

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. **KEY PEN PARKS**

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday August 13, 2012

The regular meeting was preceded by a study session/staff report: The study session started at 7:06 PM. Executive Director Gallacher and Commissioner Trandum gave a review of the Anderson/360 grant slide show presentation.

The public meeting was called to order at 7:30 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Kip Clinton, Ed Robison, Bill Trandum, and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

Citizens Present: John Thorpe and Mike Coffin; from the Key Peninsula Veterans Association, Frank Slater, Colleen Slater, Jason Moberg, and Sheila Hunt.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Special Presentations: Key Peninsula Veterans Flag Pole project for Volunteer Park. John Thorpe talked about the need for a flag pole in the area. The Veterans Association was asking the commissioners to consider Volunteer Park as a placement site. The Veterans Association will raise money to cover some of the cost. Commissioner Anglemyer stated that the topic of installing a flag pole and selling memorial bricks to use as the base had been discussed in the past. The consensus among the commissioners was that Volunteer Park had the space available and would be a good site for the flag pole. The Veteran Association will move forward and work on details to present at future park board meetings.

Citizen Comments: Sheila Hunt stated she was representing the horse community.

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the July 9, 2012 meeting minutes, hearing none, the July 9th meeting minutes were accepted as written.

2. Financial Report: The July 31, 2012, Pierce Co. Budget and Finance balance was \$297,075.38. The Zoo Trek deposit was \$9723.90, an increase of \$199.24 from the same time period in 2011. Total Zoo Trek collections to date are \$65,337.00. Real and Personal Property Tax collections were \$2,486.00 and 2011 delinquent property tax was \$979.00. Total 2012 Real and Personal Property Tax collections to date are \$361,814.00. Total delinquent property tax collected for 2011 was \$22,421.00. The First Citizens Bank balance shows \$7,117.73 as of July 31, 2012. July's expenses totaled \$53,818.12

3. Staff Report: The staff report was reviewed. Executive Director Gallacher stated the main entrance sign at Volunteer Park has been sent out for repairs and a temporary banner had been put up in its place. Horseshoe Lake has been opened on the extended days (Monday – Thursday) with Key Pen Parks staff maintaining the grounds as agreed upon with Kitsap County Park and Rec. Staff has noticed an increase in usage with the warmer weather.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): No new update, Commissioner Trandum has been focusing his time on the Anderson property acquisition.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum):

Letters to the public with the information about the Foundation should be out by August 15, 2012.

5. Board President's Report: Commissioner Anglemyer met with Pierce County Councilman Stan Fleming and staff; they expressed interest in Key Pen Parks providing transit services on the Key Peninsula. Commissioner Anglemyer stated, with all the talk about transit providers being needed, he wanted everyone to know that Key Pen Parks will not become a transit provider. Commissioner Anglemyer also stated, he will try to attend any meetings regarding this topic to keep updated and informed,

6. Unfinished Business/Naming of new acquisition (Anderson): The Commissioners discussed different names for the new park (formally the Anderson property); this included picking one name to incorporate both the new park (Anderson) and the 360 park properties. The new name for this area, with all the commissioners in agreement by a vote of 5/0, will be, "Key Peninsula Gateway Park."

7. Unfinished Business/Master planning of new property/first steps: Holding an open house in conjunction with the Farm Tour on October 6, 2012 was discussed. The open house will include allowing the public to walk the property; including the first floor of the house. Executive Director Gallacher will contact the Farm Tour committee for more details on any plans they may want to include for this property during the Farm Tour. Commissioner Anglemyer instructed Executive Director Gallacher to start working on permits for the sign that will be placed at the new Key Peninsula Gateway Park property.

8. Unfinished Business/New Property open house date: The date will be on October 6th 2012.

9. New Business/Naming of DNR Key Center Property (480): By a consensus of the Key Pen Parks Board of Commissioners' with a vote of 5/0 the new name will be "Key Central Forest."

10. New Business/Proposal for brush lease on various properties: Executive Director Gallacher was approached by Puget Sound Evergreens with a proposal to pay for the ability to harvest certain brush items. Currently there has been a problem with people illegally harvesting these items from different properties owned/maintained by Key Pen Parks. Executive Director Gallacher will work on drawing up a one year contract and contact DNR for any authorization that may be needed concerning leased properties.

11. Approval of other minor matters: none

12. Commissioners Comments/Good of the Order: Commissioner Clinton asked if anyone would be attending the Washington State Trails Conference in Vancouver, WA. October 21, 2012. Commissioner Anglemyer will attend and Commissioner Michal may attend if he can get the time off; he will not know until closer to the time of the conference.

13. Meeting Adjourned: The regular public meeting of August 13, 2012, was adjourned at 8:32PM. The regular September meeting will be on September 10, 2012 at 7:30PM at the newly acquired Key Peninsula Gateway Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.