

KEY PENINSULA METROPOLITAN PARK DISTRICT

*d.b.a.* **KEY PEN PARKS**

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**Board Meeting Minutes**

**Monday August 9, 2010**

**The regular meeting was preceded by a Study Session/Staff report:** The study session started at 6:30PM. Kathy Kravit-Smith; Director of Pierce County Parks spoke on Pierce County's newly acquired property (Devils Head, located at the end of the Key Peninsula). The Key Pen Parks staff report was also reviewed at this time. Executive Director Gallacher stated that he would have a draft 2011 budget for the September park board meeting. Commissioner Anglemyer suggested to the board that if they had any items they felt should be incorporated into the new budget to inform Executive Director Gallacher as soon as possible.

**The public meeting was called to order at 7:34 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.**

**Commissioners Present:** Greg Anglemyer, Bill Trandum, Mark Michel, Ed Robison, and Kip Clinton. Staff present for Key Pen Parks were Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

**Citizens Present:** Kathy Kravit-Smith from Pierce County Parks left after the study session. Chuck West from the Key Peninsula Fire District, Kyle Chapman, Erin Ewald, Max Norton from scout troop 252, and his father Michael Morton and Rick Sorrels.

**Pledge of Allegiance:** Recited.

**Approval of Agenda:** agenda was approved as is.

**Special Presentations:** Eagle Scout Project submittal request; presented by Max Norton. Max submitted a project proposal for his Eagle Scout project that included making two 6 X 4 kiosks to be placed at the 360 property. Max was asking the commissioners for approval and funding for this project. Commissioner Robison and Executive Director Gallacher have both review the plans of the kiosks designs and they feel it will work well for this area. The consensus from the commissioners was to let the project move forward.

**Citizen Comments:**

**Business Meeting**

1. **Minutes:** The July 12, 2010, meeting minutes were accepted as written.
2. **Financial Report:** The July 31, 2010, Pierce Co. Budget and Finance balance was \$576,052.51. The Zoo Trek deposit was \$8,711.32; an increase of \$62.59 from the same time period in 2009. Total Zoo Trek collections to date are \$63,852.00. Real and Personal property tax collections were \$2,047.00. 2009 delinquent property tax collections were \$414.00. Total 2010 Real and Personal property tax collections to date are \$307,407.00 Total delinquent property tax collected in 2010 was \$14,013.00 The Venture Bank balance shows \$13,466.67 as of July 31, 2010. July's expenses totaled \$28,963.92.
3. **Staff Report (presented during study session):**
4. **Board Committee and Advisory Council Reports:**
  - a. **Land and Improvement Committee (Commissioner Trandum):** Commissioner Trandum will follow up on the proposed purchase contract with DNR for the 360 and Maple Hollow.
  - b. **Trails Committee (Commissioner Clinton):** No Report
5. **Presidents Report:** President Anglemyer stated that during the study session Kathy Kravit-Smith from Pierce County Parks had informed everyone about the grand opening celebration of the new Devils Head property taken place on Friday August 13<sup>th</sup> from 10am until 2pm at the

Long Branch improvement Club. Commissioner Anglemyer felt that whenever there is an issue regarding Pierce County on the Key Peninsula it ends with poor support from the citizens who reside here. He stated that whenever a piece of property is pulled from private ownership to public ownership is a reason to celebrate and encourages people to attend.

**6. Unfinished Business/Rocky Creek Lease with Pierce County:** No update at this time.

**7. Unfinished Business/Affected Agency Letter for New Pierce County Flood Control District:** A letter, along with the \$200.00 filing fee to oppose the forming of a flood control district in Pierce County was submitted to the Boundary Review Panel; before the deadline date of July 22, 2010. Executive Director Gallacher stated that it would take about 45 days before a hearing would be set up. He also stated that 10 to 11 other agencies were currently opposing the forming of the new flood control district as well.

**8. New Business/ Resolution 2010-15 Washington State Procedures for Political**

**Subdivisions to Obtain 'Absolute' Social Security Coverage via the Error Modification**

**Process:** Key Pen Parks joined the Washington State Department of Retirement Systems in 2008. At that time, DRS did not offer or inform the Park District that they would need to sign up under Section 218 of the Social Security Act allowing the Park District employees to continue paying into the social security system. Under the Key Pen Parks employee's handbook, section 6.1 RETIREMENT BENEFITS it states: (a) The District makes contributions on behalf of all eligible employees to the Social Security System and to the Washington State Department of Retirement in addition to those contributions made by the employee through payroll deductions. Resolution R2010-15 will be submitted through the Social Security Coordinator at DRS to Obtain 'Absolute' social security coverage via the error modification process thus allowing Key Pen Parks and its employees to continue paying into the social security system. Commissioner Trandum made a motion to approve R2010-15. Commissioner Robison seconded the motion and the motion was passed 5/0.

**9. New Business/Key Peninsula Parks and Recreation Foundation:** Commissioner Anglemyer asked Executive Director Gallacher to talk to people at Oglebay to obtain more information on how foundations work; Executive director Gallacher will be attending training with them later this month. Commissioner Anglemyer stated that the paperwork for the foundation is coming together and asked the public if anyone was interested or knows anyone that has an interest in becoming involved with the foundation to please contact him ( Greg Anglemyer) or Scott Gallacher. The goal is to set up a first meeting for the foundation in September or October. One major change that Commissioner Anglemyer wanted to bring to everyone's attention was that the Park Board had originally discussed the plan to have one of the Commissioners sit on the board for the foundation; during discussions he had with other people, it was suggested that this would not be the best idea. What was suggested is to have a memo of understanding between Key Pen Parks and Key Peninsula Parks and Recreation Foundation drawn up. Commissioner Anglemyer will work on the draft paperwork for this and have it for review by the next park board meeting.

