

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. KEY PENINSULA METRO PARKS

P.O. Box 70, Lakebay, Wa. 98349

253-884-9240 and info@keypeninsulaparks.com

Board Meeting Minutes

Monday, October 9, 2006

The public meeting was preceded by a 6:30PM study session. There were four applicants for the vacant park commissioner position. The applicants were Dean Draeger, Elmer Anderson, Rick Sorrels and Bruce Nicholson. The applicants had previously submitted resumes to the Board; they each answered a set of predetermined questions.

The public meeting was called to order at 7:42PM in the Key Peninsula Sport Center and Fairgrounds (Volunteer Park) Annex by President Paula DeMoss.

Commissioners Present: Paula DeMoss, Ross Bischoff, Caril Ridley, Kip Clinton: also present for KPMPD was Scott Gallacher, Executive Park Director.

Citizens Present: Dean Draeger, Elmer Anderson, Rick Sorrels, Bruce Nicholson, Scott Taylor, Ed Taylor, Chris Fitzgerald (KP News), Kurt Self (KPLL).

Approval of Agenda: The agenda was amended to include "Unfinished Business/Park System Survey. The amended agenda was approved 4/0.

Executive Session: Executive Session was called at 7:50PM to discuss the applicants for the vacant park commissioner position. Estimated time for Executive Session was 30 minutes. Executive Session ended at 8:25PM and the regular public meeting reconvened.

Swearing In of New Commissioner: It was moved, seconded and passed 4/0 to elect Elmer Anderson to fill the vacant commissioner #4 position. Commissioner Caril Ridley said that it was a very difficult decision and that is why Executive Session took so long; she expressed the rest of the Board's sentiment when she thanked all the applicants for their interest and encouraged them to remain involved with the Park District. President Paula DeMoss swore Elmer Anderson in and the rest of the Board congratulated him on his election.

Citizen Comments: No citizen comment.

Good of the Order: The KPMPD Board of Commissioners wish to thank: Mike DeMoss for his volunteer work on diagnosing the problems with the lawn mowers; Key Peninsula Little League for installing a French Drain system around the edge of the Agrivision area and moving dirt for the retaining wall behind Field 2; the Key Peninsula Lions Club (and especially George Robison for continuing the building of the retaining wall around the backstop of Field 2; Rick Sorrels for creating a park system survey for KPMPD.

Special Presentations by Committees or Citizens: New Business

No new business by Committees or Citizens.

Special Presentations by Committees or Citizens: Old Business

1. Land Acquisition Committee: See President's Report.

2. DNR 360: See President's Report.

3. Community Plan: No report.

Staff Report (See Attached Report)

1. No Staff report.

Business Meeting

- 1. President's Report:** President Paula DeMoss reported that she and Ed Taylor are still working toward KPMPD's acquisition of the DNR 360 at sometime in the future.
- 2. Minutes:** It was moved, seconded and passed 4/0 to defer the minutes to Nov. 13, 2006 public meeting.
- 3. Financial Report:** No financial report; Scott is working at entering the data into Quickbooks for easier reporting.
- 4. Unfinished Business/Park System Plan:** Commissioner Caril Ridley will chair a new Park System Plan Committee; Bruce Nicholson volunteered to be on it. Commissioner Kip Clinton will also participate. Caril asked Chris Fitzgerald to write an article for the KP News about the Park System Plan; after further discussion consensus was for KPMPD to issue a press release.
- 5. Unfinished Business/Park System Survey:** Paula proposed that KPMPD use the survey provided by Rick Sorrels; Paula, Kip and Scott thanked Rick for his draft survey. A study session on this topic is set for 6:30PM, Nov. 13, 2006. Scott said that Northwood Graphics quoted a cost of \$0.10 per copy to print surveys and envelopes; it is estimated that 4000 copies are needed. Scott suggested distributing it in early 2007. Kurt Self knows of a company which might bulk mail it for \$1200.00. Rick suggested distribution/collection via web site, drop boxes; the more ways of achieving maximum public participation, the better.
- 6. Unfinished Business/2007 Budget:** Scott will work on a budget presentation for the next meeting.
- 7. Unfinished Business/2007 Concessionaire Contract:** Kristi Adams, concessionaire, requested KPMPD to lower the monthly rent for the concession building to \$500.00/mo. in 2007; she said that she didn't make any money because of the high rent. The rental period would begin March 1, 2007 and end August 31, 2007. The estimated 2007 cost to the district of concession building operation is \$1600.00 for power and \$300.00 in telephone, the gross rental return to the district is \$3000.00 resulting in a profit of \$1100.00 for the 6 month rental period. Commissioner Elmer Anderson moved to fix the 2007 concession building monthly rental at \$500.00 for the period from March 1, 2007 through August 31, 2007 and otherwise keep the contract terms the same as the 2006 contract. The motion was seconded and passed 5/0.
- 8. New Business/Discussion about Forming a Grant Writing Committee:** Commissioner Kip Clinton explained that she thought KPMPD should begin to think about forming a Grant Writing Committee to help explore funding for future projects and educate the public on KPMPD's funding. Elmer suggested that Dean Draeger might participate on this committee; Dean said that when KPMPD gets further along with its development he would be willing to assist.
- 9. Commissioners Comments:** No commissioners comments.

Meeting Adjourned: The regular public meeting of October 9, 2006, was adjourned at 9:30PM. The November meeting will be on Monday, November 13, 2006, at 7:30PM in the Annex building at the Key Peninsula Sport Center and Fairground (Volunteer Park) and will be preceded by a 6:30PM study session; the December meeting will be on December 11, 2006 at 7:30PM. The fourth Monday of each month is reserved for special topic meetings should any be required.

Respectfully submitted by Kip Clinton, Clerk KPMPD.

Disclaimer: KPMPD's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Clerk's attention and corrected at the time the Board addresses and approves the minutes. The Clerk wishes to apologize to the public and other Commissioners for any errors which may occur in the unofficial minutes; she cannot talk and take notes at the same time.