

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday July 14, 2014

The regular meeting was preceded by a 7:00 PM study session/staff report. Executive Director Gallacher said that there will be a Gateway Park Conceptual Master Plan study session with the chosen consultant on September 22. There was discussion about Tacoma Public Utilities and DNR's public access to 360 Trails under the TPU power lines; TPU is requesting a permit fee from Key Pen Parks for parking. DNR has told KPP that they will be doing a small timber harvest on the west side of Key Central Forest and will build a forest road across KPP's Wright-Bliss property to the harvest site; in exchange KPP will grant access to DNR and the right to any timber cut during road building; DNR will also remove culverts on property.

2014 spring and summer program attendance was discussed; the majority of scheduled programs cancelled were cancelled to lack of attendance (not enough people signed up.)

The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Bill Trandum.

Commissioners Present: Bill Trandum, Ed Robison, Kip Clinton, John Kelly, and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher, Administrative Assistant Laura Armstrong.

Citizens present: Anne Nesbit, Cheryl Ozbirn, Dale Skrivanich, Claudia Jensen and Kristie Hilley

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Trandum asked if there were any objections or changes to the agenda; hearing none the agenda was approved.

Special Presentations: There were no special presentations.

Citizen Comments: Ann Nesbit wanted to know what the Park Districts future plans for programs were and about keeping programs on going; she felt very strongly that the Park District needs to keep programs going for the benefit of the community. Cheryl Ozbirn and Claudia Jensen also stated they were in agreement with Ann Nesbit. Dale Skrivanich wanted to thank the Park District staff for all their help and support keeping the community garden running.

Business Meeting

1. Minutes: Commissioner Trandum asked if there were any objections or correction to the June 9, 2014 meeting minutes, hearing none, the June 9, 2014 meeting minutes were approved as written.

2. Financial Report: The June 2014 Pierce Co. Budget and Finance balance was \$1,706,510.43. The Zoo Trek May deposit was \$10,727.39. Total Zoo Trek collections to date are \$65,798.98. Real and Personal Property Tax collections were \$2,559.50 and 2013 delinquent property tax was \$1,615.34. Total 2014 Real and Personal Property Tax collections to date are \$383,970.05. Total delinquent property tax collected for 2013 was \$22,733.75. The First Citizens Bank balance shows \$2,274.04 as of June 30, 2014. June's expenses totaled \$42,504.64. Commissioner Trandum asked if there were any corrections or objections to the June financial report. Hearing none the June 2014 Financial report was accepted as submitted.

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Robison): No updates at this time.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): No updates at this time.

c. Trail Updates (Commissioner Michel): No updates at this time.

d. Recreation Committee (Commissioner Kelly): (Note: this committee was set up during the June 2014 meeting and included Recreation Coordinator Smeall and Commissioner Kelly. The purpose of this committee was to gather information on future programming for Key Pen Parks; no information was gathered due to Recreation Coordinator Smeall resigning around the middle of June 2014.) Commissioner Kelly stated that he would like to see attendance for programs increase; he feels by reducing costs for programs attendance will increase, Commissioner Kelly would like to see a Recreation Coordinator, one adult (parent) and one youth from Park Pals on this committee to help with researching different avenues to achieve this goal.

5. Board Presidents Report: Commissioner Trandum stated that Pierce County Councilman Stan Flemming had approached the Park District regarding possibly using Gateway Park as a temporary Food Bank location; some problems the Park District would face are parking, wheelchair access, road access, and electricity. Commissioner Trandum asked Councilman Flemming to have a representative from the food bank contact the Park District to discuss their needs and examine the property. Commissioner Trandum said he was contacted regarding the Lind Property in Home and asked the board members if they even wanted to consider accepting a right-of-first-refusal on this property. The board of commissioners directed Executive Director Gallacher to inquire what the Lind Estate is looking to value the property at.

6. Unfinished Business/Resolution R2014-15 Updating By-Laws of Board of Commissioners. Commissioner Clinton made a motion that “we adopt the revised By-Laws as written”. Commissioner Clinton made a correction to her motion “I move that we adopt Resolution R2014-15 updating the By-Laws of Board of Commissioners as written.” Commissioner Michel seconded the motion and the motion was passed 5/0.

7. Unfinished Business/Devils Head discussion: Commissioner Trandum stated that the Park District would need to find out what strings/deeds are attached to this property and what can/can't be done on the property before any decision could take place regarding taking Pierce County's offer to have Key Pen Parks take over this property. Consensus among the commissioners was for Commissioner Trandum to tell Stan Flemming that the Park District currently does not have the resources to take on this property at this time.

8. New Business/Open & Transparent Government Best Practices Reviewing R2007-03 Public Records Request policy: Executive Director Gallacher stated that on July 1, 2014 the RCW regarding Open & Transparent Government practices has some new changes; one week ago he attend a workshop on this topic. The current policy will be review by the commissioners and Executive Director Gallacher for future discussions on any updates that may be needed.

9. New Business/ R2014-16 Rescinding of Resolution R2013-02 to surplus Toro Mower. Commissioner Michel made a motion that “we adopt Resolution R2014-16 rescinding of Resolution R2013-02 to surplus the Toro Mower”. Commissioner Kelly seconded the motion and the motion was passed 5/0.

10. Other minor matters: Commissioner Robison stated that he was currently working on some possible layouts for Gateway Park's grant application and asked that if any of the commissioners they had any items they would like to see included please let him know.

11. Commissioners Comments/Good of the Order:

12. Meeting Adjourned: The regular public meeting of July 14, 2014, was adjourned at 8:37PM. The regular August meeting will be on Monday August 11, 2014 at 7:30 PM at the Volunteer Park annex building and may be preceded by a 7:00 PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.