

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

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Board Meeting Minutes

Monday July 8, 2013

The regular meeting was preceded by a study session/staff report: The study session started at 7:02PM. Executive Director Gallacher reviewed the staff report.

The public meeting was called to order at 7:32 PM in the Volunteer Park Office by President Greg Anglemyer.

Commissioners Present: Kip Clinton, Ed Robison, Mark Michel, Bill Trandum, and Greg Anglemyer. Staff present for Key Pen Parks: Executive Director Scott Gallacher, and Administrative Assistant Laura Armstrong.

Citizens present: George Robison, Key Peninsula Lions Club

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Special Presentations: none

Citizen Comments: George Robison talked about the Volksmarch event put on by the Lions Club that was held at the 360 Trails. Mr. Robison stated that "this event went really well." Mr. Robison also stated that this event brought in 99 walkers and people seemed to enjoy the new concrete benches and toad stools put in by the Lions Club.

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the June 10th meeting minutes. Hearing none the June 10th meeting minutes were accepted as written.

2. Financial Report: The June 2013, Pierce Co. Budget and Finance balance was \$1,485,763.40. The Zoo Trek May deposit was \$11,208.80. Total Zoo Trek collections to date are \$51,602.00. Real and Personal Property Tax collections were \$83,319.15 and 2012 delinquent property tax was \$4,195.27. Total 2012 Real and Personal Property Tax collections to date are \$375,523.00. Total delinquent property tax collected for 2012 was \$22,851.00. The First Citizens Bank balance shows \$8,052.31 as of May 30, 2013. June's expenses totaled \$44,984.99

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum stated that he is currently waiting for more information about possible future land swap opportunities that were discussed at the June 10th park board meeting.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): The foundation will be losing their board president in the very near future as he is moving off the Key Peninsula; he will continue to help out until the end of the year.

c. Trail updates (Commissioner Michel): Commissioner Clinton made the comment that the Park District should get the trails policy in place before moving on with a trails committee; this is currently being worked on by the board members and the Executive Director.

5. Board President's Report: Commissioner Anglemyer stated that he will resign early effective at the end of the July 8th, 2013 park board meeting. The board has agreed to place an ad in the paper for a short 1 to 2 month term commissioner; the 6 year position will be filled in the November election that has already closed to applicants.

6. Unfinished Business/Pierce County Key Center Transfer Station Update: Commissioner Trandum stated the next step the Park District will need to take is to come up with a plan for the

Transfer Station property; when finished this plan will be presented to Steve Womback. Consensus was to request access to 60 acres and to look at this site for trail use only.

7. Unfinished Business/Park Systems Plans; Survey update and goals and objectives: The commissioners and Executive Director have been reviewing the data from the survey and entering it into a data formatted system. This data will help with future planning and when applying for grants under the "demand and needs assessment" section.

8. Unfinished Business/360 Trails; Proposed development of additional trails: George Robison stated that he would be happy to let groups like the scouts use the forms to make additional concrete benches and toad stools.

9. New Business/KP Lions scotch broom pulling event at the 360 Trails: Executive Director Gallacher stated that the Lions Cub had approached him about holding a scotch broom pulling event at the 360 trails property. The Lions Club would hold the event and will work with Executive Director Gallacher on the best date to hold the event and areas that needs the most attention to start with on the 360 property.

10. Approval of other minor matters: none

11. Commissioners Comments/Good of the Order: Commissioner Michel asked for a clarification regarding the time line for the trails policy. Commissioner Trandum stated that they should take the next two weeks and goes over the draft policy, send Executive Director Gallacher all comments for adding to the draft, and have the updated draft policy for review at the next park board meeting.

12. Meeting Adjourned: The regular public meeting of July 8, 2013, was adjourned at 8:30PM. The regular August meeting will be on Monday August 12, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.