

# KEY PENINSULA METROPOLITAN PARK DISTRICT

## *d.b.a.* KEY PENINSULA METRO PARKS

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### Board Meeting Minutes

Monday, August 13, 2007

The regular public meeting was preceded by a 6:40PM study session. The study session topic was the Key Peninsula Metropolitan Park District Comprehensive Park Plan. Commissioner Greg Anglemyer and Executive Park Director Scott Gallacher have been drafting the plan. The "Inventory" Element was the topic. There was discussion about how to partition the KP for enumeration of various recreation, and recreation-related, facilities

The public meeting was called to order at 7:32PM in the Volunteer Park Annex Building by Vice President Elmer Anderson.

**Commissioners Present:** Elmer Anderson, Greg Anglemyer, Kip Clinton, Ross Bischoff. Also present for KPMPD was Scott Gallacher, Executive Park Director. President Caril Ridley was excused on vacation.

**Citizens Present:** Marty Marcus, Rick Sorrels, Barbara Roland (Sunny Key Farm).

**Approval of Agenda:** The agenda was amended to: add under "Business Meeting/New Business" the topic of the Conservation Futures nomination of several parcels adjacent to Evergreen Elementary School in the KP Community Plan; to defer R 2007-07 updating Venture Bank account signatures to September 10; and to defer R 2007-08 authorizing the Pierce County Assessor to collect property tax (est. \$0.28 per \$1000.00 assessed value) to fill an annual levy request of \$600,000.00 until September 10. The amended agenda was approved 4/0.

**Citizen Comments:** Rick Sorrels said that only 5 people have applied for the KP Land Use Advisory Committee (KP LUAC) and that there are 4 open positions. Marty Marcus suggested that KPMPD hold one meeting per year at different locations around the Key Peninsula; consensus was that this was a good idea. Barbara Roland said that she read about KPMPD's decision to levy property tax and that she was shocked by the decision. She said that by taking this action 3 weeks before the Sept. elections it guaranteed the defeat of the Fire District's levy. This is just more burden on the citizens of the KP because of tax increases and bridge tolls; she was also upset about lack of public notice in the newspapers. Vice President Elmer Anderson responded that KPMPD has had considerable discussion over the course of the year on this subject and both local newspapers have published articles on this topic since spring.

**Good of the Order:** No special mentions.

### Special Presentations by Committees or Citizens: New Business

### Special Presentations by Committees or Citizens: Old Business

### Staff Report (See Attached Report)

- 1. Home Park:** See item "Unfinished Business/Home Park".
- 2. Volunteer Park:** The KP Community Fair went well although there was some damage to the out field in Field 1 due to placement of a "round pen" for a horse training demonstration and a tree next to the well-head by the central parking lot was broken. KPMPD will bill the KP Community Fair for repair of the damage.
- 3. Equipment:** The Toro 216 Mower was surplus (sold) for \$1200.00 per R2007-04. Director Scott Gallacher plans to purchase a riding mower in 2008 to be used in Home Park and as a

backup in Volunteer Park. A transport trailer to move equipment will be required at the same time.

**4. Rocky Creek:** A small 20'x20' brush fire was reported by citizens around July 12; the Fire Department extinguished it. Scott sent an e-mail to the Pierce Co. Asset Manager to inquire about the status of the lease.

**5. KP Little League:** Scott has a meeting set up for August 16 to discuss moving the batting cages and the development of the Agrivision area into a T-Ball field.

**6. DNR Trust Land Transfer Properties:** Scott walked the 360 with DNR's Forester; the timber sale was on August 8. Transfer to KPMPD **should** occur in May of 2009. Scott intends to meet with a citizen who regularly walks the property to explore forming a group to patrol the property for trash and develop more trails; DNR said this was OK as long as it didn't interfere with the timber sale. Scott and Commissioner Elmer Anderson walked the property; Scott has contacted DNR asking for information about infrastructure on the property.

**7. Programs:** Movie Nights are: August 3, "Happy Feet" with 85 attendees; August 10, "Ghost Busters" with 45 attendees; and August 17, "Charlotte's Web". 'Team-sport' summer camps were reasonably attended with 8 participants in the 5-6 year age group Cheer Camp, 14 in the 7-11 year age group Cheer Camp, 8 in the Basketball Camp, 7 in the Soccer Camp (partnered with Peninsula School District) and 4 in Mini-Hawks. Co-Ed Softball has 11 teams signed up and the "Crash-on-the-Key" Tournament on July 21 had 6 teams participate.

**8. Grants:** KPMPD submitted a letter of intent to IAC in conjunction with KPLL for Field 1 improvements for a "Youth Facilities Grant". Scott attended a July 10 SRF Grant application by Trust for Public Land for Taylor Bay; \$500,000.00 was requested.

**8. Meetings:** Scott attended the Great Peninsula Conservancy annual meeting on July 14. KPMPD conducted Taylor Bay site visits on July 24 & 25 and August 7 & 9. There will be a grant writers' mini conference on Oct. 3. WGEP will be holding Public Risk Management seminar in September; Scott plans to attend. WRPA's mid-year conference will be in Lynwood on Nov. 14.

**9. Staff:** Executive Director Scott Gallacher would like to hire a part-time Administrative Assistant this fall. Mark Conniff has been out due to an injury (non-work related) for several weeks; Executive Director Scott Gallacher, Josh Pizzano and Tyler Bottiger have been taking up the slack until Mark returns. Director Gallacher will be on vacation from August 21—30.

### **Business Meeting**

**1. President's Report:** Vice President Elmer Anderson stated he attended the official re-opening of the KP Civic Center's remodeled tennis courts. He said he, and others who attended, had a good time.