**10. New Business/Dutcher Cove DNR's rule enforcement:** Commissioner Trandum requested this item be added to the agenda. He stated that 26 acres at Dutcher Cove had been purchased by the Trust for Public Lands. This land was then turned over to the Washington State Department of Ecology with the understanding that this land would become a Marine Preserve. This area of Dutcher Cove is property that has water access only. Commissioner Trandum explained that the Department Of Ecology cannot own land and has turned this land over to the Department of Natural Resources. DNR is required to abide by all the covenants and maintain this land as a Marine Preserve. DNR is looking to come to Key Pen Parks with an agreement to manage this 26-acre property. DNR is currently looking into posting signs around the area so people who are clamming in the area will not stray onto private beach land. Commissioner Trandum states that there are about 5 to 6 property owners, who have had buoys, attached to permanent anchors, in this area for many, many years. DNR has sent these people two letters. First saying that they will

be working locally at trying to mitigate some issues and the other stating they will be removing all permanent anchors and floats from this area. If the Park District were to take over maintaining this property, DNR will expect the Park District to enforce a no anchor or float policy. Commissioner Trandum feels that people will go right back to putting in anchors and floats which will cause a flood of complaint phone calls to the Park District. He added that the Park District cannot be put into the position to monitor this problem without having any resources; also, it would be trying to enforce an enforceable rule. Commissioner Trandum suggested that the Park District go to DNR and ask them to come up with an exception for these few people who have been using this area for many years. He would recommend to them that all permanent buoys and anchors be removed, a seasonal system be set up, and grandfather the people who currently are using this area. The Park District would suggest that from May 1<sup>st</sup> to October 1<sup>st</sup>; a not permanent anchor can be used and removed by the current boat owners. Commissioner Anglèmyer said the Park District can tell DNR that regarding complaints, the most the Park District will do is to pass on phone calls to DNR or they will notify DNR if a call comes in. After doing so it will then be up to DNR if they want to follow up on a complaint and take any steps. Commissioner Anglèmyer would also suggest that they consider given current boat owners using this area some leeway. Commissioner Clinton also added suggesting to DNR that they could charge a seasonal rate for use of the spots.

**11. New Business/Awarding of Maple Hollow Tree Work Bid 10-001:** Executive Director Gallacher stated that the Park District obtained the service of an arborist to evaluate the tress throughout Maple Hollow. A report was given to the Park District of trees that they felt were unsafe and should be removed. Key Pen Parks submitted a request for bid proposals regarding removal of trees at the Maple Hollow property. The Park District had a total of 8 people show up for a mandatory pre bid walkthrough at Maple Hollow and out of those 8 people, 6 submitted all paperwork for bid proposals. Executive Director Gallacher has reviewed the submitted bids. At this time, he still had a few questions for the person who submitted the low bid for the job but did not have time before this meeting to contact them. He would like to follow up with the person who submitted this bid and if everything is good, Executive Director would like the commissioners to recommend offering the contract to the lowest bidder, if not he would like the opportunity go with the next lower bidder as per the State's laws for the bidding process. Commissioner Robison made a motion to award to the lowest responsive bidder based on the determination of the Executive Director. Commissioner Trandum seconded the motion and the motion was passed 5/0. The board also instructed Executive Director Gallacher to look into bidding out a contract for an on call tree service for any future tree issues.

**12. Executive Session/Property Acquisition (action expected, estimated duration 10 minutes):** Commissioner Anglèmyer announced to the public that executive session would start at 8:14pm. The regular meeting was expected to resume at 8:24pm. At 8:24pm Executive Director Gallacher informed anyone waiting, (one gentleman was waiting at this time), that the Commissioners would need an additional 5 minutes. The regular meeting resumed at 8:29pm. President Anglèmyer informed the public that the executive session had taken place to discuss possible property acquisition and no action will be taken at this time.

**13. Approval of other minor matters: None**

**14. Commissioners Comments/Good of the Order:** Commissioner Michel talked about cyler cross (a form of mountain biking). Commissioner Michel stated that currently there are 2 clubs, one that sponsors the bigger groups, and one that sponsors the smaller groups. During a conversation with a cyclist, he informed this person about the 360 property and invited him to come out and look the property over for possible future use for this sport. Commissioner Michel would also like to use the 360 for a possible bike demo day next spring. This would be a good way to bring interest in biking to children. Commissioner Anglèmyer asked all the commissioners to start thinking about what can, or should be done with the Park District's office building. He felt that it was in sad shape and issues with high heat in the summertime and

extreme cold in the wintertime inside the building should be addressed since it could be another 5 or more years until any major changes would accrue.

**15. Meeting Adjourned:** The regular public meeting of August 9<sup>th</sup>, 2010, was adjourned at 8:34PM. The regular September meeting will be on September 13, 2010, at 7:30PM at Volunteer Park and will be preceded by a 7:00PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

*Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.*