

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

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Board Meeting Minutes

Monday, September 13, 2010

The public meeting was preceded by a study session which began at 7:00 PM. Executive Director Gallacher introduced the new Maintenance Lead Matt Woodworth. He began on July 12, 2010. President Anglemyer greeted him and asked his recommendations regarding equipment. Maintenance Lead Woodworth recommended purchase of a new trailer for the tractor since the current trailer is at the edge of its capacity when hauling the tractor; the current trailer would be altered to haul brush and smaller equipment. He also said the asphalt is potholing near the park entrance and is working on repairs. President Anglemyer asked Maintenance Lead Woodworth to create a future maintenance list for planning purposes.

Executive Director Gallacher said that the RCO recommends adoption of an updated park system comprehensive plan by November or December and that "level-of-service" should be defined in the update. He said that "level-of-service" (LOS) can be determined by each individual agency; there is no national or state standard. Commissioner Robison and Executive Director Gallacher will define LOS and send it to the Commissioners prior to the next park system comprehensive plan discussion.

The concessionaire sent a letter to the KPP Board of Commissioners stating that due to various unfortunate circumstances she was behind with the rent. President Anglemyer suggested that this topic be added to the agenda under New Business. Vice President Trandum said that Executive Director Gallacher should work with the concessionaire; Commissioner Robison said that it should be discussed in the agenda.

Executive Director said the capital budget has some room left in it due to items which were not purchased. Commissioner Michel asked the value of the old trailer (very low); Executive Director Gallacher said staff would put sides on it and use it for brush and small equipment hauling.

President Anglemyer asked Recreation Assistant Harvell about programs. Recreation Assistant Harvell said that a lot of sign-ups are last minute. Some of the new programs are going slow, but more people have signed up than indicated in the staff report because that data is a week old. Football might need to be cancelled, indoor soccer is slow and Zumba is popular. He is thinking about offering a Gardening Class in the Spring in conjunction with the Community Garden project.

Executive Director Gallacher said that the DNR Forester contacted him about KPP changing the lock on the 360 gates (they have the right to inspect since the Washington State Legislature only funded a 50 year lease for KPP due to the 80:20 timber vs. land ratio required by Trust Land Transfer Legislation). He was provided with a new key.

Commissioner Robison suggested Executive Director Gallacher speak to Mrs. Eyrish's attorney and ask for a \$1.00 lease on the disputed (between Mrs. Eyrish and adjoining property owners) 3 acres so that KPP might remove the illegal No Trespass signs put up by said adjacent property owners before fishing season begins. Executive Director Gallacher will contact the attorney.

The public meeting was called to order at 7:30 PM in the Volunteer Park Annex/Office Building by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Bill Trandum, Ed Robison, Mark Michel, Kip Clinton. Also present for KPMPD were Executive Director Scott Gallacher, Recreation Assistant Chad Harvell and Maintenance Lead Matt Woodworth.

Citizens Present: Dr. Kyle (Doc) Chapman.

Pledge of Allegiance: The pledge was recited by all present.

Approval of Agenda: Commissioner Robison moved to add discussion regarding the Concession Stand Lease to the agenda; Clerk Clinton seconded the motion which passed 5/0. It will be added to the "New Business" discussion.

Citizen Comments: No citizen comments.

Special Presentations by Citizens: New Business

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Business Meeting

1. Minutes: The minutes of August 9, 2010, were approved as written.

2. Financial Report: The August 31, 2010 balance in Key Pen Parks' Pierce County Budget and Finance fund was \$544,392.10; the Zoo/Trek deposit was \$10,690.84 (up \$850 from 2009), real property tax deposit was \$2344.68 and the delinquent property tax deposit was 1,36.11. August deposits to the First Citizen Bank depository account were \$2545.10 with a balance of \$5457.70. August expenses were \$54,142.03: \$9021.19 was for material for the lower field (old Agrivision area) project; \$2586.70 for the KPP Grant to the Key Peninsula Community Garden Project; \$2517.81 for site engineering work for Maple Hollow; \$8807.00 for KPP's annual insurance payment to Enduris/Washington Governmental Entity Pool.

3. Staff Report (see report): See Study Session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvements Committee (Vice President Trandum): Vice President Trandum said that DNR has been reluctant to discuss buy-out terms for the remainder of the 360. The DNR staffers who have been speaking to the Land and Improvements Committee do not have the authority to negotiate and it has been difficult to get beyond them.

b. Trails Committee (Commissioner Clinton): No report.

5. Board President's Report: President Anglemyer said he was attempting to arrange a meeting with School District officials to talk about an interlocal agreement between the Peninsula School District and Key Pen Parks regarding the KP Middle School and Volunteer Park. He also wants to speak with them about a "summer food program" for 2011. Vice President Trandum and Commissioner Michel would like to attend these meetings also. President Anglemyer said he would forward any scheduled meeting information to them. Executive Director Gallacher recommended that any such meeting agendas should include the proposed water tower, field development, the state subsidized summer food program, and field rental fees (each direction). He said that the School District should reclassify KPP as an "A" organization instead of a "C" organization for field use fees; any such fees should be mutual (from KPMS to KPP/VP and from KPP/VP to KPMS depending upon who is leasing what from whom).

