:** The regular public meeting of July 11, 2011, was adjourned at 8:42 PM. The regular July meeting will be on August 8, 2011, at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

*Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.*

