

KEY PENINSULA METROPOLITAN PARK DISTRICT

*d.b.a.* KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday August 8, 2011

**The regular meeting was preceded by a study session/staff report:** Representatives from Pierce County Public Works and Utilities gave a briefing on their proposed Pierce County Flood Control District. The study session started at 6:37PM.

**The public meeting was called to order at 7:39 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.**

**Commissioners Present:** Greg Anglemyer, Bill Trandum, Mark Michel, Kip Clinton, Ed Robison. Staff present for Key Pen Parks; Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

**Citizens Present:** Brian Ziegler; Director of Pierce County Public Works and Utilities, Harold Smelt and Kristine Lung; from Pierce County Public Works and Michael Hays from the Key Peninsula Parks and Recreation Foundation.

**Pledge of Allegiance:** Recited.

**Approval of Agenda:** Commissioner Anglemyer asked if there were any objections or changes for the agenda. Executive Director Gallacher added "and resolution" to New Business item number 6 "Pierce County Council's Proposal to Reduce number of council districts form 7 to 5. The amended agenda was approved 5/0.

**Special Presentations/ Michael Hays, Key Peninsula Park and Recreation Foundation**

**Board President:** Mr. Hays gave an update on the progress of the Key Peninsula Park and Recreation Foundation. Mr. Hays stated that the Foundation should be ready to make a public announcement sometime in October 2011; this announcement will be to inform the public on that the foundation is up and running; Mr. Hays would like the Park District to handle this announcement. Mr. Hays asked permission from the Park District if they would allow the foundation to incorporate part of the Key Pen Parks logo into the Key Peninsula Park and Recreation Foundation's logo. Commissioner Clinton moved to allow the Foundation to use the Key Pen Parks logo and incorporate it into their logo. Commissioner Trandum seconded the motion and the motion was passed 5/0.

**Citizen Comments:** none

**Business Meeting**

**1. Minutes:** Commissioner Anglemyer asked if there were any corrections or objections to the July 11<sup>th</sup> 2011 meeting minutes, hearing none; the July 11<sup>th</sup>, 2011 meeting minutes were accepted as written.

**2. Financial Report:** The July 2011, Pierce Co. Budget and Finance balance was \$858,972.41. The Zoo Trek deposit was \$9,524.66; an increase of \$813.34 from the same time period in 2010. Total Zoo Trek collections to date are \$66,148.00. Real and personal property tax collections were \$2,025.86 and 2010 delinquent property tax was \$488.59. Total 2011 real and personal property tax collections to date are \$334,419.00. Total delinquent property tax collected in 2011 was \$22,634.00. The First Citizens Bank balance shows \$2,830.41; as of July 31, 2011. July's expenses totaled \$92,353.65. This includes \$16,386.89 for purchase and installation of vault toilet at Maple Hollow, trail around field 1 at Volunteer Park \$24,091.90, final payment for Community Garden 2010 grant \$3,951.10 and 2<sup>nd</sup> quarter taxes. Commissioner Anglemyer asked if there were any corrections or objections to the July 2011 financial report, hearing none; the July, 2011 Financial Report was accepted as written.

**3. Staff Report:** Executive Director Gallacher covered the following items: Rocky Creek will not have a Pierce County timber sale this year. The bulkhead at Maple Hollow is scheduled to be removed within the next few days and the new stairs have been built; just waiting on hand rails being built by Peninsula Iron. Executive Director Gallacher submitted a SEPA review on Pierce County Flood Control District. Commissioner Anglemyer directed Executive Director Gallacher to add the Flood Control District to the September 12<sup>th</sup> agenda. Executive Director Gallacher also informed the Commissioners about 3 Pierce County tax title properties, for sale, on the Key Peninsula.

**4. Board Committee and Advisory Council Reports:**

**a. Land and Improvement Committee (Commissioner Trandum):** Commissioner Trandum received an e-mail from John McBride stating that Jim Manke, President of Manke Timber Company is out of the area and will sign the easement documents when he returns. Commissioner Trandum had a meeting with the Civic Center Board Association and Caretaker regarding the Park District building a playground on the Civic Center's property; the caretaker drew up a map with dimensions showing where a playground could be placed. The Civic Center Board also suggested that the Park District look at land around the Civic Center property to purchase; this would allow the Park District to have full control over the pocket playground. Commissioner Trandum will continue to explore options.

**5. Board President's Report:** None

**6. New Business/ Pierce County Council's Proposal to Reduce number of Council Districts from 7 to 5: Resolution R2011-05; opposing Pierce County Council proposal number 2011-53's:** Commissioner Clinton made a motion to put forth the resolution as written.

Commissioner Robison seconded the motion. The motion was passed 3/2; Commissioners Clinton, Robison and Michel voting yes and Commissioners Trandum and Anglemyer voting no.

**7. New Business/Outreach and Projects for Volunteers:** Commissioner Robison wants to see the Park District establish a small project roster; this would allow volunteer groups to choose projects to work on. Executive Director Gallacher informed the commissioners that the Recreation Coordinator is currently working with volunteers and has developed an adopt-a-part program; this includes a list of projects that volunteers can work on. Commissioner Anglemyer and Commissioner Clinton suggested having the Recreation Coordinator work on the outreach portion and Maintenance Lead handle assignment of projects. Commissioner Anglemyer would like to have the Recreation Coordinator contact different organizations in the area regarding volunteer opportunities; a contact list will be created.

**8. New Business/Key Peninsula Park and Recreation Foundation: Covered under Special Presentations (see above).**

**9. Approval of other minor matters:** none

**10. Commissioners Comments/Good of the Order:** Commissioner Clinton stated that in the evening when she has stopped by Volunteer Park to lock the gates, she's talked to a group of young adults using the skate park who were helping to take care of this area by doing minor mortar repairs to equipment edges. Commissioner Anglemyer announced that he will be gone for the month of September.

**11. Meeting Adjourned:** The regular public meeting of August 8, 2011, was adjourned at 9:00PM. The regular September meeting will be on September 12, 2011, at 7:30PM at Volunteer Park and may be preceded by a 6:30PM study session. The First Budget meeting will be held on September 26<sup>th</sup> at 7:00PM. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

***Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.***