

**KEY PENINSULA METROPOLITAN PARK DISTRICT  
d.b.a. KEY PENINSULA METRO PARKS**

**P.O. Box 70, Lakebay, Wa. 98349**

**Board Meeting Minutes**

**Monday, August 8, 2005**

The public meeting was called to order at 7:34PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by Jerry Schick, Vice President KPMPD; no study session was held on August 8, 2005.

Commissioners Present: Jerry Schick, Ross Bischoff; Kip Clinton, Caril Ridley. Also present for KPMPD was Scott Gallacher, Executive Park Director. Paula DeMoss was excused.

Citizens Present: No citizens present.

Approval of Agenda: The proposed Agenda for August 8, 2005 was approved 4/0.

**Special Presentations: New Business**

No new special presentations.

**Special Presentations: Old Business**

- 1. Land Acquisition Committee:** The Home Boat Launch may be repaired by the County sometime in the near future. Ross was contacted by a family member of the party who purchase the lot that was proposed 10+/- years ago for parking expansion at the Home Boat Launch. The family member was exploring the possibility of KPMPD acquiring the lot for boat launch parking. Ross gave a history of the issue and there was general discussion but no action taken. It was agreed that "someone" should do article for the KP News on Park System issues such as this but no one volunteered. It was agreed that KP boat launch improvement is a public safety issue and that KP boaters have been neglected by the County in the past. It was also noted that KPMPD must adopt a Park System Plan before it can apply for third party grants for new facilities. Scott will call Evertt Challsted later this month to determine the status of the DNR 360.
- 2. Community Plan:** Scott attended the last meeting and found it interesting. Tax incentives like current use assessment/timberland/open space were discussed. Caril said now that the plan is starting to talk about "zoning" this is a good time to lobby for wording linking public access to tax incentives.
- 3. Citizen's Comments:** No citizen's comments.
- 4. KP Community Fair:** Peninsula Light installed a new electric meter to service the new panel the KPCF had installed. The KPCF want to use the large tent KPMPD owns. It was moved, seconded and passed 4/0 to lease the tent to them for between \$200 to \$300 with a substantial refundable damage deposit (\$500) and that the KPCF is responsible for reimbursing KPMPD for any damage not covered by the damage deposit and with the requirement that it be cleaned and put away after they use it.

**Staff Report: New Business**

- 1. PAA Church League Contract:** Scott presented the contract to the Board and it was signed by Jerry Schick, Vice President. There was discussion about having pre-signed "stock" contracts on file with blank spaces for date, times, fees and renters; this issue will be revisited at a later date.

**Staff Report: Old Business**

1. **Home Park and Rocky Creek:** George Robison, Hugh McMillan, Mike Salatino, and Scott met with PALS representatives on August 4 at HP. They agreed the picnic shelter site is OK and not in the wetland; they agreed that the "100 year flood plain" designation of the site is not appropriate; the Pierce Co. biologist said they will try to get a wetland site variance for KPMPD at HP; and they agreed that some of the information that was given KPMPD was incorrect. Things may be starting to move on the Picnic Shelter. KPMPD may be required to provide a hard surfaced access ADA path to the picnic shelter as part of the building permit requirements.
2. **Concession Stand:** The least expensive quote for an HVAC system to the concession stand and restrooms was Dana Heating to date (\$4300); Scott did not understand that KPMPD needs to publish bid requests in the papers. He will look into it. He has not yet written a contract for Shelley but plans to start working on it; he has a sample concessionaire contract from Bremerton. He would like a painting contractor to apply the epoxy paint to the concession building floor. No action was taken on this issue.
3. **Web Site:** Scott has Kip's old Park System Plan binder; it has copies of the KPPRD web site which was put together by Dr. Simon Priest. It was decided to use the old KPPRD web site as a template for KPMPD's site.

**Business Meeting**

1. **President's Report:** No report.
2. **Minutes:** Approval of minutes for July 25, 2005, was deferred until the next business meeting on August 22, 2005.
3. **Financial Report:** See attached report. The financial report and voucher transmittal letters were approved 4/0.
4. **Approval of Other Minor Business:** No subjects addressed under this item.
5. **Human Resources Policy/Revised August 8, 2005 (Resolution R2005-06):** Jerry had some additional wording/revisions for the HR Policy. Everyone agreed that Jerry's revisions were a good idea. The HR Policy as revised on August 8, 2005, was passed 4.0.
6. **Resolution R2005-10 to Change Fiscal Year to Calendar Year:** Passed 4/0.
7. **Park Rental Fees:** There was discussion about the need for fee revisions. Scott pointed out that Field One Light Fee is undervalued. It was moved, seconded and passed 4/0 to increase the Field One Light Fee to \$20.00/hour for the remainder of 2005. Scott will do research on field use and camping fees for future discussion in October or November.
8. **Board Member Comments/Good of the Order:** Ross encouraged everyone to go the Renaissance Faire and think about the future of the 360.

**Meeting Adjourned:** The KPMPD meeting of August 8, 2005, was adjourned at 9:10PM. **KPMPD's second August meeting will be on Monday August 22, 2005, at the KPSCF Annex at 7:30PM. The public meeting will be preceded by a 6:30PM study session open to the public; only commissioners or citizens/staff/committee members called upon by the Board of Commissioners to address the agenda issues will be allowed to speak at the study session. Citizens may address the Board of Commissioners regarding the agenda and/or bring new issues to the attention of the Board at the regular 7:30PM public meeting.** KPMPD's first September meeting will be on Monday September 12, 2005, at 7:30PM at the KPSCF (Volunteer Park) Annex Building.

Respectfully submitted by Kip Clinton, Clerk KPMPD.