6. Unfinished Business/Rocky Creek Lease with Pierce County: Pierce County Asset Management staff informed Executive Director Gallacher that a new agreement is almost completed. They hoped to have it to KPP by the end of September, 2010. Meanwhile KPP continues to manage Rocky Creek Conservation Area for Pierce County on a month-to-month basis.

7. Unfinished Business/Pierce County Flood Control District: Vice President Trandum and Executive Director Gallacher met with the other agencies opposing the proposed Pierce County Flood Control District. Legal ramifications of this issue will be discussed during Executive Session after which action by the Board of Commissioners will be expected.

8. Unfinished Business/Key Peninsula Parks and Recreation Foundation: Currently only five potential members have been identified. Additional foundation directors will be sought.

9. Unfinished Business/Dutcher Cove DNR Rule Enforcement: The letter regarding tideland signage issues was sent to DNR.

10. New Business/Kitsap County's Horseshoe Lake Park (Commissioner Robison): Commissioner Robison said that Kitsap County had the park closed this summer and it was a disaster. People parked on the side of the road and climbed the fence to get in and left trash behind. He recommended that KPP work with Kitsap County Parks to keep Horseshoe Lake Park open in the summer of 2011. Commissioner Michel reminded the Board that Kitsap County Parks had sent a proposal for 2010 late in the season. Executive Director Gallacher stated that proposal would have kept HLP open only 4 days per week even with KPP help and that Kitsap Co. Parks had a problem with KPP being non-union and using volunteers; KPP's issue was that HLP's gates need to be unlocked and locked daily. President Anglemeyer said that if KPP participates the goal would be to keep HLP open 7 days per week during the summer. Commissioner Michel said that HLP is one of the few developed waterfront parks in north Key Peninsula. Vice President Trandum objected to using KPP funds to assist in the maintenance of any Kitsap County Parks property. Dr. Chapman suggested that signs be posted at the county line stating that any recreational properties north of the sign are the responsibility of Kitsap County Parks. There was discussion about the maximum limit of any KPP financial contribution in regards to an interlocal agreement with Kitsap County Parks. Commissioners Robison and Michel both think that HLP is valuable to citizens of the northern Key Peninsula. President Anglemeyer and Vice President Trandum believe that any new discussion would be nonproductive. Consensus was for Executive Director Gallacher and Commissioner Robison would talk to Kitsap County Parks regarding a possible 2011 interlocal agreement for management of Horseshoe Lake Park.

11. New Business/Concessionaire's Lease Payment Delinquency: The concessionaire is delinquent with lease payments for a number of reasons. She proposes a \$50.00 per week payment schedule until the amount due is paid in full (est. 15 to 16 months). The current contract terminates Sept. 30, 2010. Commissioner Robison moved to authorize Executive Director Gallacher to amend the contract to allow the concessionaire to make \$50.00/week scheduled payments on the remaining balance due until the amount is paid-in-full. Vice President Trandum seconded the motion which passed 5/0.

12. New Business/2011 Draft Budget: President Anglemeyer instructed the Board to review the draft copy of the 2011 Budget for discussion at a Special Topics Meeting on Sept. 27, 2010. Executive Director Gallacher reminded the Board that two RCO grants issued for 2011 will need KPP to fund its share of those grants. He reminded KPP that the reimbursement grant request for the Minter Creek Property has not yet been sent to RCO; he said that since the 5+/- acre Minter Creek is not yet encumbered by grant restrictions, KPP could sell it if the Board so desired. President Anglemeyer said that the Sept. 27 meeting will be at 7:30 PM in the Volunteer Park Annex/Office Building and the topic will be Capital Planning; this is not intended to be a Budget Meeting.

13. Executive Session (Possible Legal Issue—action expected after the executive session): Began at 8:29 PM; the public meeting was called back into order at 8:38 PM.

14. Unfinished Business/Pierce County Flood Control District revisited: Commissioner Michel moved to have Key Pen Parks' legal counsel sign a letter of confidentiality to represent the Key Peninsula Metropolitan Park District regarding the proposed Pierce County Flood Control District. Vice President Trandum seconded the motion which passed 5/0. Vice President Trandum wrote a letter to be submitted to the Boundary Review Board regarding the Key Peninsula Metropolitan Park District's position requesting that the Key Peninsula be excluded from inclusion in the proposed Pierce County Flood Control District. He based his arguments

upon Boundary Review Board specifications. Consensus was to send the letter which all of the Commissioners signed.

15. Other Minor Matters: No other minor matters.

16. Commissioners Comments/Good of the Order: President Anglemyer said that "Far-Away" on Filucy Bay was celebrating its 100th anniversary. The community was invited to attend. Some people are attempting to generate funds to rebuild the lighthouse that was at the end of the point in the Far-Away complex.

17. Meeting Adjourned: The regular public meeting of September 13, 2010, was adjourned at 8:45 PM. A Special Topic Meeting will be held on Monday, September 27, 2010, at 7:30 PM in the Volunteer Park Annex/Office Building; the topic will be Capital Planning/Budget. The regular October meeting will be on October 11, 2010 at 7:30 PM at Volunteer Park and may be preceded by a 6:30PM study session. KPP reserves the fourth Monday of each month for single/special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by Kip Clinton, Clerk KPP.

Disclaimer: KPP's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she has difficulty talking and taking notes at the same time.