

KEY PENINSULA METROPOLITAN PARK DISTRICT
d.b.a. KEY PEN PARKS
 P.O. Box 70, Lakebay, WA. 98349
 253-884-9240 and answers@keypenparks.com
 Board Meeting Minutes
 Monday October 14, 2013

The regular meeting was preceded by a study session/staff report: The study session started at 7:00PM.

The public meeting was called to order at 7:30 PM in the Volunteer Park Office by President Bill Trandum.

Commissioners Present: Kip Clinton, Ed Robison, Mark Michel, and Bill Trandum.

Commissioner Susan Quigley excused; on vacation. Staff present for Key Pen Parks: Executive Director Scott Gallacher and Administrative Assistant Laura Armstrong.

Citizens present: Daniel Lutz, Seana Lutz, Jason Wilson, Mike Haberman, Aaron Geir, Judy Mills, Don Mills, and John Kelly

Pledge of Allegiance: Recited.

Approval of Agenda: Commissioner Trandum asked if there were any objections or changes to the agenda, hearing none, the agenda was approved.

Special Presentations:

Citizen Comments: Daniel Lutz; Key Peninsula resident, talked about trying to get ATV/Dirt bike trails on the Key Peninsula and was looking to the Park District for an area within the Park District's property to build these trails. Executive Director Gallacher explained that the DNR land's maintained by the Park District is currently under contracts that do not allow motorized vehicle trails on these properties and was not sure if this restriction could be changed. The Commissioners instructed Executive Director Gallacher to contact the proper authorities for this information and report back to the commissioners before moving forward with any future discussion on this topic.

Business Meeting

1. Minutes: Commissioner Trandum asked if there were any corrections or objections to the September 9th meeting minutes. Hearing none the September 9th meeting minutes were accepted as written.

2. Financial Report: The September 2013, Pierce Co. Budget and Finance balance was \$1,346,372.70. The Zoo Trek September deposit was \$11,232.83. Total Zoo Trek collections to date are \$94,820.31. Real and Personal Property Tax collections were \$28,332.56 and 2012 delinquent property tax was \$1,948.94. Total 2013 Real and Personal Property Tax collections to date are \$413,025.13. Total delinquent property tax collected for 2012 was \$28,556.75. The First Citizens Bank balance shows \$8567.85 as of September 31, 2013. September expenses totaled \$43,298.14.

3. 2014 Budget Hearing: Executive Director Gallacher presented the commissioners with a draft of the proposed budget details for 2014. Executive Director Gallacher stated he was not sure how the Affordable Health Care Act could affect the Park District. Commissioner Trandum asked the commissioners to review the draft 2014 budget before the next budget hearing meeting on November 12, 2013.

4. Staff Report: The staff report was reviewed during the study session.

5. Board Committee and Advisory Council Reports:

a. Land and Improvement Committee (Commissioner Trandum): Commissioner Trandum will be meeting with Pierce County on October 13th, regarding the Transfer Station located next to Volunteer Park.

b. Key Peninsula Park and Recreation Foundation Report (Commissioner Trandum):

Commissioner Trandum stated that the Foundation has been very supportive of the levy operation and has put Parks Yes signs out on the Key Peninsula to show this support. Mike Hays has moved out of the area but will continue to be the president of the Foundation until the end of this year.

c. Trail updates (Commissioner Michel): Commissioner Michel stated no new trails have been developed at this time, he will continue to meet with the trails committee to work on plans for future multi use trails.

6. Board President's Report: Commissioner Trandum thanked the people who helped with the sign project and also Executive Director Gallacher for his M & M levy demonstration of the property tax system. Commissioner Trandum would like to see the Minter Creek Property be called a Nature Preserve or Natural Area in the Park Districts plans due to a neighbor who lives next to this property that is not happy with the Park District owning this land. Commissioner Clinton made a motion, "I move that we call our Minter Creek Property the Minter Creek Estuary Nature Preserve". Commissioner Michel was concerned that this would put a limit on what the Park District could do with this land. Commissioner Robison stated that the Park District was already limited to what it can do. After some discussion it was agreed upon to not make any changes at this time and to deal with this issue in the comp plan that is currently being worked on. Commissioner Clinton withdrew her motion. Commissioner Trandum also stated that the Park District needs to be responsible in making decisions' regarding new property acquisitions or other large projects during the present low-property value circumstances.

7. Unfinished Business/Pierce County Key Center Transfer Station Update: Talked about under land and improvements. This topic was covered under Land and Improvement Committee.

8. Unfinished Business/Park Systems Plans; Survey update and goals and objectives: The commissioners reviewed and discussed the draft copy of these elements of the Park Systems Plans given to them by Executive Director Gallacher; some small changes were suggested at this time.

An information sheet was given to the Commissioners that contained a list of all the parks property as well as property belonging to the State, County, private recreation groups, and Schools for their review. Executive Director Gallacher also handed out an information sheet regarding the top 2013 survey results from the survey the Park District conducted earlier in the year. The Commissioners will review this information and e-mail the Executive Director any suggestions for updating the Park Systems Plan.

9. Unfinished Business/Glennon Mobile Home: Executive Director Gallacher talked to the Glennon's and they have elected not to do a contract with Key Pen Parks for closing the gates at night in exchange for water supply payments. Executive Director Gallacher has sent a letter to the Glennon's regarding the new monthly water use charges.

10. Unfinished Business/Manke Land Swap: No update at this time.

11. Executive Session/Property Acquisition: 10 minutes expected. Executive session started at 8:35pm and the regular meeting resumed at 8:45pm. Commissioner Robison made a motion "that we decline to purchase the property that was discussed and we tell the property owner that we are not interested in purchasing at this time". Commissioner Clinton seconded the motion and the motion was passed 4/0.

12. New Business/Resolution R2013-02 Surplus of Toro Mower: Commissioner Robison made a motion "That we Surplus the Toro Mower." Commissioner Clinton seconded the motion and the motion was passed 4/0.

13. Approval of other minor matters: none

14. Commissioners Comments/Good of the Order: Commissioner Clinton talked about the report from the previous month's Community Council meeting regarding the intent of Pierce County Public Works to do road side paths from Key Center to the Red Barn, then in the future, they want to continue south on either side of the road down to the corner of 64th street.

15. Meeting Adjourned: The regular public meeting of October 14, 2013, was adjourned at 8:53 PM. The regular November meeting (that will include a second Budget Hearing meeting) will be on Tuesday November 12, 2013 (due to Veterans Day) at 7:30PM at the Volunteer Park building and may be preceded by a 6:30PM study session. Key Pen Parks reserves the fourth Monday of each month for special topic meetings should any be needed. Should any regular meeting date fall on a public holiday, the substitute date is the Tuesday following the regular meeting date.

Respectfully submitted by: Laura Armstrong, Administrative Assistant.

Disclaimer: Key Pen Park's minutes are not official until approved by the Board of Commissioners. There may be errors in the unofficial minutes which are brought to the Administrative Assistant's attention and corrected at the time the Board addresses and approves the minutes.