

## **KEY PENINSULA METROPOLITAN PARK DISTRICT**

### ***d.b.a. KEY PENINSULA METRO PARKS***

**P.O. Box 70, Lakebay, Wa. 98349**

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### **Board Meeting Minutes**

**Monday, September 11, 2006**

**The public meeting was called to order at 7:50PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by President Paula DeMoss.**

**Commissioners Present:** Ross Bischoff, Caril Ridley; Kip Clinton arrived at 7:55PM: also present for KPMPD was Scott Gallacher, Executive Park Director.

**Citizens Present:** Rick Sorrels.

**Approval of Agenda:** The agenda was amended to include discussion of a Park System Survey, the 2007 KP Little League contract, the 2007 concessionaire contract, the 2007 KP Community Fair contract and the vacant commissioner position. The Amended Agenda was approved 3/0; Commissioner Clinton arrived later.

**Citizen Comments:** Rick Sorrels suggested that the Public Works property north of Volunteer Park should focus on equestrians. He also said that if KPMPD addresses By-Law issues, the Open Public Meetings Act requires that they be discussed at one public meeting and acted upon during a following public meeting.

#### **Special Presentations by Committees or Citizens: New Business**

No new business by Committees or Citizens.

#### **Special Presentations by Committees or Citizens: Old Business**

- 1. Land Acquisition Committee:** No report.
- 2. DNR 360:** See President's Report.
- 3. Community Plan:** No report.
- 4. Good of the Order:** No comments.

#### **Staff Report (See Attached Report)**

**1. Volunteer Park:** The pop machine was vandalized so Pepsi removed it. Mud Bowl is this coming weekend; due to the extreme dryness, no open flame of any kind will be permitted. KP Little League proposes to do drainage work on in the Agrivision area so that they may use it for a T-Ball field; Scott will try to co-ordinate rental equipment use with the Lions Club retaining wall project. Park Director Scott Gallacher will discuss costs with Kurt Self of KPLL; Scott's understanding is that KPLL will pay for the equipment rental.

#### **Business Meeting**

- 1. President's Report:** President Paula DeMoss reported that she spoke with Commissioner Terry Lee about the 360 appraisal problems. Due to a high land vs. timber appraisal, and the "discovery" of gravel and sand on the property, the 360 no longer meets the 20% land value vs. 80% timber value criteria. Terry Lee indicated he would assist KPMPD in its pursuit of acquiring the DNR 360. It was decided to have meetings with Terry Lee (Pierce Co.), KPMPD, Ed Taylor (KPMPD Land Acquisition Committee chair) and Ben Thompson (KPMPD LAC).
- 2. Minutes:** It was moved, seconded and passed 4/0 to defer the minutes of July 10, 24 and August 14. There was no meeting on August 28 due to lack of quorum.
- 3. Financial Report:** No financial report due to Kip Clinton's family issues. It was moved, seconded and passed 4/0 to defer the financial report.

**4. Unfinished Business/Financial Officer Position:** Park Director Scott Gallacher will assume the Financial Officer duties. It was moved, seconded and passed 4/0 to defer further discussion of the Financial Officer position.

**5. Unfinished Business/Park System Plan:** Scott has a copy of a survey used by South Whidbey Parks; Rick Sorrels volunteered to develop a survey for KPMPD since he has some experience in survey writing. Consensus was to accept Rick's offer. There was discussion about how to distribute the survey (KP News insert, Pen Light bills, other) to reduce sample bias as much as possible. Costs/economics and community needs of a Park System must be in it.

**6. Unfinished Business/Vacant Commissioner Position:** To date only one person has applied for the position. The Commissioners have set a closing date for submitting applications of October 5, 2006 at 5:00pm. Interviews will take place at the regular October 9, 2006 public meeting; a new commissioner will be appointed at that time. Park Director Scott Gallacher was directed to publish commissioner solicitations in all newspapers of record for KPMPD.

**7. Unfinished Business/Skate Park:** The News Tribune reported that Lakewood Park District received a UBC grant to convert several underused tennis courts into skateboard parks. Professionally prefabricated above ground equipment was used. Scott and Paula looked at this company's modular equipment last year. Scott has spoken to Chuck West about KPMPD converting the one tennis court (KPLL has had their batting cage in it; they will be moving their batting cage to the Agrivision area in 2007) into a skateboard facility. Chuck West indicated that he thought it was a good idea. Rick Sorrels reminded the Board to be careful about materials and liability. Scott said that the units are steel construction and the company has three different surfaces that may be selected. He also mentioned that skate park's are exempted by law from liability. The Commissioners discussed lighting the facility and installing a "Coverall" roof so that it might be used during rainy weather and in the dark. Consensus was to refer to that tennis court in the future as the "Multipurpose Court".

**8. Unfinished Business/2007 Budget:** KPMPD must submit a 2007 budget to Pierce County by the end of December and must have two hearings on the budget. Park Director Scott Gallacher was directed to put together a budget document and bring it to the Board for initial discussion at the Monday November 13, 2006 public meeting; a special single issue public meeting on the budget may be necessary to comply with the two hearing requirement. Monday November 27, 2006 at 7:30pm is reserved for a single topic public meeting on the 2007 budget.

**9. New Business/2007 KP Little League Contract:** The fees were increased in 2006; consensus was to no increase the fees for 2007. In 2005 KPLL generated \$7800.00 for KPMPD and \$7200.00 in 2006 (they had to cancel a tournament). Scott will proceed with writing a new 2007 contract.

**10. New Business/2007 Concessionaire Contract:** Scott reported that the concessionaire had a difficult time meeting the \$1000.00/mo. rent. He was requested to generate a report on the actual costs to KPMPD of concession building operation. He said that he believed that there had been opportunities lost for increased concessionaire income. (Espresso machine, nachos, deep fryer.) He expects to amortize concession building repairs and equipment purchase expenses over the next 10 years.

**11. New Business/2007 KP Community Fair Contract:** The KPCF indicated that they lost money in 2006. They were charged for light use, camping and park facility repair costs. Approximate total payments to KPMPD in 2006 were \$2700.00. Scott was directed to meet with KPCF regarding a 2007 contract so that one is signed in a timely manner this year.

**12. Commissioners Comments:** Commissioner Caril Ridley suggested that KPMPD could have a Park Logo Contest in 2007 to raise awareness of the park district.

**Meeting Adjourned:** The regular public meeting of September 11, 2006, was adjourned at 9:00pm. The second September meeting will be on Monday, September 25, 2006, at 7:30PM in the Annex building at the Key Peninsula Sport Center and Fairground (Volunteer Park) and may be preceded by a 6:30PM study session; the first October meeting will be on October 9, 2006 at 7:30pm. The KPMPD will commence meeting once a month on the second Monday of each month at 7:30pm beginning October 9, 2006. The fourth Monday of each month is reserved for special topic meetings should any be required.

Respectfully submitted by Kip Clinton, Clerk KPMPD.

***Disclaimer: KPMPD's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she cannot talk and take notes at the same time.***

