

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. **KEY PEN PARKS**

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Board Meeting Minutes

Monday September 9, 2013

The regular meeting was preceded by a study session/staff report: The study session started at 6:35PM. John Kelly, applicant for short term commissioner position 3, was not present at scheduled interview time of 7:00pm. Interviewed Susan Quigley at 7:00pm for the short term commissioner position 3. Susan Quigley stated that she would love to be a part of the Key Pen Parks board of commissioners but she felt that since the term was for only 3 months and that she would be gone most of October, she felt the other candidate might be a better choice for the Park District.

The public meeting was called to order at 7:32 PM in the Volunteer Park Office by President Bill Trandum.

Commissioners Present: Kip Clinton, Ed Robison, Mark Michel, and Bill Trandum. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

Citizens present: Susan Quigley, Greg Anglemyer, Danna Webster. Rick Sorrels arrived at 6:30pm for the study session and left at 7:00pm.

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Trandum asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Executive Session/Commissioner Position 3: 5 minutes expected. Executive session started at 7:01pm and the regular meeting resumed at 7:05pm. On behalf of the commissioners, President Trandum offered Susan Quigley the position of commissioner #3; this position will be held until the results of the November 2013 elections are official. Commissioner Michel made a motion "to appoint Susan Quigley to vacant position #3." Commissioner Robison seconded the motion and the motion was passed 4/0.

Swearing in of new commissioner for position #3: Susan Quigley was sworn into office; commissioner position #3.

Special Presentations: Key Pen Parks and Recreation Foundation update on Levy: Greg Anglemyer talked about the "Yes Parks levy committee" Mr. Anglemyer stated that all paperwork had been submitted to the state and that the Park's levy will be on the November ballot. Mr. Anglemyer is helping the Foundation which is the lead for the "Yes" committee; no person has stepped forward for the "No" committee at this time. Mr. Anglemyer stated that he has tried to get things rolling with the committee but he is not getting the response from the Foundation to move forward and is not sure what they are currently working on.

Citizen Comments: Danna Webster, president of the community council and treasurer for the Farm Council, stated she wanted to apologize to the Park Board for not getting Key Pen Parks information added into their publication for the article about the Farm Tour in a recent article of the Key Pen News; Key Pen Parks had awarded the Farm Tour a \$1000.00 Grant and adding the Parks Logo to advertisement was a condition of the grant. The commissioners felt that the Farm Council has been getting acknowledgement for the Park District's Grant program in other ways that will satisfy the grant requirements. Ms. Webster will make sure that the information gets into the article for the 2014 Farm Tour.

Business Meeting

1. Minutes: Commissioner Trandum asked if there were any corrections or objections to the August 12th meeting minutes. Hearing none the August 12th meeting minutes were accepted as written.

2. Financial Report: The August 2013, Pierce Co. Budget and Finance balance was \$1,400,326.31. The Zoo Trek May deposit was \$11,173.96. Total Zoo Trek collections to date are \$83,587.48.00. Real and Personal Property Tax collections were \$3,854.79 and 2012 delinquent property tax was \$1,223.42. Total 2012 Real and Personal Property Tax collections to date are \$384,693.00. Total delinquent property tax collected for 2012 was \$26,608.00. The First Citizens Bank balance shows \$2,680.92 as of August 31, 2013. August expenses totaled \$58,629.32.

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): No update at this time.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): No update at this time.

c. Trail updates (Commissioner Michel): Commissioner Michel met with the trails committee and did a walk about at the 360 park to gather information on current and possible future trails. Commissioner Michel also met with the cycle cross representative to discuss possible future events on the 360 trails.

5. Board President's Report: none

6. Unfinished Business/Pierce County Key Center Transfer Station Update: This item was put on hold for now. Commissioner Trandum will call Pierce County and let them know that the Park District is still interested in using some of this land but will not be able to move forward until after finishing up some current projects.

7. Unfinished Business/Park Systems Plans; Survey update and goals and objectives: Executive Director Gallacher passed out an information sheet to the Commissioners with information on all the parks property as well as property belonging to the State, County, Private and Schools for their review. Executive Director Gallacher also included an information sheet regarding the top 2013 survey results. The Commissioners will review this information and e-mail the Executive Director any suggestions for updating the Park Systems Plan.

8. New Business/Manke Land Swap: No update at this time.

9. New Business/Peninsula School District Levy: The School District asked Key Pen Parks for a letter of support for the 2013 Peninsula School District Levy. Commissioner Trandum asked if anyone wanted to make a motion, no motion was made to support this levy; issue is now dead.

10. New Business/Glennon Mobile Home: The Glennon had been receiving free water from the park in the past in exchange for maintaining the locking of the gates at night. There is currently no contract between Key Pen Parks and the Glennon's. The commissioners felt that since the Glennon's were not involved in assisting with the gates that a water fee will be charged at a monthly rate. Executive Director Gallacher will inform the Glennon's of this charge.

11. Approval of other minor matters: none

12. Commissioners Comments/Good of the Order: none

13. Meeting Adjourned: The regular public meeting of September 9, 2013, was adjourned at 8:35 PM. The regular October meeting will be on Monday October 14, 2013 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.