

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PEN PARKS

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday September 12, 2011

The regular meeting was preceded by a study session/staff report: The study session started at 7:03PM. Staff report was covered during study session.

The public meeting was called to order at 7:39 PM in the Volunteer Park Annex/Office Building by Vice President Bill Trandum.

Commissioners Present: Greg Anglemyer; excused (vacation), Bill Trandum, Mark Michel, Kip Clinton, Ed Robison. Staff present for Key Pen Parks; Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

Citizens Present: Mary Blythe

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Trandum asked if there were any objections or changes for the agenda. Hearing none, the agenda was approved 4/0.

Special Presentations: none

Board President: none

Citizen Comments: none

Business Meeting

1. Minutes: Commissioner Trandum asked if there were any corrections or objections to the August 8th 2011 meeting minutes, hearing none; the August 8th 2011 meeting minutes were accepted as written.

2. Financial Report: The August 2011, Pierce Co. Budget and Finance balance was \$798,118.76. The Zoo Trek deposit was \$10,101.51; a decrease of \$589.33 from the same time period in 2010. Total Zoo Trek collections to date are \$76,249.00. Real and personal property tax collections were \$4,229.19 and 2010 delinquent property tax was \$1,225.83. Total 2011 real and personal property tax collections to date are \$338,648.00. Total delinquent property tax collected in 2011 was \$23,860.00. The First Citizens Bank balance shows \$15,118.76; as of August 31, 2011. August expenses totaled \$87,363.52. This includes \$10,855.00 Annual Insurance policy for Key Pen Parks, \$35471.18 for Maple Hollow restoration project, \$1000.00 grant to KP Family resources Center; Summer fun Program and \$3850.00 for summary appraisal for Anderson Property. Commissioner Trandum asked if there were any corrections or objections to the August, 2011 financial report, hearing none; the August, 2011 Financial Report was accepted as written.

3. Staff Report: The staff report was covered during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum stated that the Manke easement documents have been signed and notarized.

Commissioner Trandum talked with the owner of the property located next to the Key Peninsula Civic Center about possibly donating this land for a pocket playground park; the owner stated he was not interested in donating this property.

5. Board President's Report: None

6. Unfinished Business/Pierce County Flood Control District: The Park District has had no current correspondence with Pierce County regarding the Pierce County Flood control District. An article in the newspaper stated that the Pierce County Flood Control District plans to move ahead with another proposal. The Commissioners will watch for future items and dates concerning this issue and will respond with the Parks Districts opposed position as/when needed.

7. New Business/Key Peninsula Parks Foundation request to appoint or elect a commissioner to be an ex-officio member of the foundation board: The Key Peninsula Parks Foundation has requested that a Key Pen Parks Board Commissioner sit on the foundation's board as an ex-officio member. Commissioner Robison made a motion to appoint Commissioner Trandum as an ex-officio member of the Key Peninsula Parks Foundation. Commissioner Clinton seconded the motion. The motion was passed 3/0/0; Commissioners Trandum abstained from voting.

8. New Business/Suggestion from community member regarding Key Center Fitness and location for recreation programs: Mary Blythe; a citizen of the Key Peninsula, made a suggestion to the Park Board that Key Pen Parks should take over the building (formally Key Center Fitness located at Key Center) as a fitness center with recreation programs. When asked by the Commissioners, how she (Mary Blythe) sees the facility space being used and did she see people paying tuition for these programs or was she looking at this being a free service were the Park District would fully cover the cost? Mary stated "that she would like to see it used as an all day facility with a fitness room, art studio, and other programs". She also stated "that the Park District could charge \$5.00 a day drop in fee to use the facility so that people would know that they would be getting something without it costing a lot". Commissioner Trandum stated Mary's proposal would be a facility for programs that would not pay for itself. Commissioner Robison stated that if the Park District took over the facility it would not need to pay rental fees to other facilities to run programs or run the chance of not having space available to rent for a program. Executive Director Gallacher's concern was that the fees it currently pays to other facilities for rental services and the cost to lease/own space is dramatic; cost to lease/own would be much higher. Executive Director Gallacher also stated that space rental requests for programs have not been a problem but it is something that could happen in the future. Commissioner Trandum asked Mary if she had any information on costs (lease per month/asking purchase price), what shape the building was currently in and the buildings current monthly maintenance fees (electric, water). Mary stated she would research this information and forward it to the Park District.

9. Executive Session/Property Acquisition: The executive session started at 7:46 PM and ended at 8:01 PM. No citizens were present at the restart of the regular meeting. Commissioner Robison made a motion "that we authorize the District attorneys to negotiate the procurement of the two parcels currently owned by Andersons on SR302". Commissioner Clinton seconded the motion. The motion passed 4/0.

10. Approval of other minor matters: none

11. Commissioners Comments/Good of the Order: none.

12. Meeting Adjourned: The regular public meeting of September 12, 2011, was adjourned at 8:03PM. The first Budget Hearing meeting will be on September 26, 2011, at 7:00PM at Volunteer Park, The Regular October meeting will be on October 10, 2011 at 7:30pm and may be preceded by a 6:30PM study session. The second Budget Hearing meeting will be held on October 24th at 7:00PM. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.