

KEY PENINSULA METROPOLITAN PARK DISTRICT

d.b.a. **KEY PEN PARKS**

P.O. Box 70, Lakebay, WA. 98349

253-884-9240 and answers@keypenparks.com

Board Meeting Minutes

Monday October 8, 2012

The regular meeting was preceded by a study session/staff report: The study session started at 6:34 PM. Executive Director Gallacher reviewed the staff report.

2013 Budget Hearing/RCW requires a minimum of two meeting: The first 2013 Budget Hearing session started at 7:00 PM. Executive Director Gallacher presented the Park Board Commissioners with a draft copy of the 2013 budget. Commissioners reviewed each area of the draft document and discussed any area/item that needed clarification. Commissioner Anglemyer asked the Board to review the document at home and write down any recommendations of areas/items they felt needed to be adjusted. The Commissioners were instructed to forward these recommendations to the Executive Director. The Executive Director will compile this information and have it ready for review at the next Budget Hearing meeting on October 22, 2012.

The public meeting was called to order at 7:35 PM in the Volunteer Park Office by President Greg Anglemyer.

Commissioners Present: Greg Anglemyer, Kip Clinton, Ed Robison, Bill Trandum, and Mark Michel. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

Citizens Present: none

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Anglemyer asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Special Presentations: none

Citizen Comments: none

Business Meeting

1. Minutes: Commissioner Anglemyer asked if there were any corrections or objections to the September 10, 2012 meeting minutes, hearing none, the September 10th meeting minutes were accepted as written.

2. Financial Report: The September 30, 2012, Pierce Co. Budget and Finance balance was \$1,049,321.76. The Zoo Trek deposit was \$9,894.79, an increase of \$483.85 from the same time period in 2011. Total Zoo Trek collections to date are \$85,388.00. Real and Personal Property Tax collections were \$9,041.07 and 2011 delinquent property tax was \$641.47. Total 2012 Real and Personal Property Tax collections to date are \$375,357.00. Total delinquent property tax collected for 2011 was \$23,566.00. The First Citizens Bank balance shows \$10,669.71 as of September 30, 2012. September's expenses totaled \$98,297.69; this includes \$52,778.48 for purchase of the Ketchum property.

3. Staff Report: The staff report was reviewed during the study session.

4. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): No new update.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum): The Key Peninsula Park and Recreation Foundation set up a booth at the Key Peninsula Gateway Park during the Farm Tour on October 6, 2012.

c. Trail updates (Commissioner Michel): No updates at this time.

5. Board President's Report: Thanked everyone for all their hard work.

6. Approval of other minor matters: none

7. Commissioners Comments/Good of the Order: Commissioner Clinton would like to see an activity like "Pumpkin chunking" with trebuchets (a form of catapult) at the 360 property next year.

8. Meeting Adjourned: The regular public meeting of October 8, 2012, was adjourned at 7:53PM. The second Budget Hearing meeting will be on October 22, 2012 at 7:00 PM. The regular November meeting will be on a Tuesday (due to Veterans Day) November 13, 2012 at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.