**2. Minutes:** The minutes of June 11, 2007, June 25, 2007, and July 23, 2007 were approved 4/0. The minutes of July 9, 2007 were corrected to add Rick Sorrels to "Citizen Present"; the corrected/amended minutes of July 9, 2007 were approved 4/0

**3. Financial Report:** Skate Park Expenses to date were \$13,205.79; these are reimbursable through the grant from Pierce County. The equipment expense of \$83,000 has been reimbursed by the County, deposited in Venture Bank and a transfer check will move the funds into KPMPD's Pierce County Budget and Finance fund so that a payment warrant to the skate park vendor may be issued. Pierce County Budget and Finance could not achieve an inter-fund transfer which is the reason for the convoluted transaction. The financial report of July 9—August 13, 2007, was approved 4/0. The Pierce Co. Budget fund balance is approximately \$32,800.00 with August expenses to date approximately \$7000.00; the Venture Bank balance is \$90,055.00 (includes \$83,000.00 for the skate park). Consensus is that the financial report should have expenses for individual projects and off setting grants listed separately from regular

expenses and income. Executive Director Scott Gallacher reminded the Commissioners to please bring 2008 budget ideas to the September regular meeting; KPMPD needs to have 2 regular meetings on the 2008 budget before it is approved and sent Pierce County by the first of December.

**4. Unfinished Business/Skate Park:** The grand opening of the Skate Park was well attended with at least 60 citizens and a lot of skaters. Senator Derek Kilmer came, and Chuck West officiated. Cost to date is about \$86,500.00. Commissioner Elmer Anderson asked for a detailed cost report of Skate Park expenses to date. Commissioner Greg Anglemyer also asked for financials for the entire project including a detailed list with cost estimates of items needed to finish the skate park. Additional improvements are lighting (est. \$15,000.00--\$20,000.00), access gates (cost unknown) and trash receptacles. Pierce County will reimburse/grant KPMPD up to \$100,000.00 for the project; the Zech and Adi West Memorial Foundation have not contributed any funding to date. Usage averages 20 to 40 skaters per day; the Glennons are watching the park more closely as youths are skating after dark around midnight. Staff has spoken to the day skaters informing them of park hours and that it is closed after dark. Marty Marcus reminded KPMPD that they need to be careful accounting for funds because of public distrust in government due to **other** governmental agencies.

**5. Unfinished Business/Home Park:** The permit was resubmitted on July 27, 2007. Development costs have exceeded the amount budgeted because of PALS difficulties (had to hire AHBL to finish the design work because of PALS); they are at least \$6000.00.

**6. Unfinished Business/Park Rules:** A final drafts of Park Rules were discussed. There was further discussion about alcohol; the rules will prohibit alcohol with the exception of special permit at Volunteer Park. Volunteer Park and Home Park Rules were amended to request pet owners cleanup after their pets. Barbara Roland asked whether this rule applied to other domestic animals such as horses. Volunteer Park rules were changed to allow camping by permit but no camping at Home Park. Rick Sorrels suggested that "Parents please supervise your children" and "Please cleanup after yourself". Barbara Roland suggested that "Please appropriately dispose of your trash" would be better received. It was moved, seconded and passed 4/0 to approve the amended park rules.

**7. Unfinished Business/R2007-09 Resolution Supporting Acquisition and Stewardship of the 3 Taylor Bay Parcels:** The Conservation Futures Board presentation will be on August 27, 2007 at the Pierce Co. Parks and Recreation building in Lakewood off Lakewood Drive (Orchard St. So.) at 8:40PM. Rick Sorrels suggested KPMPD stress that the property is in danger of development as well as its environmental importance to salmon runs. It was moved, seconded and passed 4/0 to approve R2007-09. It was moved, seconded and passed 4/0 to reserve \$50,000.00 in the 2008 budget for stewardship of the Taylor Bay properties. Consensus was to also send a letter in support of the Taylor Bay Conservation Futures acquisition as requested by the Trust for Public Lands.

**8. New Business/Evergreen Elementary Parcels Nominated for Conservation Futures in the KP Community Plan:** Commissioner Kip Clinton said that she wanted it on record that KPMPD had not nominated this property for CF inclusion and that none of the KPMPD Board knew who nominated these parcels. It is several parcels adjacent to Evergreen Elementary School totaling 105 acres. Consensus was that it would not be a problem for KPMPD to leave these parcels designated as CF nominated parcels in the KP Community Plan.

**9. New Business/Resolution R2007-08 Authorizing the Pierce County Assessor to Collect \$600,000.00 Annual Property Tax (Est. \$0.28 per \$1000.00 Assessed Value) to Finance the Needs of the Key Peninsula Metropolitan Park District:** This topic is deferred to the Sept. 10, 2007 regular meeting.

**10. Commissioners Comments:** See Vice President Elmer Anderson's response to Barbara Roland's comments under "Citizen's Comments".

**Meeting Adjourned:** The regular public meeting of August 13, 2007, was adjourned at 9:35PM. There will be no meeting will be on Monday, August 27, 2007, in the Annex building at Volunteer Park about Park System Planning; KPMPD and Trust for Public Lands will be advocating before the Conservation Futures Board for the purchase of the Taylor Bay properties. The September meeting will be on Monday, September 10, 2007 at 7:30pm and may be preceded by a 6:30pm study session. KPMPD will be resuming meetings on the fourth Monday of each month to develop a Park System Plan. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk KPMPD.

*Disclaimer: KPMPD's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she cannot talk and take notes at the same time.*